



**CITY OF PRESCOTT
ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITY
WATER OPERATOR – Utilities Dept.**

**Pay Grade: 56 Pay Range: \$17.43 to \$24.41 per hour DOE/Q plus benefits
Candidate of choice must pass pre-employment drug test and background check.**

Qualifications: Education and/or experience equivalent to three (3) years full time water treatment and water distribution or closely related work. Must possess an Arizona Grade 2 Water Treatment certification and a Grade 1 Water Distribution Certification at minimum, or the ability to obtain all the required licensing within six (6) months of being placed in the position. Must possess a valid Arizona Class B Commercial Driver's License (CDL) with Tanker and Hazardous Materials Endorsements (HAZMAT), or the ability to obtain one within six (6) months of being placed in the position.

Job Description: Operates and maintains all City of Prescott owned water production wells, pressure reducing stations, tanks and reservoirs, and booster station facilities, within all applicable State, Federal, and City of Prescott guidelines under the direction of the Water Production Supervisor. The operator may live in City of Prescott supplied housing located on-site at the Chino Valley water production facility and remain on emergency stand-by after the end of each regular shift during the operator's scheduled work week. Responsibilities will include the Chino facilities or other assignments throughout the City of Prescott.

Tasks:

- Monitors/operates a variety of gauges, meters, pumps, and chemical feeders to maintain proper pressure and levels in delivery system to meet daily demands.
- Performs basic chemical and biological water sampling/testing, records/logs meter readings, levels, and pump performance information.
- Interprets meter/gauge readings making appropriate adjustments.
- Monitors and maintains proper water levels in reservoirs and tanks, performs routine maintenance on a variety of valves, pumps, motors, pressure regulating stations, and wells.
- Takes necessary steps to assess and report emergency situations and restore normal operating conditions.
- Maintains equipment and facilities in clean and orderly condition.
- Must follow OSHA and City safety standards including the use and wear of respirators, hard hats, protective clothing/eye wear/steel toed footwear, and other related materials or equipment.
- Interacts with vendors for the purchase of materials and supplies and with contractors as needed in the performance of work.
- Performs customer service/service calls as required from Utility Billing and/or supervisor; performs basic security to prevent unauthorized persons from entering water facilities.

Knowledge, Skills, and Other Characteristics:

- Knowledge of water system hydraulics, use of pumps, weirs and flumes, proper methods and techniques used in cleaning, repairing, and maintaining water system related equipment.
- Knowledge of safe handling of a variety of hazardous materials and chemicals used in the treatment of water, especially chlorine gas and dry chlorine tablets.
- Knowledge in water disinfection techniques and chlorine dosage calculations.
- Knowledge of safety practices in the operation of electrical and mechanical equipment including basic understanding of engine/motor maintenance used in a water treatment and production facilities.
- Knowledge of proper sampling and handling techniques of water quality samples and chemical preservatives.
- Skill in the use of Microsoft Word and Excel programs for written communication and development of spreadsheets.
- Skill in operating water systems machinery in a safe manner and skill in performing a variety of plumbing, general maintenance and mechanical related activities from ladders in high and/or cramped locations.
- Skill in following oral and written instructions and in utilizing public relations techniques in responding to inquiries and complaints.
- Skill in establishing and maintaining effective working relationships with State, Federal, local officials, the general public, and other City of Prescott departments.

Physical and Visual Ability: Sufficient to effectively and safely perform required duties and to safely operate required equipment and City vehicles as needed. Must be capable of lifting 50 pounds frequently with a maximum of 100 pounds. Must be able to see clearly, with correction if necessary, to safely perform required duties. **Hearing and Speaking Ability:** Sufficient to clearly, concisely and effectively communicate in person and over the radio and telephone. Applicant must be free from mental disorders which would interfere with performance of duties as described.

Deadline: Applications must be received by 5 PM April 21, 2008.

Send application/resume to:

City of Prescott, 201 S. Cortez Street., Prescott, AZ 86303
(928) 777-1347 (928) 777-1315 TDD (928) 777-1100 Fax: (928) 777-1213
Email: personnel@cityofprescott.net **Visit our website at** www.cityofprescott.net
EEO/M/F/V/H/D/NSE

Jim Ciaffoni _____
Utilities Director

Jolaine Jackson _____
Human Resources Manager

MAJOR BENEFITS FOR FULL-TIME REGULAR EMPLOYEES: Twelve days annual paid vacation; Ten paid holidays; Paid sick leave; Paid employee health and life insurance; Retirement benefits; Deferred Compensation Plan; Social Security benefits; other optional benefits. PROBATION: An established probationary period must be satisfactorily served by each employee. NOTE: When advised, reasonable accommodations will be made in order for an "otherwise qualified applicant" with a disability to participate in any phase of the selection process.