



Prescott Municipal Airport  
**PRC Apron Reconstruction**  
**Prescott Air Tanker Base Improvements**  
**ADDENDUM No. 2**



**NOTICE TO OFFERORS**

**NOTICE OF INVITATION OF BID**  
**PRC APRON RECONSTRUCTION**  
*City of Prescott Project No. 15036*  
*City of Prescott Permit No. B1412-118*  
*ADOT Project No. E5S2A*

**REQUEST FOR PROPOSALS**  
**PRESCOTT AIR TANKER BASE IMPROVEMENTS**  
*USFS Project No. AG-8371-S-15-0003*  
*City of Prescott Permit No. B1412-119*

**ADDENDUM No. 2**  
**April 6, 2015**

TO ALL PROSPECTIVE OFFERORS RESPONDING TO INVITATION FOR BID FOR CONSTRUCTION OF **PRC APRON RECONSTRUCTION (BASE BID – SCHEDULE I)** AND **PRESCOTT AIR TANKER BASE IMPROVEMENTS (ALTERNATE BID – SCHEDULE II)** AT THE PRESCOTT MUNICIPAL AIRPORT, as outlined in the aforementioned Invitation of Bids published in Prescott Courier and Arizona Republic on March 15 and March 22, 2015; and available via the internet at [www.a-erepro.com](http://www.a-erepro.com); and available on [FBO.gov](http://FBO.gov).

**I. General**

1. The Bidders are made aware that they must acknowledge receipt of all Addendums, at the time of bid, within Division I and Division II contract documents, (i.e. there are two locations to acknowledge receipt of all addendums). The federal form SF30 for Addendum No. 2 is attached.
2. The Meeting Minutes and Sign-In Sheet from the Pre-Bid Conference held on March 31, 2015 at 11:00 am are attached.

**II. Contract Documents – Division I City of Prescott Contract Documents**

1. Page IB-7, Section 23, **DELETE** the last paragraph and **REPLACE** with the following:  
  
 “Depending on the availability of funds, the Owner(s) reserve the right to award the contract for only the base bid work or to award the contract for the base bid plus any number and combination of the alternates, (if any). The City of Prescott intends to award to the lowest, responsive, responsible, and qualified bidder. The USFS intends to award to the lowest, responsive, responsible, and qualified bidder as defined by the criteria in Division II, Section M.”

**III. Contract Documents – Division II USFS Federal Contract Documents**

1. The attached page 7 of 49 (**REVISED 4.6.15**) **SUPERSEDES** page 7 of 49 of the Division II – *United States Forest Service (USFS) Federal Contract Documents*, and must be affixed and in place and submitted with the Bid.



Prescott Municipal Airport  
**PRC Apron Reconstruction**  
**Prescott Air Tanker Base Improvements**  
**ADDENDUM No. 2**



2. Page 48 of 49, **DELETE** the section identified as “Responsiveness to both Solicitations” and **SUBSTITUTE** the following:

**“Responsiveness to both Solicitations**

Due to the unique situation of this requirement with two contracting entities, to be considered for award offerors must be responsive and provide complete packages to:

1. A bid in response to the City of Prescott solicitation PRC Project Number: 15036, B-1412118 **and**
2. A proposal to the Forest Service solicitation, AG-8371-S-15-0003

To be considered responsive to the above solicitations for:

The City of Prescott: the contractor is to be responsive, responsible, and qualified.

The USFS: compliant with all requirements listed in the USFS solicitation including section M.

Response information is located in Section L of this solicitation.”

**IV. Contract Documents – Division V Technical Specifications**

1. Page L-100-10, Item L-100-5.15, **DELETE** “Helipad” and **SUBSTITUTE** the following:  
“Heliport”
2. Page L-100-10, Item L-100-5.24, **DELETE** “lump sum” and **SUBSTITUTE** the following:  
“each”
3. Page L-100-11, Item L-100-5.25, **DELETE** “lump sum” and **SUBSTITUTE** the following:  
“each”
4. Page L-100-11, Item L-100-5.26, **DELETE** “lump sum” and **SUBSTITUTE** the following:  
“each”
5. Page L-127-4, Item L-127-5.5, **DELETE** “New Handhole, Type I, Air Craft Rated (2’x3’x3’) Furnished and Installed (Alternate Bid) – per each” and **SUBSTITUTE** the following:  
“New Handhole, Type I, With Air Craft Rated Lid (2’x3’x3’) (Alternate Bid) – per each”



Prescott Municipal Airport  
 PRC Apron Reconstruction  
 Prescott Air Tanker Base Improvements  
 ADDENDUM No. 2



- 6. Page L-835-3, Item L-853-4.1, **DELETE** “New”.
- 7. Page L-861-2, Item L-861-4.2, **DELETE** “Salvaged Elevated Warning Lights (Alternate Bid)” and **SUBSTITUTE** the following:
- 8. Page L-861-2, Item L-861-4.3, **DELETE** “New Elevated L-861 Red Warning Light (Alternate Bid)” and **SUBSTITUTE** the following:

