



ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITY SEASONAL WILDLAND CREWMEMBER

Granite Mountain Hotshots

Pay Range: \$12.09 to \$14.48 per hour DOE/Q
(Seasonal employees are **not** eligible for benefits)

FLSA Status: Non-exempt (eligible for overtime)

Some weekend/evening hours may be required.

Qualifications: All applicants must have passed a 32 hour Basic Wildland Firefighting Class prior to application. This course includes S-130, S-190, I-100, and L-180. Applicants of choice must be able to pass the Work Capacity Test – Arduous level (3 mile hike, with a 45 lb pack in 45 minutes) prior to employment. High School Diploma or GED required. Candidate of choice must pass pre-employment drug test and extensive criminal background check.

Tasks: Serves as a firefighter on a hand crew performing fire suppression and/or fuels management duties under the most adverse conditions of climate, fuels, and terrain. Utilizes a variety of specialized tools, equipment, and techniques while actively suppressing wildland fire, fuels management projects, and prescribed fire. Tools may include Pulaski, shovel, McLeod, rake, and other custom tools, brush chipper, and pole saw. Performs fireline activities such as line construction, patrolling, ignition, mop up and collecting weather data.

Knowledge's, Skills, and Other Characteristics:

- Knowledge of fire behavior.
- Knowledge of accepted fireline safety practices and procedures to prevent injury.
- Knowledge of wildland fire management techniques, methods, and conditions.
- Knowledge of portable pumps and water use.
- Knowledge and skill in the use of hand tools and chainsaws.
- Knowledge and skill in the maintenance and use of firing devices and ignition operations.
- Knowledge and skill of standard first aid procedures to perform preliminary patient care and triage as necessary.
- Knowledge and skill in both oral and written communication to effectively interact with people at all levels, internal and external to the organization, including the public.
- Knowledge of fuels management principles and applications for both mechanical and prescribed fire treatments, creation of defensible space and fuel breaks.

Physical Demands: Arduous. Duties involve rigorous field work requiring above average physical performance, endurance, and superior conditioning. Work requires prolonged standing, walking over uneven ground, recurring bending, stretching, reaching, lifting, and carrying items over 50 pounds for possibly long distances in adverse weather and temperature.

Physical and Visual Ability: Sufficient to effectively and safely perform required duties and to safely operate required equipment and City vehicle as needed.

Hearing and Speaking Ability: Sufficient to clearly, concisely and effectively communicate in person and over the telephone. Freedom from mental disorders which would interfere with performance of duties as described.

Deadline: Applications must be received by 5:00 p.m. January 13, 2012.

Send application/resume to:

City of Prescott, Human Resources, 201 S. Cortez St., Prescott AZ 86303
(928) 777-1315 (928) 777-1347 (800) 748-6205 TDD (928) 777-1100 Fax: (928) 777-1213

Email: personnel@cityofprescott.net Visit our website at www.cityofprescott.net

EEO/M/F/V/H/D/NSE Posted: November 28, 2011

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Bruce Martinez _____
Fire Chief

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Mary M. Jacobsen _____
Human Resources Director

NOTICE

This application packet is to be used
by candidates who are applying for a position as a
Seasonal Wildland Crewmember with the
Granite Mountain Interagency Hotshot Crew

The forms contained in this packet must be
completed, signed and **RECEIVED** in the

City of Prescott

Human Resources Department

201 South Cortez St.

Prescott, AZ 86303

BEFORE 5PM ON January 13, 2012

Granite Mountain Hotshots SELECTION PROCESS Essential Steps and Sequence

APPLICATION PACKET

Complete, sign and submit the forms in this section of the Application Packet immediately. These forms include:

- the City of Prescott Application for Employment
- Waiver of Liability Form

These must be completed, signed and returned to the City of Prescott Human Resources Department. You may include a resume if desired. You can submit one of three ways:

1. Mail – City of Prescott, Human Resources 201 S. Cortez Prescott, AZ 86303
2. Email – Personnel@prescott-az.gov
3. Drop-Off – City of Prescott, City Hall Building 201 S. Cortez Prescott, AZ 86303 (Drop off location near job posting board).

After January 13, 2012, all completed applications will be screened for minimum qualifications and experience.

The top candidates will then be invited to participate in our physical test. If you score less than the 40th percentile on ANY EVENT during physical fitness testing, you will be eliminated from further consideration or testing.

