



ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITY MAINTENANCE WORKER – Lakes

Pay Grade: 41 Pay Range: \$12.04 to \$16.85 per hour DOE/Q plus benefits
New employees usually start at beginning level of salary range.

Candidate of choice must pass pre-employment drug, fingerprint and extensive background investigation.

Under general supervision, performs a variety of manual and semi-skilled work in the maintenance and repair of grounds, facilities, and buildings that are part of the Parks & Recreation.

Training and Experience: High School diploma or equivalent preferred. Minimum three (3) years previous experience in general maintenance and/or construction required. Must have excellent customer service skills. Must possess valid Arizona Class B Commercial Driver's License (CDL) or obtain within 30 days of hire date and must obtain Arizona Class A CDL and Tanker endorsement within six (6) months of hire date. Must be able to pass extensive background check for citation writing.

Essential Duties: Operate wood chippers, mowers, trimmers in the care and maintenance of assigned areas; use and maintenance of hand and power tools. Transport waste debris to transfer station for proper disposal. Help maintain public facilities and grounds; assist in the set up, preparation and clean up for special events; clean various park areas and areas that fall under the parks department including restrooms; Issue citations to the public. Night, evening and weekend and split shifts may be required.

Knowledges, Skills, and Other Characteristics: **Knowledge of:** machinery, equipment and tools necessary for maintaining assigned areas; basic preventive maintenance on assigned equipment; occupational hazards and safety precautions; common hand and power tools. **Skill in:** following oral and written instructions; operating and working around moving equipment; following safety practices and recognizing hazards; utilizing public relations techniques in responding to inquiries and complaints; establishing and maintaining effective working relationships with coworkers and public.

Physical and Visual Ability: sufficient to effectively and safely perform required duties and to safely operate required equipment and city vehicle as needed. Able to lift 75 pounds. Must be able to see clearly, with correction if necessary, during both day and evening hours and in potentially adverse weather conditions.

Hearing and Speaking Ability: sufficient to clearly, concisely and effectively communicate in person and over the telephone.

Freedom from mental disorders which would interfere with performance of duties as described.

Deadline! Applications must be received by 5:00 pm September 23, 2011.

Send application/resume to:

City of Prescott, Human Resources, 201 S. Cortez Street, Prescott, AZ 86303
928.777.1315 928.777.1347 800-748-6205 TDD 928.776.5680 Fax 928.777.1213
Email: personnel@cityofprescott.net Visit our website at www.cityofprescott.net
EOE/M/F/H/V/D/NSE Posted: September 15, 2011

Debbie Horton _____
Parks, Recreation & Library Director

Mary Jacobsen _____
Human Resources Director

MAJOR BENEFITS FOR A FULL-TIME REGULAR EMPLOYEES: Twelve days annual paid vacation; Ten paid holidays; Paid sick leave; Paid employee health and life insurance; Retirement benefits; Deferred Compensation Plan; Social Security benefits; other optional benefits. PROBATION: An established probationary period must be satisfactorily served by each employee. NOTE: When advised, reasonable accommodations will be made in order for an "otherwise qualified applicant" with a disability to participate in any phase of the selection process.