

Mayor's Ad Hoc BICYCLE AND PEDESTRIAN COMMITTEE ACTION MINUTES

Bicycle and Pedestrian Committee

**Thursday, September 15, 2016
10:00 a.m.**

**Public Works Conference Room
433 North Virginia Street
Prescott, Arizona 86301
(928)777-1130**

ACTION MINUTES OF THE MEETING OF THE BICYCLE AND PEDESTRIAN COMMITTEE held on THURSDAY, SEPTEMBER 15, 2016, in the PUBLIC WORKS CONFERENCE ROOM, located at 433 N. VIRGINIA STREET, Prescott, Arizona.

COMMITTEE MEMBERS PRESENT

Bill Fanelli
Suzanne Morse
Councilwoman Billie Orr
Sandra Smith
Gerald Stricklin
Les Stukenberg
Sandy Stutey

STAFF/PUBLIC PRESENT

Ian Mattingly
Teresa Ogle
Pete Lang
Paul Mazade
Bob Sisley
Joan Arthur
Chelsea Walton
Phil Goode
Fred Oswald
Joe Veranth
Lauren Veranth
George Sheats
Becky Ratliff
Rob Meindl

- A. Call to Order – Bill Fanelli, Chairman
The meeting was called to order at 10:00 a.m.
- B. Approval of Minutes from the August 18, 2016 meeting
Les Stukenberg made a MOTION to approve the August 18, 2016 meeting minutes; Gerald Stricklin 2nd. Vote 5-0; Passed.
- C. Review High Priority Project List
No new items to discuss.
- D. Bicycle Safety Presentation – Fred Oswald
- E. Basis School

Residents and Basis School representatives were in attendance and discussed the traffic challenges currently being experienced in the area because of the school. The main concern was student safety and traffic back-up during drop-off and pick-up. This is being exasperated by the growth in student population. Signalization of Prescott Lakes Parkway and Willow Lake Road was discussed.

Staff indicated that the intersection has not met a signal warrant because there are only two short peak periods of heavy delay. The City will continue to monitor the location but explained that a traffic signal warrant should be met prior to installation. Sidewalk gaps north of the school were also discussed since students are accessing commercial areas. There are no funds in this fiscal year budget to close these gaps, but opportunity may exist for improvement in FY18. The addition of a trail system could improve this situation.

Basis School staff indicated that they have taken the following steps to alleviate traffic delays and congestion on Prescott Lakes Parkway.

- The school has implemented staggered release times, and has encouraged parents not to arrive early.
- The new 15 MPH roll-out zone has improved compliance and reduced the speeds at the crosswalk.

Several mitigation efforts were discussed which included:

- Public Works will meet with Basis School representatives to review the existing Traffic Impact Analysis and ensure that the traffic recommendations are being followed.
- The school is pursuing opportunities to expand their site which would increase parking and allow improved circulation. This is in the preliminary stages and it may take some time to implement based on cost (plans will be shared when final). A secondary access road to (SR 89) may be explored.
- Parent education is required concerning parking in the bike lane and to encourage carpooling.
- Basis looking into using a remote parking lot and bussing kids to the school.

F. Willow Lake Road Commercial Projects and Pedestrian Issues

- A handout was provided at the last meeting highlighting Prescott North growth issues.
- Prescott Lake Villas apartment complex (200 units) will break ground in about 6 months.
- The master plan for Prescott Lakes did include traffic signals on Prescott Lakes Parkway at Willow Creek Road and Smoketree Lane. The infrastructure included improvements to allow this to be added easily in the future. Public Works is monitoring these intersections for the need for traffic signals as traffic increases.
- Prescott Lakes has grown about 50% in the last 4 years.

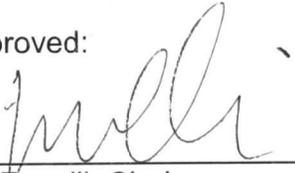
G. Police Department Representative for Committee – Ian Mattingly

Ian Mattingly spoke with Lt. Rich Gill. There are currently 3 officers in the bicycle program. A representative will be attending future committee meetings.

H. Next Meeting
October 20, 2016

I. Adjournment
There being no further business to be discussed, the Bicycle and Pedestrian
Committee adjourned at 11:45 a.m.

Approved:

A handwritten signature in cursive script, appearing to read "Bill Fanelli", written over a horizontal line.

Bill Fanelli, Chairman