Candidates who successfully complete the physical test will be scheduled for an oral interview the following day with crew supervisors.

After the entire testing process is complete, the overall top performing candidates will be ranked and job offers made promptly in relation to the number of current vacancies.

The Physical Test will occur on January 27, 2012 and the Interviews will be scheduled for January 28, 2012 in Prescott.

These dates fall on a Friday and Saturday. All travel and accommodations are at the **applicant's own expense**. If for any reason you do not feel capable of performing the physical test due to health issues, please decline your testing spot for someone else.

Granite Mountain Hotshots PHYSICAL FITNESS TESTING STANDARD

All applicants need to be aware that Granite Mountain Hotshots will test all applicants using Cooper Testing Protocol. The minimum passing score for EACH EVENT in this test is the 40th percentile. If you fail to pass ANY event with a score of AT LEAST the 40th percentile, you fail the entire testing. At any point the participant fails, he/she will not be permitted to continue in the physical fitness testing OR the selection process.

Granite Mountain Hotshot's base is at approximately 5,500 ft elevation. We require you to bring running shoes and gym clothes. The weather in Prescott can vary so bring appropriate clothing for conditions. If you have any hesitation about participating in this test due to health issues, please notify us immediately.

Granite Mountain Hotshots use a current undifferentiated (one performance standard for all candidates regardless of age or gender) chart.

%ile	PULL UPS	Pushups One Minute	Sit-ups One Minute	1.5 Mile Run
99	18	70	58	10:00
90	16	53	46	12:15
80	12	45	40	13:12
70	10	40	37	13:48
60	8	36	34	14:23
50	6	32	32	14:59
40	4	27	29	15:24

Sit-ups (Muscular Endurance) Test

The person testing starts by lying on their back, knees bent, heels flat on the floor and hands interlocked behind the neck or grasping their shoulders. A partner holds the participant's feet down in a manner indicated by the participant. The participant must touch elbows to knees and then return to a fully reclined position (shoulder blades must touch the mat) before starting the next sit-up. The participant performs as many correct sit-ups as possible in one minute. Partner will count only sit-ups that are correctly and fully completed.

Push-ups (Muscular Endurance) Test

Participant's partner places a closed fist on the floor below the participant's chest. Participant must keep back straight at all times, hands shoulder width apart and feet together resting on their toes. From the up position, the participant will lower their trunk toward the floor until their chest touches their partner's fist, then return to the up position. In the up position, the participant's arms must reach a fully straight, extended position each on each return. The participant performs as many correct push-ups as possible in one minute. Any resting must be done in the UP position. Partner will count only push-ups that are fully and correctly completed.

Pull-ups (Muscular Endurance) Test

Hands placed on bar palms out shoulder width apart. Start pull up in hanging position. Pull yourself up until chin comes past bar, without kipping. . (Kipping is when you use your legs and body to do a swinging motion to help you pull up). Come back down until arms are straight and start process over again.

Run/Walk (Aerobic Power) Test

On a relatively flat, pre-measured course, the participants will run/walk 1.5 miles. During the test, walking or stopping will seriously jeopardize a passing score. The participant will be timed with a stop-watch to the nearest second. The total time is recorded.

Education and Training

Check highest grade completed: High School: 9 10 11 12 GED College: 1 2 3 4
 Graduate Work: Yes No

College/University/Trade School	City/State	# Units	Degree Diploma	Major

US Military Service	Branch	Dates of Service	Type of Discharge
<input type="checkbox"/> YES <input type="checkbox"/> NO			

If you are fluent in any languages other than English, please list. _____

Professional License/Certification/Registration (e.g. Engineer, Technician, Contractor, Water or Wastewater, CDL, etc.)	Date Acquired	Status: Current/Void/Expired

List any courses or workshops you have attended that relate to the position for which you are applying:

List computer hardware, software and other office equipment you can operate and years of experience: Typing: WPM

List any other equipment you can operate (hand tools, machinery, etc.) and years of experience:

List special accomplishments, publications, awards and the names of professional groups of which you are or have been a member:

List any additional comments and/or information you would like us to consider:

Employment History

List your complete employment history for the past **ten** years starting with your most recent employer. List all positions held, including military experience, part-time summer and/or volunteer work and periods of employment; do not omit any employers. Explain any gaps in employment in comment section. If you are submitting a resume, you are still required to summarize your job responsibilities in the space provided.