“Salvaged Elevated Warning Lights Heliport (Alternate Bid)”

“New Elevated L-861 Red Warning Light On New L-867 Base (Alternate Bid)”

Prepared By:  
 Dibble Engineering  
 Ken Snyder, PE



Approved By:  
 John Cox, C.M. C.A.E.  
 City of Prescott  
 Airport Manager

Attachments:  
 SF-30 (Amendment 2)  
 Division II, Sheet 7 of 49 (dated 4.6.15)  
 Pre-Bid Conference Minutes  
 Pre-Bid Conference Sign-in Sheet

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE	PAGE OF PAGES 1   20
2. AMENDMENT/MODIFICATION NO. 000002	3. EFFECTIVE DATE 04/06/2015	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
6. ISSUED BY USDA FOREST SERVICE 2324 E MCDOWELL ROAD PHOENIX AZ 85006-2440	CODE 94TZ	7. ADMINISTERED BY (If other than Item 6)	CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		(x) 9A. AMENDMENT OF SOLICITATION NO. AG-8371-S-15-0003	
		x 9B. DATED (SEE ITEM 11) 03/17/2015	
		10A. MODIFICATION OF CONTRACT/ORDER NO.	
		10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE		

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended.  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

**E. IMPORTANT:** Contractor  is not.  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Prescott Airport Improvements

The purpose of this amendment is to incorporate the pre-proposal/bid agenda, questions received during the meeting, sign in sheet, and updated USFS schedule. See attached documents.

The deadline is NOT extended.

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) JAMIE L. WADE	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED

<b>CONTRACTOR NAME:</b>						
<b>PRESCOTT AIR TANKER BASE IMPROVEMENTS (ALTERNATE BID) – SCHEDULE II</b>						
<b>Line No.</b>	<b>Item No.</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
<b>CIVIL</b>						
48	SP 90.05.7	Fire Hose Connection (Match In-Kind)	1	EA		
49	SP 90.06.1	Pit 1 Sign per Detail 2 on Sheet FC5.5	2	EA		
50	SP 90.06.5	Prescott Air Tanker Base Sign per Detail 1 on Sheet FC5.5	1	EA		
51	SP 90.07.1	10-Inch PVC SDR 35 Sewer Line	236	LF		
52	SP 90.07.2	CLSM Encase 10" PVC Sewer Line per Detail 1 on Sheet FG3.1	235	LF		
53	SP 90.08.1	City of Prescott Plan Permit Fees	1	ALLOW	\$3,500.00	\$3,500.00
54	SP 90.09.1	Aircraft Tie-Down Assembly	6	EA		
55	SP 100.09.2	SWPPP (Alternate Bid)	1	LS		
<b>ELECTRICAL</b>						
56	L-100-5.12	Remove and Salvage TW Edge Light and Isolation Transformer, Demo Base Can	9	EA		
57	L-100-5.13	Remove and Salvage TW Edge Light, Install Temporary Wood Cover, Base Can to Remain	7	EA		
58	L-100-5.14	Excavate and Remove Existing Conduit and Conductor	1,045	LF		
59	L-100-5.15	Remove and Salvage Elevated Warning Light (Heliport)	4	EA		
60	L-100-5.16	Remove Existing Receptacles, Handhole and Associated Equipment (Helipad)	1	EA		
61	L-100-5.17	Provide Temporary Airfield Power Cable Jumpers as Required	1	LS		
62	L-100-5.18	120V, 20A Duplex Receptacle With Weather Resistant Cover	3	EA		
63	L-100-5.19	240V, 30A Duplex Receptacle With Weather Resistant Cover	1	EA		
64	L-100-5.20	Remove and Salvage Existing Stake Mounted Retro-reflective Taxiway Marker	13	EA		
65	L-100-5.21	Miscellaneous Electrical Devices; Circuit Breakers, Lighting Contactors, Enclosures etc...	1	LS		



Prescott Municipal Airport  
**PRC Apron Reconstruction**  
**Prescott Air Tanker Base Improvements**  
**Pre-Bid Conference**



**Pre-Bid Conference *Minutes***

Tuesday, March 31, 11:00 am  
 Prescott Municipal Airport Administration Building

**1. Introductions:**

a. PRC Apron Reconstruction (City of Prescott):

John Cox, C.M., C.A.E.	Airport Manager
MC Tennant	Airport Management Analyst
Jayne Verish, C.M.	Airport Operations & Maintenance Supervisor
Jeff Low, C.F.M.	City Capital Projects Manager
Erika Laster	City Contracts Specialist

b. Prescott Air Tanker Base Improvements (United States Forest Service):

