

Request for Statements of Qualifications

The City of Prescott, Arizona, requests statements of qualifications from qualified materials engineering and testing laboratories to provide quality assurance and compliance testing services. The work is to be performed in the City of Prescott for the purpose of determining compliance with technical requirements for Public Works capital improvement projects to be constructed during calendar year 2010. This work is independent of contractor quality control testing. The City may award contracts for terms of one year to one or more firms. While under contract a firm may be assigned work on a project by project basis. It is the intent of the City to assign only one firm to a project at a time. Firms selected by the City will not be allowed to perform contract quality control testing for construction firms under contract with the City of Prescott for capital improvement projects if performing quality assurance testing for the City on the same project.

The City will appoint a review committee to evaluate the statements and generate a shortlist of three to five. Phone interviews will be conducted with each of these firms. The firms will be ranked from 1st to last. The rankings will be based upon demonstrated competence, the amount of related project experience and staff qualifications. Upon completion of the above described tasks, the City will enter into negotiations with selected firms for the purpose of reaching an amenable agreement on contract terms and prices. If negotiation efforts are successful, a contract will be executed with this firm for the provision of the required services. If negotiations are unsuccessful, the City will terminate negotiation efforts and will open negotiations with the next ranked firm. This process will continue until negotiation efforts are successful.

Statements of qualification will be received before 2:00 p.m. on July 8th, 2010, at the City Clerk's Office, City Hall, 201 S. Cortez Street, P. O. Box 2059, Prescott, AZ 86302. Any statements received at or after 2:00 p.m. on the above-stated date will be returned unopened. Statements must conform to a prepared scope of work available from the Public Works Director at (928) 777-1130 voice; (928) 778-5680 TDD. The City of Prescott reserves the right to reject any and all statements and the City assumes no liability for the cost of preparing a response to this request.

The outside of the statement envelope shall indicate the name and address of the respondent, shall be addressed to the City Clerk of Prescott at the above address and shall be marked: Statement of Qualification: Quality Assurance and Compliance Testing 2010 - 2011. -s- Elizabeth A. Burke, City Clerk. Publish: 2TC, June 13 & 20, 2010