



CITY OF PRESCOTT  
ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITY

**Turf & Irrigation Coordinator**  
**Parks and Recreation Division**

**Full Time Position Pay Grade: 57 Pay Range: \$17.87 to \$ 25.02 per hour + Benefits DOE/Q**

Candidate of choice must possess AZ driver's license and pass pre-employment drug test and criminal background check.  
FLSA Status: Non-exempt (eligible for overtime)

The City of Prescott operates a diverse park system that features sports turf to accommodate almost year-round heavy sports use, and recreational turf at many parks. The City's park system dates back to 1932, and Prescott's mile-high elevation allows for year-round recreation. The City's Turf & Irrigation Coordinator oversees the day-to-day management of the turf and irrigation in these areas, and must be high energy and possesses initiative at a level to coordinate a varied and extensive workload. Work schedule may vary depending on City special events that may include nights and/or weekends.

**Qualifications:** Education and/or experience equivalent to four (4) years of full-time work with managing turf and irrigation systems within a park system and/or golf course. College coursework in agronomy, horticulture, sports turf management, water conservation practices, and knowledge of various sports uses highly desirable. Must be in good health and physical condition, and capable of working outdoors in all weather, lift 75 pounds, perform repetitive lifting, stooping, bending, and twisting. Must be able to learn and operate a variety of equipment, and possess (or obtain within six (6) months of hire) a Class B Commercial Drivers License, and Arizona State herbicide applicator license. Must pass pre-employment drug testing and criminal background check.

**Essential Duties:** Establishes, performs and monitors schedules for mowing, aerifying, turf top dressing, turf seeding, fertilizing and herbicide application of parks; establishes schedules for/and monitors all park irrigation via computerized system to ensure proper functioning; installs new irrigation systems as needed; performs soil moisture content testing; performs or assists in scheduled preventive maintenance and emergency repair of irrigation systems such as water line breaks, leaks and broken sprinkler heads; assists landscaping staff with their areas of jurisdiction as needed; assists other staff in Division (i.e., parks, lakes, trails, landscaping, open space, and special events) as needed, specifically with projects in winter months; works closely with parks staff in winterizing and restarting drinking fountains and drip systems; troubleshoots central controller and field controllers and assists with plumbing projects as needed.

**Knowledge of:**

- Knowledge or irrigation system installation, repair and maintenance.
- Knowledge of groundskeeping and landscaping maintenance practices and procedures.
- Knowledge of operation of a variety of heavy and light equipment and vehicles.
- Knowledge of occupational hazards and safety precautions associated with parks.
- Knowledge of OSHA safety standards and practices

**Skill in:**

- Skill in installing, maintaining and repairing irrigation systems.
- Skill in utilizing public relations techniques in responding to inquiries and complaints.
- Skill in establishing and maintaining effective working relationships with State, Federal, and other local officials, elected officials, subordinate staff and City residents.
- Skill in effective time management skills in order to adequately address a large (city-wide) area.

**Ability to:**

- Work cooperatively with City employees and the public.
- Communicate effectively in the English language with employees or the public by phone, email, in person or group setting.
- Produce written documents with clearly organized thoughts using proper sentence structure, punctuation and grammar.
- Work in a variety of weather conditions with exposure to the elements.
- Learn job-related material through oral instruction, observation, reading or classroom setting.
- Work safely without presenting a direct threat to self or others.
- Perform basic functions on a personal computer.
- Work schedule due to special City events.

**Hearing and Speaking Ability:** Sufficient to clearly, concisely and effectively communicate (reading, writing, speaking) in person and over the radio and telephone in English; bilingual skills beneficial. Freedom from mental disorders which would interfere with performance of duties as described.

**Deadline: Applications must be received by 5:00 PM, May 15, 2009.**

**Send application/resume to:**

City of Prescott, Human Resources, 201 S. Cortez St., Prescott AZ 86303  
928-777-1315 928-777-1347 800-748-6205 Fax: 928-777-1213 TDD 928-777-1100

**Email:** [www.personnel@prescott-az.gov](http://www.personnel@prescott-az.gov) **Website:** [www.prescott-az.gov](http://www.prescott-az.gov)

EOE/M/F/V/H/D/NSE Posted: April 30, 2009

Debbie Horton  
Recreation Services Director

Jolaine Jackson  
Human Resources Director

MAJOR BENEFITS FOR A FULL-TIME REGULAR EMPLOYEES: Twelve days annual paid vacation; Ten paid holidays; Paid sick leave; Paid employee health and life insurance; Retirement benefits; Deferred Compensation Plan; Social Security benefits; other optional benefits. PROBATION: Each employee must satisfactorily serve an established probationary period. NOTE: When advised, reasonable accommodations will be made in order for an "otherwise qualified applicant" with a disability to participate in any phase of the selection process.