Jeff Andrews	USFS Deputy Fire Staff Officer <i>(Not Present)</i>
Cory Brunsting, P.E.	USFS Facility Engineer
Dan Salcido, P.E.	USFS Forest Engineer <i>(Not Present)</i>
Jamie Wade	USFS Contracting Officer
Cindy Mathews	USFS Base Manager

c. Design Engineer (Dibble Engineering/CR Engineers):

Jared Bass, P.E.	Project Manager
Ryan Toner, P.E.	Senior Project Manager <i>(Not Present)</i>
Ken Snyder, P.E.	Project Principal
Cathy Alcorn, P.E.	Electrical Project Manager <i>(Not Present)</i>

**2. Bidding Process and Timeline:**

- |  |   |
|--|---|
| a. Bid Documents Available (A-E Repro & FBO).....        | March 17, 2015  |
| b. Pre-Bid Conference.....                               | March 31, 2015 - 11:00 a.m.                                 |
| c. Site Visit.....                                       | Immediately Following Pre-bid Conference (only opportunity) |
| d. Last Day of Written Questions.....                    | April 6, 2015   |
| e. Latest Addendum Date.....                             | April 10, 2015  |
| f. <b>Bids Due (USFS Facility Building).....</b>         | <b>April 16, 2015, 10:00 a.m. (Local Time)</b>              |
| g. <b>Bid Opening (City of Prescott, City Hall).....</b> | <b>April 16, 2015, 2:00 p.m.</b>                            |

***(Only the PRC Apron Reconstruction (Base Bid – Schedule I) will be publicly announced)***

- |                        |                  |
|------------------------|------------------|
| h. Bid Format.....     | Unit Price       |
| i. Bid Price Hold..... | 90 Calendar Days |

**3. Projects Overview:**

a. PRC Apron Reconstruction (City of Prescott Contract):

- i. Base Bid (Schedule I)
- ii. Funded by the City of Prescott and ADOT MPD Aeronautics



Prescott Municipal Airport  
**PRC Apron Reconstruction**  
**Prescott Air Tanker Base Improvements**  
**Pre-Bid Conference**



- iii. COP Project No. 15036 (B1412-118)
- iv. ADOT Project No. E5S2A
  - v. Reconstruction of existing apron and modifications to existing utilities
  - vi. Reconfiguration of taxiway edge lighting
  - vii. Modifications to existing water, fire retardant, and storm drain utilities
- b. Prescott Air Tanker Base Improvements (USFS Contract):
  - i. Alternate Bid (Schedule II)
  - ii. Funded by the USFS, (Full and Open, Not Set Aside)
  - iii. USFS Project No. AG-8371-S-15-0003 (B1412-119)
  - iv. Expansion of new apron and utilities
  - v. Reconfiguration of taxiway edge lighting
  - vi. Modification/Expansion of water, fire retardant, sewer and storm drain utilities

**4. Project Detail – PRC Apron Reconstruction & Prescott Air Tanker Base Improvements:**

- a. Removal of approximately 12,400 SY of AC/PCCP
- b. Construction of AC (MAG) or PCCP (FAA) on Cement-Treated Base (FAA) on ABC (MAG)
- c. Modifications of the existing water and fire retardant lines
- d. Dual Containment on new fire retardant lines
- e. Salvaging the existing fire hose connections
- f. Reconfiguration of the existing taxiway edge lights along Taxiway D
- g. (2) New light poles
- h. New airfield pavement markings and signs

**5. Contract Documents:**

- a. Bidder Information – Applies to both projects/contracts
- b. Division I – City of Prescott Specific Contract Documents
- c. Division II – USFS Specific Contract Documents
- d. Division III – (General Provisions), applies to both projects/contracts
- e. Division IV – (Special Provisions), applies to both projects/contracts
- f. Division V – (Technical Specifications), applies to both projects/contracts



Prescott Municipal Airport  
**PRC Apron Reconstruction**  
**Prescott Air Tanker Base Improvements**  
**Pre-Bid Conference**



**6. Bid Schedule:**

- a. Base Bid – Schedule I (PRC Apron Reconstruction), Division I, pages B3 – B6.
- b. Alternate Bid – Schedule II (Prescott Air Tanker Base Improvements), Division II, pages 5-9 of 49.
- c. Both Bids must be completed at the time of bid.
- d. Mobilization (Base Bid and Alternate Bid): Anything over 4% of total bid schedule will be paid following substantial completion of the project.
- e. Allowances: the Contractor is not allowed to change allowance amounts pre-entered into the Bid Schedules.

**7. Addendum No. 1:**

- a. Addendum No. 1 has been issued and posted for all those that are signed up as plan holders on the FBO website and through AE Reprographics.
- b. Addendum No. 1 *revised* the Pre-Bid Meeting *time* from 10 am to 11 am.