Current Employer	<input type="checkbox"/> Not Currently Employed	Date Job Started		Date Job Ended	
Company:	Supervisor:				
Job Title:	Phone:	\$	<input type="checkbox"/> Hourly	\$	<input type="checkbox"/> Hourly
Address:			<input type="checkbox"/> Annually		<input type="checkbox"/> Annually
Summarize your job responsibilities:					

Reason for leaving:			May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Previous Employer	Date Job Started		Date Job Ended			
Company:	Supervisor:					
Job Title:	Phone:		\$	<input type="checkbox"/> Hourly	\$	<input type="checkbox"/> Hourly
Address:				<input type="checkbox"/> Annually		<input type="checkbox"/> Annually
Summarize your job responsibilities:						

Reason for leaving:			May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Previous Employer	Date Job Started		Date Job Ended			
Company:	Supervisor:					
Job Title:	Phone:		\$	<input type="checkbox"/> Hourly	\$	<input type="checkbox"/> Hourly
Address:				<input type="checkbox"/> Annually		<input type="checkbox"/> Annually
Summarize your job responsibilities:						

Reason for leaving:			May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Previous Employer	Date Job Started		Date Job Ended			
Company:	Supervisor:					
Job Title:	Phone:		\$	<input type="checkbox"/> Hourly	\$	<input type="checkbox"/> Hourly
Address:				<input type="checkbox"/> Annually		<input type="checkbox"/> Annually
Summarize your job responsibilities:						

Reason for leaving:			May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Employment History (continued)

Previous Employer	Date Job Started	Date Job Ended
Company: _____ Supervisor: _____		
Job Title: _____ Phone: _____	\$ <input type="checkbox"/> Hourly	\$ <input type="checkbox"/> Hourly
Address: _____	<input type="checkbox"/> Annually	<input type="checkbox"/> Annually
Summarize your job responsibilities: _____ _____ _____		
Reason for leaving: _____		May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

Previous Employer	Date Job Started	Date Job Ended
Company: _____ Supervisor: _____		
Job Title: _____ Phone: _____	\$ <input type="checkbox"/> Hourly	\$ <input type="checkbox"/> Hourly
Address: _____	<input type="checkbox"/> Annually	<input type="checkbox"/> Annually
Summarize your job responsibilities: _____ _____ _____		
Reason for leaving: _____		May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

References

Professional/Work References:	
List name and telephone number of three professional/work references who are not related to you. Please include one previous supervisor .	
Name, Company, Address	Telephone

Where did you hear about us? Check all that apply...

- | | | |
|--|--|--------------------------------|
| <input type="checkbox"/> Posting at City Hall | <input type="checkbox"/> Prescott Daily Courier | <input type="checkbox"/> Other |
| <input type="checkbox"/> City's Website | <input type="checkbox"/> The Employment Network | _____ |
| <input type="checkbox"/> Chamber of Commerce Website | <input type="checkbox"/> Friend/Relative in the Area | _____ |
| <input type="checkbox"/> Trade Website | <input type="checkbox"/> City Employee | _____ |

I certify that all information on this application form is complete and accurate. I understand that any omissions or misstatements of facts are cause for rejecting my application or, if I am hired, termination of employment. I also authorize the City of Prescott to make all necessary and appropriate investigations to verify the appropriate information provided in this application and to secure additional job-related information about me. I understand that this application is not an employment contract. Any applicant requiring accommodation for a disability should advise the Human Resources Department.

Signature of Applicant	Date
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**THANK YOU FOR COMPLETING THIS APPLICATION FORM AND FOR YOUR INTEREST
IN WORKING FOR THE CITY OF PRESCOTT!**

WAIVER of LIABILITY

I, _____, understand that I am taking part in a potentially stressful physical fitness test to be considered for a position as a Seasonal Wildland Crewmember with the City of Prescott, Granite Mountain Interagency Hotshot Crew.

By signing this "Waiver of Liability," I release the City of Prescott, Granite Mountain Interagency Hotshot Crew, all instructors, training personnel, employees and agents, both personally and as agents and employees, conducting these tests, from any and all liability whatsoever.

Furthermore, in the event that I am disabled and/or unable to determine my destiny, I do not want anyone on my behalf to enter into any litigation in order to recover damages for me or my dependents.

READ CAREFULLY BEFORE SIGNING

Signature of Applicant

Date

Printed Name of Applicant

Date
