



**Ernest A. Love Field  
Prescott Municipal Airport  
City of Prescott**

6546 Crystal Lane  
Phone: (928) 777-1114

Prescott, AZ 86301  
Fax: (928) 771-5861

TDD: (928) 778-5680

---

## **DRIVER TRAINING CHECKLIST**

\_\_\_\_\_ Completed Application for Airport Credentials

- 3<sup>rd</sup> page must be signed by Employer designee
- ORIGINALS plus one copy of document(s) as listed on page 4
- Payment for badge due at time of class (or prior arrangements made)

Employee will be scheduled for next Driver Training Class.

## **SIDA TRAINING CHECKLIST**

### ***FINGERPRINTING REQUIRED***

\_\_\_\_\_ Completed Application for Airport Credentials (only one per employee needed)

- 3<sup>rd</sup> page must be signed by Employer designee
- ORIGINALS plus one copy of document(s) as listed on page 4
- Payment for fingerprinting due at time of printing (or prior arrangements made)

\_\_\_\_\_ AND Completed Fingerprint Application Form

\_\_\_\_\_ AND Fingerprint Release Authorization form if prints to be provided to employer

ELECTRONIC FINGERPRINTS WILL BE TAKEN & SUBMITTED TO FBI and TSA  
Upon receipt of results from both FBI and TSA, by City of Prescott, employer will be notified of clearance, and employee scheduled for next SIDA class.

- Payment for badge due at time of class (or prior arrangements made)

### ***NO FINGERPRINTING REQUIRED***

\_\_\_\_\_ Completed Application for Airport Credentials (only one per employee needed)

- 3<sup>rd</sup> page must be signed by Employer designee
- ORIGINALS plus one copy of document(s) as listed on page 4

\_\_\_\_\_ Letter from employer certifying results under 49 CFR Part 1542.209 and 1544.29,  
including case number AND Security Threat Assessment status

Upon receipt of letter, by City of Prescott, employee will be scheduled for next SIDA class.

- Payment for badge due at time of class (or prior arrangements made)