**8. Determination of Award:**

- a. The City of Prescott intends to award the PRC Apron Reconstruction (Base Bid – Schedule I) project to the lowest responsive, responsible, and qualified bidder.
- b. The USFS intends to award the Prescott Air Tanker Base (Alternate Bid – Schedule II) to the lowest responsive, responsible, and qualified bidder, subject to the provisions in Division II, Section M.
- c. The Owners' intent is to award both projects to a single contractor, if possible.
- d. *The following was read aloud from Division II, Section M:*

*The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:*

*Past Performance*

*Technical*

*Responsiveness to both solicitations*

*(City of Prescott 15036, B-1412-118) and Forest Service (AG-8371-S-15-0003)*

*Price*

***Technical and past performances, when combined, are approximately EQUAL TO PRICE.***

**9. Federal Wage Determinations:**

- a. Federal Wage Determination (AZ150008 AZ8 Highway, 1/2/15) will be applied for both projects/contracts.



Prescott Municipal Airport  
**PRC Apron Reconstruction**  
**Prescott Air Tanker Base Improvements**  
**Pre-Bid Conference**



**10. DBE/SBE Good Faith Efforts:**

- a. PRC Apron Reconstruction (City of Prescott Contract):
  - i. Submit Attachment A for each proposed DBE/SBE subcontractor/supplier.
  - ii. DBE/SBE subcontractors/suppliers submit Attachment B to Prime Contractor/Bidder for certification not identified on Attachment A.
  - iii. Submit Attachment C demonstrating good faith efforts made, (i.e. all DBE/SBE subcontractors/suppliers contacted for these projects).
- b. Prescott Air Tanker Base Improvements (USFS Contract):
  - i. Bidders shall reference Division II, Section K for FAR requirements at the time of bid.

**11. Subletting of Contract:**

- a. Prime Bidders are required to demonstrate a minimum self-performance of 50% of each bid schedule at the time of bid, (reference Division II, Section H and M; and Division III, Section 80.01). This criteria will be considered for basis of award.

**12. Required Documents At The Time of Bid:**

PRC Apron Reconstruction (City of Prescott):

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>a. Non-Collusion Affidavit</li> <li>b. Completed Schedule of Items (Base Bid – Schedule I)</li> <li>c. Attachment A – Letter of Intent to Perform as a DBE/SBE Subconsultant, Subcontractor, or Supplier</li> <li>d. Attachment B – Identification Statement for DBE/SBE (If Required)</li> <li>e. Attachment C – Demonstration of Good Faith Efforts (List of Contacted DBE/SBE Firms)</li> </ul> | <ul style="list-style-type: none"> <li>f. Attachment D – List of Subcontractors</li> <li>g. Pre-Qualification Form</li> <li>h. Contractor’s Questionnaire</li> <li>i. Authorized Signature Form</li> <li>j. Certificate of Insurability</li> <li>k. Contract Agreement</li> <li>l. Bid Bond (PRC)</li> </ul> |
|---|--|

Prescott Air Tanker Base Improvements (USFS):

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>a. SF-1442</li> <li>b. Completed Schedule of Items (Alternate Bid – Schedule II)</li> <li>c. Technical Performance (per Section M)</li> <li>d. Past Performance (per Section M)</li> </ul> | <ul style="list-style-type: none"> <li>e. AGAR 452.209-70 (Signed and Dated)</li> <li>f. Proof of registration on SAM.gov and DUNS Number</li> <li>g. Buy American Certificate</li> <li>h. Bid Bond (Section I)</li> </ul> |
|---|--|

*Contractors can register for free on SAM.gov.*



Prescott Municipal Airport  
**PRC Apron Reconstruction**  
**Prescott Air Tanker Base Improvements**  
**Pre-Bid Conference**



**13. Contract Durations and Construction Phasing:**

PRC Apron Reconstruction (Base Bid, Schedule I): A total of 90 Calendar Days to Substantial Completion.

- Phase A1 – 45 Calendar Days from the day of commencing construction of this Phase
- Phase B1 – 45 Calendar Days from the day of commencing construction of this Phase

Prescott Air Tanker Base Improvements (Alternate Bid, Schedule II): An additional 15 Calendar Days (if awarded), to be constructed concurrently with the PRC Apron Reconstruction project for a total of 105 Calendar Days to Substantial Completion.

- Phase A2 – 45 calendar days from the day of commencing construction of this Phase
- Phase B2 – 45 calendar days from the day of commencing construction of this Phase

Final Completion (Both Projects): A total of 30 Calendar Days from the established day of Substantial Completion.

