



**CITY OF PRESCOTT**  
**EMPLOYMENT OPPORTUNITY – IN HOUSE**  
**WATER PROTECTION SPECIALIST**

**Pay Grade: 59 Pay Range: \$18.77 TO 26.28 per hour plus benefits**  
FLSA Status: Non-exempt (eligible for overtime)

**Qualifications:** Education and/or experience equivalent to three (3) years full time water treatment, water distribution. Must possess a combination of an Arizona Grade 2 Operator's Certification for Water Distribution and Wastewater Treatment. Additional certifications preferred. Must possess or obtain within six (6) months of hire certification as a Back-Flow/Cross-Connection General Tester. Must pass pre-employment drug test and background check.

**Tasks:** The Water Protection Specialist will administer the City's potable water system cross connection control and wastewater system pretreatment programs to ensure compliance with governmental regulations and permit requirements, performing field inspections of industrial and commercial businesses; preparing reports detailing City environmental safety and emergency planning compliance and drafting enforcement actions and permits. He/she will also communicate with the public, City employees, contractors, local business and industry representatives to provide assistance, explain requirements, and report compliance with City permits; will perform inspections, analyze results, prepare reports and correspondence to communicate required corrections and document findings; and will respond to inquiries and questions from citizens, other departments and state agencies. Additionally, he/she will coordinate public advertising and develop public presentation strategies; perform outreach and educational activities through presentations to various public groups; develop an on-going continuous public awareness program; and develop and implement professional education programs for plumbers, landscapers, landscaping architects, stores, supply houses, etc. Must follow OSHA and City safety standards including the use and wear of respirators, hard hats, protective clothing/eyewear/footwear, and other related materials or equipment.

**Knowledge's, Skills, and Other Abilities;**

- Knowledge of Federal, State and City/Municipal rules, regulations, policies, procedures, codes and ordinances related to backflow/cross connection and pretreatment.
- Knowledge of computer programs, graphics and presentation packages.
- Skill in following oral and written instructions
- Skill in utilizing public relations techniques in responding to inquiries and complaints.
- Skill in establishing and maintaining effective working relationships with State, Federal, and other local officials, elected officials and City residents.

**Physical and Visual Ability:** sufficient to effectively and safely perform required duties and to safely operate required equipment and city vehicles as needed.

**Hearing and Speaking Ability:** sufficient to clearly, concisely and effectively communicate in person and over the radio and telephone.

Freedom from mental disorders which would interfere with performance of duties as described.

**Deadline: Applications must be received by August 22, 2007.**

**Send application/resume to:**

City of Prescott, 201 S. Cortez St., Prescott AZ 86303  
(928) 777-1347 (928) 777-1315 TDD (928) 777-1100 Fax: (928) 777-1213

**Email:** [personnel@cityofprescott.net](mailto:personnel@cityofprescott.net) **Visit our website at** [www.cityofprescott.net](http://www.cityofprescott.net)

EEO/M/F/V/H/D/NSE Posted August 13, 2007

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MAJOR BENEFITS FOR A FULL-TIME REGULAR EMPLOYEES: Twelve days annual paid vacation; Ten paid holidays; Paid sick leave; Paid employee health and life insurance; Retirement benefits; Deferred Compensation Plan; Social Security benefits; other optional benefits. PROBATION: An established probationary period must be satisfactorily served by each employee. NOTE: When advised, reasonable accommodations will be made in order for an "otherwise qualified applicant" with a disability to participate in any phase of the selection process.