

TUNE-UP CHECKLIST

INV# _____

NAME:	DATE:
ADDRESS:	
CITY/STATE/ZIP:	
PHONE:	
EMAIL:	
TECHNICIAN NAME:	
EXISTING CONDITION: <input type="checkbox"/> EXCELLENT <input type="checkbox"/> GOOD <input type="checkbox"/> FAIR <input type="checkbox"/> POOR ANTICIPATED LIFE: _____	

SYSTEM 1 FILTERS	SYSTEM 2 FILTERS	SYSTEM 3 FILTERS
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<p>SYSTEM 1 _____</p> <p>TYPE: _____</p> <p>ELECTRIC / AIR HANDLER</p> <p><input type="checkbox"/> CHECK VOLTAGES</p> <p><input type="checkbox"/> CHECK ELECTRIC & CONNECTIONS</p> <p><input type="checkbox"/> CHECK ELECTRIC ELEMENTS AMPS _____</p> <p><input type="checkbox"/> CHECK CONTACTORS</p> <p style="padding-left: 20px;">PITTED / WORN / CLEAN</p> <p><input type="checkbox"/> CHECK FUSIBLE LINKS</p> <p>GAS HEATING CHECKLIST</p> <p><input type="checkbox"/> INSPECT HEAT EXCHANGER</p> <p><input type="checkbox"/> CHECK PRESSURE SWITCH</p> <p><input type="checkbox"/> CLEAN FLAME SENSOR</p> <p><input type="checkbox"/> CLEAN THERMOCOUPLE</p> <p><input type="checkbox"/> INSPECT & TEST IGNITOR OHMS _____</p> <p><input type="checkbox"/> CLEAN / CHECK BURNERS</p> <p><input type="checkbox"/> TEMP RISE _____ F</p> <p><input type="checkbox"/> CHECK FAN & LIMIT CONTROL</p> <p><input type="checkbox"/> LUBRICATE DRAFT INDUCER AMPS _____</p> <p><input type="checkbox"/> CHECK VENTS / FLUES & TERMINATION</p> <p>COOLING / HEAT PUMP & AIR HANDLER / HEAT</p> <p><input type="checkbox"/> REFRIGERANT R410A _____ R22 _____</p> <p style="padding-left: 20px;">S/A _____ R/A _____ INDOOR AMPS _____</p> <p style="padding-left: 20px;">INDOOR WET BULB _____ OUTDOOR AMPS _____</p> <p style="padding-left: 20px;">SUCTION _____ SUPER HEAT _____</p> <p style="padding-left: 20px;">HEAD _____ SUB COOL _____</p> <p style="padding-left: 20px;">ODT _____</p> <p><input type="checkbox"/> CHECK CONTACTOR</p> <p><input type="checkbox"/> CHECK FAN CYCLING AMPS _____</p> <p><input type="checkbox"/> CHECK OUTDOOR COIL _____</p> <p><input type="checkbox"/> CHECK / RUN DEFROST CYCLE</p> <p><input type="checkbox"/> CHECK REVERSE VALVE</p> <p><input type="checkbox"/> CHECK CAPACITOR RATED _____ MFD _____</p> <p><input type="checkbox"/> RECORD COMPRESSOR AMPS RLA _____</p> <p><input type="checkbox"/> LUBRICATE CONDENSER MOTOR (IF NOT PERM)</p> <p><input type="checkbox"/> CHECK INDOOR COIL _____</p> <p><input type="checkbox"/> CHECK DRAINS</p> <p><input type="checkbox"/> CHECK T-STAT</p> <p><input type="checkbox"/> CHECK INDOOR BLOWER BEARINGS</p> <p><input type="checkbox"/> BLOWER CAPACITOR RATED _____</p> <p><input type="checkbox"/> MFD _____ AMPS _____</p> <p>ELECTRIC AIR CLEANER (EAC) MEDIA FILTER</p> <p><input type="checkbox"/> CHEMICALLY CLEAN EAC CELLS & PRE-FILTERS</p> <p><input type="checkbox"/> INSPECT IONIZING WIRES & PLATES</p> <p><input type="checkbox"/> INSPECT & TEST WIRING CONTROLS</p> <p><input type="checkbox"/> REPLACE FILTER MEDIA</p> <p>HUMIDIFIERS / DEHUMIDIFIERS</p> <p><input type="checkbox"/> CLEAN & INSPECT ORIFICE</p> <p><input type="checkbox"/> CLEAN, FLUSH & INSPECT DRAIN HOSE</p> <p><input type="checkbox"/> REPLACE WATER PANEL</p> <p><input type="checkbox"/> INSPECT WIRING, CONTROLS & MOTORS</p> <p><input type="checkbox"/> ADJUST BY-PASS DAMPER</p> <p><input type="checkbox"/> CLEAN & INSPECT COILS</p>	<p>SYSTEM 2 _____</p> <p>TYPE: _____</p> <p>ELECTRIC / AIR HANDLER</p> <p><input type="checkbox"/> CHECK VOLTAGES</p> <p><input type="checkbox"/> CHECK ELECTRIC & CONNECTIONS</p> <p><input type="checkbox"/> CHECK ELECTRIC ELEMENTS AMPS _____</p> <p><input type="checkbox"/> CHECK CONTACTORS</p> <p style="padding-left: 20px;">PITTED / WORN / CLEAN</p> <p><input type="checkbox"/> CHECK FUSIBLE LINKS</p> <p>GAS HEATING CHECKLIST</p> <p><input type="checkbox"/> INSPECT HEAT EXCHANGER</p> <p><input type="checkbox"/> CHECK PRESSURE