**14. Liquidated Damages:**

PRC Apron Reconstruction (Base Bid, Schedule I):

- Phase A1 (45 Calendar Days) – \$1,500 per day
- Phase B1 (45 Calendar Days) – \$1,500 per day
- Substantial Completion (90 or 105 Calendar Days) – \$1,000 per day
- Final Completion (30 Calendar Days) – \$1,000 per day

Prescott Air Tanker Base Improvements (Alternate Bid, Schedule II):

- Phase A2 (45 Calendar Days) – \$1,000 per day
- Phase B2 (45 Calendar Days) – \$1,000 per day
- Substantial Completion (105 Calendar Days) – \$500 per day
- Final Completion (30 Calendar Days) – \$500 per day

**15. Special Requirements:**

a. Submit Complete Bound Bid Book:

- i. Bid Book must be bound, not loose.
- ii. The submitted, bound, bid book must contain all documents identified in the contract table of contents, (i.e. entire booklet).

b. Subcontractor List Required With Both Bids:

- i. PRC Apron Reconstruction (Base Bid – Schedule I), reference Division I, Attachment D.
- ii. Prescott Air Tanker Base (Alternate Bid – Schedule II), reference Division II, Section M.
- iii. Bids will be considered non-responsive if list is not included for each bid.
- iv. Include the dollar amount to be performed by each subcontractor.
- v. Include both DBE/SBE and non-DBE/SBE subcontractors on this list.

- c. Storm Water Pollution Prevention Plan (SWPPP):
  - i. See Division IV, Special Provision, Section 100
  - ii. Subject to the terms and conditions of the NPDES General Permit for Storm water discharges.
  - iii. Best Management Practices (Stabilized const. Entrances, catch basin inlet protection, silt fences, dams, straw bales, etc.).
  - iv. Offsite vehicle tracking.
  - v. SWPPP to be prepared by a civil engineer registered in the state of AZ.
  - vi. Notice of Intent (NOI) to be prepared and submitted to EPA.
  - vii. Monthly inspections required.
  - viii. Notice of Termination (NOT) at project completion.
  - ix. Must complete all SWPPP requirements to receive permitted plans from City of Prescott for both projects, (B1412-118 and B1412-119).
- d. Contractor License:
  - i. All bidders intending to submit bids as the Prime Contractor must hold a Class A License at time of Bid, and *throughout* the course of the project.

**16. Access, Staging and Storage:**

- a. Project Access: Melville Road
- b. Staging and Storage Yard – north of the airport fuel farm
- c. Contractor to provide new access security gate along existing security chain-link fence. Gate must be locked or a gate guard must be present at all times.

**17. Airfield Safety and Security:**

- a. All construction is airside, (i.e. within Airport Property).
- b. Personnel Badging:
  - i. Can take up to 30 days
  - ii. Required prior to beginning work
  - iii. Refer to Division IV, Special Provisions, Section 60
- c. Vehicle marking & signing
- d. Haul route & work zone barricading
- e. Construction Safety Plan Compliance Document:
  - i. Contractor will be responsible for preparing and submitting the document showing their understanding and determination for implementing the plan at the preconstruction conference.



Prescott Municipal Airport  
**PRC Apron Reconstruction**  
**Prescott Air Tanker Base Improvements**  
**Pre-Bid Conference**



f. FOD – Foreign Object Debris:

- i. Must be kept off active operation areas. The Contractor will be required to provide means as need to keep the active airfield environment clear of construction generated FOD at all times, (i.e. sweeper, vacuum truck, etc.).

**18. General Construction Items:**

a. Quality Control (QC) Testing and Inspection:

- i. Contractor required to perform Quality Control services as described in Division III, General Provisions Section 100, and Division V Civil and Electrical Technical Specifications.

b. Quality Acceptance (QA) Testing and Inspection:

- i. Quality Assurance and Inspection services will be provided by the Owner.
- ii. ETC will perform the QA services for both Owners on both contracts.

c. Utility Location:

- i. Contractor *is responsible* to locate/pothole all utilities (Allowance provided).

d. Construction Staking:

- i. All construction staking is required by the contractor.

e. Construction Site Water:

- i. Construction water is available along Melville Road, Contractor is responsible to obtain permit with the City of Prescott.

**19. Additional Discussion from City of Prescott:**

- a. *Everyone is reminded to sign the sign-in sheet.*
- b. *The minutes to this meeting will be issued as an addendum for all plan holders identified on FBO.gov and A-R Reprographics.*
- c. *Late bids will be returned un-opened.*
- d. *The City of Prescott reserves the right to reject any and all bids submitted in accordance with the criteria outlined in Division I, III, and IV of the Contract Documents.*
- e. *The approval of a Bid Offer from the apparent responsive, responsible, qualified, and low bidder requires City Council approval.*
- f. *The anticipated Construction Notice to Proceed is around mid-July, 2015.*



Prescott Municipal Airport  
**PRC Apron Reconstruction**  
**Prescott Air Tanker Base Improvements**  
**Pre-Bid Conference**



