



CITY OF PRESCOTT
ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITY
CIVIL (DRAINAGE) ENGINEER
ENGINEERING SERVICES DEPARTMENT

Pay Grade: 76 Pay Range: \$57,109 to \$79,953 annually DOE + benefits

FLSA Status: Exempt (not eligible for overtime)
Candidate of choice must pass pre-employment drug test.

Qualifications: Must possess a Bachelor's Degree in civil engineering with EIT (Engineer in Training) status or registration as a Professional Engineer in the State of Arizona or be registered in another state and obtain Arizona registration within one (1) year of employment. Three years of experience in civil engineering or closely related field, including two years in drainage and erosion mitigation design and management. Must possess and maintain a valid Arizona driver's license and pass pre-employment drug test.

Tasks: Manages the ongoing implementation of the City's NPDES Phase II program and interfaces with ADEQ and/or EPA as appropriate; plans and manages the implementation of the City's Drainage Master Plan; reviews private development and capital improvement designs to insure compliance with City drainage criteria relative to proposed drainage improvements and erosion mitigation measures; reviews SWPPP's to assure compliance with State requirements; addresses public questions, concerns and/or complaints pertaining to drainage and/or erosion issues responds/resolves accordingly; participates in the planning process for development of construction programs and the budget; assists in the development of scopes of work and requests for qualifications for roadway projects implementing the City's capital improvement plan; develops technical information pertaining to drainage improvements and erosion mitigation, and provides engineering assistance to department management, other City departments, and engineering technical contractors as required.

Represents the Engineering Services Department at development review meetings, Planning and Zoning Commission meetings and City Council meetings; prepares stipulations for drainage infrastructure and/or erosion mitigation needs associated with private development projects. Coordinates and/or resolves questions and concerns from the public; when designated represents the City at various meetings involving drainage/erosion mitigation.

Knowledge, Skills, and Other Characteristics:

Knowledge of:

Knowledge of Federal, State, and City of Prescott regulations, policies, procedures and ordinances related to drainage and erosion mitigation.
Knowledge of civil engineering related to drainage facilities and streets infrastructure, capital and private improvement construction projects.
Knowledge of methods and techniques for planning, cost estimation, and budgeting for projects engineering and construction.
Knowledge of land-use planning and Geographical Information Systems (GIS).

Skill in:

Skill in engineering design, including design analysis and evaluation.
Skill in reviewing construction plans and specifications to determine compliance with established City, County, State, Federal guidelines, ordinances, regulations and safety standards.
Skill in evaluating construction in progress, including plans, feasibility recommendations, specifications, cost estimates, and completed work.
Skill in written communications for administrative and technical purposes.
Skill in oral communication in one-on-one and group situations.
Skill in utilizing public relations techniques in responding to inquiries and concerns.
Skill in establishing and maintaining effective working relationships with State, Federal, and other local officials, elected officials, consulting engineers, contractors, and City residents.

Physical and Visual Ability: sufficient to effectively and safely perform required duties and to safely operate required equipment and city vehicles as needed.

Hearing and Speaking Ability: sufficient to clearly, concisely and effectively communicate in person and over the radio and telephone. Freedom from mental disorders which would interfere with performance of duties as described.

Deadline: Applications must be received by September 27, 2006

Send application/resume to:

City of Prescott, Human Resources, 201 S. Cortez St., Prescott AZ 86303
928-777-1315 800-748-6205 TDD: 928-777-1100 Fax: 928-777-1213

Email: personnel@cityofprescott.net **Visit our website at** www.cityofprescott.net **Job Hotline:** 928.777.1280

EOE/M/F/V/H/D/NSE

Posted: August 21, 2006

Para oportunidades de empleo con la Ciudad de Prescott, favor de llamar 928-777-1279.

=====

MAJOR BENEFITS FOR A FULL-TIME REGULAR EMPLOYEES: Twelve days annual paid vacation; Ten paid holidays; Paid sick leave; Paid employee health and life insurance; Retirement benefits; Deferred Compensation Plan; Social Security benefits; other optional benefits. PROBATION: An established probationary period must be satisfactorily served by each employee. NOTE: When advised, reasonable accommodations will be made in order for an "otherwise qualified applicant" with a disability to participate in any phase of the selection process.