SWITCH</p> <p><input type="checkbox"/> CLEAN FLAME SENSOR</p> <p><input type="checkbox"/> CLEAN THERMOCOUPLE</p> <p><input type="checkbox"/> INSPECT & TEST IGNITOR OHMS _____</p> <p><input type="checkbox"/> CLEAN / CHECK BURNERS</p> <p><input type="checkbox"/> TEMP RISE _____ F</p> <p><input type="checkbox"/> CHECK FAN & LIMIT CONTROL</p> <p><input type="checkbox"/> LUBRICATE DRAFT INDUCER AMPS _____</p> <p><input type="checkbox"/> CHECK VENTS / FLUES & TERMINATION</p> <p>COOLING / HEAT PUMP & AIR HANDLER / HEAT</p> <p><input type="checkbox"/> REFRIGERANT R410A _____ R22 _____</p> <p style="padding-left: 20px;">S/A _____ R/A _____ INDOOR AMPS _____</p> <p style="padding-left: 20px;">INDOOR WET BULB _____ OUTDOOR AMPS _____</p> <p style="padding-left: 20px;">SUCTION _____ SUPER HEAT _____</p> <p style="padding-left: 20px;">HEAD _____ SUB COOL _____</p> <p style="padding-left: 20px;">ODT _____</p> <p><input type="checkbox"/> CHECK CONTACTOR</p> <p><input type="checkbox"/> CHECK FAN CYCLING AMPS _____</p> <p><input type="checkbox"/> CHECK OUTDOOR COIL _____</p> <p><input type="checkbox"/> CHECK / RUN DEFROST CYCLE</p> <p><input type="checkbox"/> CHECK REVERSE VALVE</p> <p><input type="checkbox"/> CHECK CAPACITOR RATED _____ MFD _____</p> <p><input type="checkbox"/> RECORD COMPRESSOR AMPS RLA _____</p> <p><input type="checkbox"/> LUBRICATE CONDENSER MOTOR (IF NOT PERM)</p> <p><input type="checkbox"/> CHECK INDOOR COIL _____</p> <p><input type="checkbox"/> CHECK DRAINS</p> <p><input type="checkbox"/> CHECK T-STAT</p> <p><input type="checkbox"/> CHECK INDOOR BLOWER BEARINGS</p> <p><input type="checkbox"/> BLOWER CAPACITOR RATED _____</p> <p><input type="checkbox"/> MFD _____ AMPS _____</p> <p>ELECTRIC AIR CLEANER (EAC) MEDIA FILTER</p> <p><input type="checkbox"/> CHEMICALLY CLEAN EAC CELLS & PRE-FILTERS</p> <p><input type="checkbox"/> INSPECT IONIZING WIRES & PLATES</p> <p><input type="checkbox"/> INSPECT & TEST WIRING CONTROLS</p> <p><input type="checkbox"/> REPLACE FILTER MEDIA</p> <p>HUMIDIFIERS / DEHUMIDIFIERS</p> <p><input type="checkbox"/> CLEAN & INSPECT ORIFICE</p> <p><input type="checkbox"/> CLEAN, FLUSH & INSPECT DRAIN HOSE</p> <p><input type="checkbox"/> REPLACE WATER PANEL</p> <p><input type="checkbox"/> INSPECT WIRING, CONTROLS & MOTORS</p> <p><input type="checkbox"/> ADJUST BY-PASS DAMPER</p> <p><input type="checkbox"/> CLEAN & INSPECT COILS</p>	<p>SYSTEM 3 _____</p> <p>TYPE: _____</p> <p>ELECTRIC / AIR HANDLER</p> <p><input type="checkbox"/> CHECK VOLTAGES</p> <p><input type="checkbox"/> CHECK ELECTRIC & CONNECTIONS</p> <p><input type="checkbox"/> CHECK ELECTRIC ELEMENTS AMPS _____</p> <p><input type="checkbox"/> CHECK CONTACTORS</p> <p style="padding-left: 20px;">PITTED / WORN / CLEAN</p> <p><input type="checkbox"/> CHECK FUSIBLE LINKS</p> <p>GAS HEATING CHECKLIST</p> <p><input type="checkbox"/> INSPECT HEAT EXCHANGER</p> <p><input type="checkbox"/> CHECK PRESSURE SWITCH</p> <p><input type="checkbox"/> CLEAN FLAME SENSOR</p> <p><input type="checkbox"/> CLEAN THERMOCOUPLE</p> <p><input type="checkbox"/> INSPECT & TEST IGNITOR OHMS _____</p> <p><input type="checkbox"/> CLEAN / CHECK BURNERS</p> <p><input type="checkbox"/> TEMP RISE _____ F</p> <p><input type="checkbox"/> CHECK FAN & LIMIT CONTROL</p> <p><input type="checkbox"/> LUBRICATE DRAFT INDUCER AMPS _____</p> <p><input type="checkbox"/> CHECK VENTS / FLUES & TERMINATION</p> <p>COOLING / HEAT PUMP & AIR HANDLER / HEAT</p> <p><input type="checkbox"/> REFRIGERANT R410A _____ R22 _____</p> 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DESCRIPTION	PRICE	DESCRIPTION	PRICE

SUB TOTAL	
TOTAL	

I request the above work to be performed on my unit(s) as written on the form at the price suggested. I agree the above inspection is correct and has been handled in a professional and workmanlike manner.

CUSTOMER SIGNATURE: _____