- g. *The Bidders are made aware that another City of Prescott FY 2015 Pavement Preservation Project, (currently under bid, bids due on April 9th), is located along Taxiway D in the vicinity of the USFS facilities and adjacent to these projects. The Contractor is made aware that this project may be constructed concurrently with the PRC Apron Reconstruction (Base Bid – Schedule I) and Prescott Air Tanker Base Improvements (Alternate Bid – Schedule II) projects, and another contractor may be located in the vicinity of the same staging and storage yard identified off Melville Road during the course of these projects.*

**20. Additional Discussion from USFS:**

- a. *Bids are due at 10 am (Local Time).*
- b. *The Prescott Air Tanker Base Improvements project is an “RFP”, not an “Invitation For Bid”.*
- c. *The Bidders are made aware that signatures are also required (at the time of bid) on the SF1442 form.*
- d. *The Bidders are made aware that the Bonding Requirements are different for the two contracts:*
- a. *PRC Apron Reconstruction (Base Bid – Schedule I): 10% Bond Requirement (reference Division I)*
  - b. *Prescott Air Tanker Base Improvements (Alternate Bid – Schedule II): 20% Bond Requirement (reference Division II)*

**21. Contractor’s Questions Received Before Pre-Bid Meeting:**

- a. Question: *Is the contractor to prepare and submit 2 proposals, one to City of Prescott and one to USFS? If so, as two separate bid packages / envelopes?*

Response: *The contractor is to prepare two proposals, one for the PRC Apron Reconstruction project and one for the Prescott Air Tanker Base Improvements project. **Both Bids shall be submitted as a single bid package, i.e. one bound, complete document in one single envelope.***

- b. Question: *Clarify Pre-Qualification Form.*

Response: *The Pre-Qualification Form is required to be filled out and submitted with the Bid Proposal. Additionally, this is stated on the form:*

*“In Lieu of submitting the following data, the attached ADOT Prequalification Letter certifies that the bidder is prequalified with and is on the current “bidder's list” of the Arizona Department of Transportation.”*

*And*

*“If no prequalification letter is available or if it does not qualify for the full amount of the bid, this form must be completed and submitted with the bid.”*



Prescott Municipal Airport  
**PRC Apron Reconstruction**  
**Prescott Air Tanker Base Improvements**  
**Pre-Bid Conference**



- c. Question: Per Page GP-7 Section 20-02 Qualification of Bidders: “Each bidder shall submit ‘evidence of competency’ and ‘evidence of financial responsibility’ to the Owner at the time of bid submittal”, does the ADOT prequalification letter meet both these requirements?

Response: Yes, as long as the ADOT Prequalification Form qualifies for the full Base Bid (Schedule I) amount.

- d. Question: Clarify COMPLETED Authorized Signature Form due at bid time?

Response: This document is required to be completed at the time of bid.

- e. Question: Per Page GP-9, Section 20-09 b – is the USFS, Section M documentation considered an “authorized addition, statement” (see also USFS Bid Docs question regarding 'Section M' below)?

Response: Yes, the required documentation from Division II, Section M is an authorized addition.

- f. Question: Page 25 of 49-Foreign and Domestic Construction Materials Price Comparison: if this is NOT applicable, does this need to be completed with an N/A in order to be considered responsive? Is this the “Buy American Certificate” required to be completed at bid time?

Response: This is applicable only if construction materials are not available within the US.

- g. Question: Section K-Representations, Certifications, and Other Statements of Offerors – Is this section, or any other portion of this section, required to be completed if the contractor is a large business concern, and is registered in SAM, and “Paragraph D applies”?

Response: Representations and certifications are captured within the SAM registration.

- h. Question: What constitutes “proof of registration on SAM.gov” that you would like contractors to submit at bid time?

Response: A screen print would be sufficient for proof of registration.

- i. Question: Section M-Evaluation Factors for Award – should this documentation be submitted as a separate document in a separate envelope, or attached to the entire submittal document for both projects?

Response: The documents should be submitted with the entire bid package, one single bound document, as previously noted and directed in the Contract Documents.



Prescott Municipal Airport  
**PRC Apron Reconstruction**  
**Prescott Air Tanker Base Improvements**  
**Pre-Bid Conference**



**22. Contractor's Questions Received During the Pre-Bid Meeting and Site Visit:**

- a. Question: What are the Engineer's Cost Estimates?

Response: The PRC Apron Reconstruction (Base Bid – Schedule I) project is estimated between \$500,000 and \$1.5 million. The Prescott Air Tanker Base Improvements (Alternate Bid – Schedule II) is estimated between \$1.0 million and \$5.0 million.

- b. Question: Where will the Addendums be posted? Do we need to show receipt of those Addendums in two locations?

Response: All Addendums will be posted to the A-E Reprographics planroom and on FBO.gov. All planholders for these projects will be notified when Addendums are issued.

Additionally, the Bidders are required to demonstrate acknowledgement and receipt of all Addendums at the time of bid, as required in both Division I (City of Prescott Contract Documents) and Division II (USFS Federal Contract Documents).

- c. Question: Clarify the requirements of Attachments A – D in the Division I Contract Documents.

Response:

**Attachment A:** All DBE/SBE subcontractors/suppliers that are intended to be utilized by the Prime Contractor should complete Attachment A at the time of bid.

**Attachment B:** All DBE/SBE subcontractors/suppliers that are not certified by an agency identified on Attachment A should complete Attachment B at the time of bid.

**Attachment C:** The Prime Contractor (bidder) is required to fill out Attachment C at the time of Bid. This form identifies the "Good Faith Efforts" the prime contractor made in contacting DBE/SBE subcontractors/suppliers, even if not used in the bid.

**Attachment D:** The Prime Contractor (bidder) is required to fill out Attachment D at the time of Bid. This forms includes **ALL** the subcontractors, (and their subcontract amounts), the prime contractor intends to utilize on the project, including those that are certified DBE/SBE.

- d. Question: Is a slip-form paver required for the concrete in these projects?

Response: The specification requires a slip-form paver but the Engineer will consider alternate methods. The successful contractor will be required to submit a paving plan including the methods and paving equipment for review of the Engineer. A slip-form paver is not the only acceptable form of equipment that may be used on this project.

- e. Question: Can ETC be utilized for Quality Control Testing and Services?

Response: No, this would introduce a conflict of interest as they are being utilized by the Owners for Quality Assurance Services for these projects, (if awarded).



Prescott Municipal Airport  
**PRC Apron Reconstruction**  
**Prescott Air Tanker Base Improvements**  
**Pre-Bid Conference**



- f. Question: Does the QC Lab need to be certified?

Response: Yes, reference the Quality Control requirements in Division II, IV, and V, specifically the requirements stated in the individual material specifications, (i.e. Technical Specification P-501, Section 501-3.4, page P-501-6).

- g. Question: Is it possible that two Contractors can be awarded?

Response: The City of Prescott intends to award the PRC Apron Reconstruction (Base Bid – Schedule I) project to the lowest responsive, responsible, and qualified bidder.

The USFS intends to award the Prescott Air Tanker Base (Alternate Bid – Schedule II) to the lowest responsive, responsible, and qualified bidder, subject to the provisions in Division II, Section M.

The Owners' intent is to award both projects to a single contractor, if possible.

The Prescott Air Tanker Base Improvements (Alternate Bid – Schedule II) cannot be awarded if the PRC Apron Reconstruction project (Base Bid – Schedule I) is not awarded.

Additionally, as stated in Division II, Section M:

*“The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:*

*Past Performance*

*Technical*

*Responsiveness to both solicitations*

*(City of Prescott 15036, B-1412-118) and Forest Service (AG-8371-S-15-0003)*

*Price*

***Technical and past performances, when combined, are approximately EQUAL TO PRICE.”***

- h. Question: Is the entire Contract Booklet supposed to be submitted at the time of bid?

Response: Yes, the entire contract documents (booklet) is to be completed, bound, and submitted as a single package. All forms and additional supportive documents as required by Division I and II contract documents should be inserted and bound together with the original documents.

Additionally, as previously stated, the contractor is to prepare two proposals, one for the PRC Apron Reconstruction project and one for the Prescott Air Tanker Base Improvements project. **Both bid packages shall be submitted as a single bid package, i.e. one bound, complete document in one single envelope.**



Prescott Municipal Airport  
**PRC Apron Reconstruction**  
**Prescott Air Tanker Base Improvements**  
**Pre-Bid Conference**



- i. Question: Regarding Technical Specification P-304, is the Compressive Strength intended to mean “between 400 psi minimum and 800 psi maximum at 7-days”?

Response: Yes, the CTB Mix Design shall meet the compressive strength requirement of 400 psi minimum and 800 psi maximum at 7-days. This is also one of the factors for Material Acceptance, i.e. compressive strengths shall be between 400 psi minimum and 800 psi maximum at 7-days.

- j. Question: There appears to be duplicate lines in the Prescott Air Tanker Base Improvements bid schedule, (Alternate Bid – Schedule II), specifically page 7 of 49.

Response: There are duplicate lines in the reference bid schedule. A revised page 7 of 49 will be issued (dated 4.6.15) will be issued with Addendum No. 2 to supersede this page. This page must be affixed and in place and submitted with the Alternate Bid – Schedule II.

- k. Question: Can asphalt millings be left on-site?

Response: The airport has locations on-site where all asphalt millings can be utilized (not stockpiled or spoiled). If the contractor chooses this method over hauling off-site (as currently required in the contract documents), the millings shall be rolled and compacted in a manner acceptable to the Resident Engineer. Additionally, this shall be performed at the contractor’s sole expense and at no additional cost to the Airport/City or USFS.

- l. Question: Are suppliers required to be badged, (i.e. haulers or delivery truck drivers)?

Response: No, they may be escorted by a badged individual employed by the prime contractor. See Division IV, Special Provisions, Section 60 for additional information.



Prescott Municipal Airport  
**PRC Apron Reconstruction**  
**Prescott Air Tanker Base Improvements**  
 Pre-Bid Conference



## PRE-BID MEETING SIGN-IN SHEET

**Project:** PRC Apron Reconstruction and Prescott Air Tanker Base Improvements

**Date:** March 31, 2015

**Time:** 11:00 AM

**Location:** PRC Airport Conference Room (Upstairs)

Name	Representing	Signature	Phone	E-Mail
John Cox	City of Prescott (Airport)	<i>[Signature]</i>	X	X
MC Tennant	City of Prescott (Airport)	<i>[Signature]</i>	X	X
Jayne Verish	City of Prescott (Airport)	<i>[Signature]</i>	X	X
Jeff Low	City of Prescott	<i>[Signature]</i>	X	jeff.low@prescott-az.gov
Jeff Andrews	USFS, Prescott	<i>[Signature]</i>	X	X
Cindy Mathews	USFS, Prescott	<i>[Signature]</i>	X	X
Dan Salcido	USFS, Prescott	<i>[Signature]</i>	X	X
Cory Brunsting	USFS, Prescott	<i>[Signature]</i>	X	X
Jamie Wade	USFS, Phoenix	<i>[Signature]</i>	X	X
Ken Snyder	Dibble Engineering	<i>[Signature]</i>	X	X
Jared Bass	Dibble Engineering	<i>[Signature]</i>	X	X
Catherine Alcorn	CR Engineers	<i>[Signature]</i>	X	X
Shane Woodard	CR Engineers	<i>[Signature]</i>	X	X
<i>Laster, Erika</i>	<i>City of Prescott</i>	<i>[Signature]</i>		



Prescott Municipal Airport  
**PRC Apron Reconstruction**  
**Prescott Air Tanker Base Improvements**  
**Pre-Bid Conference**



## Project Meeting Attendance

**Project:** PRC Apron Reconstruction and Prescott Air Tanker Base Improvements

**Date:** March 31, 2015

**Time:** 11:00 AM

**Location:** PRC Airport Conference Room (Upstairs)

Name	Representing	Phone	Fax	E-Mail
✓ CRAIG LAIPPE	DIBA CONSTRUCTION	(602) 442-6767	(602) 442-6767	clai@dbaconstruction.net
Jason Laipple	Laipple Construction	928-237-6286		Laippleconstruction@cablenet.net
RANDY EAST	FANN CONTRACTING	928-778-0170	928-778-3012	ESTIMATE@FANNCONTRACTING.COM
Luke Banks	Electra-Serv, Inc.	520-456-8954	-	luke@electra-serv.com
FRAN OTTO	QUEST LAND CONSTRUCTION	(602) 581-9700	-	fr@questland.com
CHRIS FOGERTY	ASPHALT PAVING & SURF	928 772 6363		cfogerty@nicnd.com
Annie Fogerty	Rural Electric	480 986 1488		annf@ruralelectric.com
Linda Montoya	Rural Electric	480 986 1488		lindam@ruralelectric.com
✓ Shane Woodard	CR Engineers	480 816-5541		Swoodard@creng.com
SCOTT MOSLEY	MTI	928.499.8714		SMOSLEY.MTI@GMAIL.COM
ALAN MIZER	Capital Improvements	928 778 2204	445 4167	Mizer@cablenet.net
✓ Cindy Matthews	USFS	928-777-5690		



Prescott Municipal Airport  
**PRC Apron Reconstruction**  
**Prescott Air Tanker Base Improvements**  
 Pre-Bid Conference



## Project Meeting Attendance

**Project:** PRC Apron Reconstruction and Prescott Air Tanker Base Improvements

**Date:** March 31, 2015

**Time:** 11:00 AM

**Location:** PRC Airport Conference Room (Upstairs)

Name	Representing	Phone	Fax	E-Mail
DAVID Brinkley	Capital Improvements	928-778-2204	928-445-4162	DavidBrinkley@Caldicons.net
ANITA TURNER	WESTERN TECH	<del>430-9000</del> ANN# 443-5010		B.SWICK@WT-US.com
DAVID SIMON	MRM CONSTRUCTION	602 340 0378		david@mrmcs.net
MARIE TORRES	MRM CONSTRUCTION	602 340 0378		MARIE@MFMCS.NET
ERIC VARELA	MRM CONSTRUCTION	602 340 0378		ERIC@MFMCS.NET
Stevie Vawter	Fann Contracting	928-778-0770		StevieV@fanncontracting.com
Isaac Banks	lectra-Serv, Inc	520-456-8959		Isaac@lectra-serv.com