



NOTICE TO THE PUBLIC

CITIZENS ADVISORY COMMITTEE COMMUNITY DEVELOPMENT BLOCK GRANT A G E N D A

**CITIZENS ADVISORY COMMITTEE - CDBG
REGULAR MEETING
WEDNESDAY, March 23, 2016
2:00 PM**

**DOWNSTAIRS
CONFERENCE ROOM
201 S CORTEZ ST
PRESCOTT, ARIZONA
(928) 777-1207**

The following agenda will be considered by the **CITIZENS ADVISORY COMMITTEE** (COMMUNITY DEVELOPMENT BLOCK GRANTS) at its Committee Meeting to be held on **March 23, 2016 in the Downstairs Conference Room, located at 201 S Cortez St, Prescott, AZ 86303 at 2:00 PM**. Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02.

- I. CALL TO ORDER**
- II. INTRODUCTIONS**

MEMBERS	
Jerry Jones, Chair	Pam Wickstrom
Michael Sarti, Vice-Chair	Sandy Griffis
Mary Ann Suttles	Rose Vasquez
Robert Painter	

III. REGULAR ITEMS

1. New Member Introduction – Rose Vasquez
2. Approval of the November 4, 2015, and March 23, 2016 Meeting Minutes
3. Program Updates
4. Revised CDBG Schedule
5. Application Discussion and Ranking

IV. ADJOURNMENT

The City of Prescott endeavors to make all public meetings accessible to persons with disabilities. With 72 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call 777-1100 (voice) or (TDD) to request an accommodation to participate in this meeting.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall and on the City's website on March 18, 2016 at 2:00 p.m. in accordance with the statement filed with the City Clerk's Office.

Darla Eastman, Administrative Specialist
Community Development Department



MINUTES OF PUBLIC HEARING #1 OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CITIZENS ADVISORY COMMITTEE (CAC) held on MARCH 9, 2016 in COUNCIL CHAMBERS, CITY HALL, located at 201 S. Cortez Street, Prescott, Arizona.

I. CALL TO ORDER

Chairman Jerry Jones called the meeting to order at 2:00 p.m.

II. ATTENDANCE

MEMBERS PRESENT	STAFF PRESENT
Jerry Jones, Chair	Isabel Rollins, Grant Administrator
Michael Sarti, Vice-Chair	Tom Guice, Community Development Director
Mary Ann Suttles	George Worley, Planning Manager
Robert Painter	Darla Eastman, Administrative Specialist
Pam Wickstrom	
Sandy Griffis - Absent	COUNCIL PRESENT
	Councilman Greg Lazzell

III. PUBLIC HEARING AGENDA ITEMS

Isabel Rollins discussed the purpose of the meeting, and announced the project applications that were received and amount requested for CDBG funding for the record (attached). She stated that this year we would not have organizations do a presentation. Seventeen applications were received, so there is only time for Committee questions and public comment. She also announced the final allocation for CDBG funding of \$233,755, just a few hundred less from last year; with about \$35,000 available for Public Service projects and a little over \$150,000 for Construction projects. The Committee will meet on March 23rd to discuss and rank the proposals and make a recommendation. On April, 12th, the plan will be presented to City Council and then brought back for approval on May 10th. The funds should be available after July 1st, and agreements will be signed in the Fall.

The proposed projects are as follows:

CONSTRUCTION PROJECTS

1. Adult Care Services; \$25,000. Not in attendance.

2. Boys and Girls Clubs of Central Arizona; \$55,392:

Gerald Szostak, Executive Director, gave a brief introduction and thanked the CDBG Committee for funding their program last year. B&GC's request is for an HVAC system. He discussed growth of the Boys and Girls Club. The Committee asked what happened with moving the Boys and Girls Club to Miller Valley. Mr. Szostak said that they were trying for the Washington School but it wasn't feasible and the cost of upgrading the

building was too high, though they may still use the gymnasium. He also stated that he is updating their contract with the City to lease the current building for another 5-6 years to cover grant requirements.

3. Coalition for Compassion and Justice; \$40,000.

Sharon Anderson stated that CCJ and Prescott Area Habitat for Humanity are submitting a joint CDBG grant application for critical housing repairs, working together to support each other's needs. They have both received grants in the past and this is the same proposal as last year. The funds will be used for services that require licensed contractors and must be sub-contracted such as water heaters, roofs, and replacing HVAC systems; things that will help keep people living safely in their homes.

4. City of Prescott Public Works; \$125,000. Not in attendance.

5. Prescott Area Shelter Services; \$5,365.

Lori Deutsch and Bobbie Leverich, the new Executive Director, described PASS accomplishments and stated that since 2009, PASS has served over 1,800 women and 56 families. She thanked the CDBG Committee for funding PASS in the past. PASS has a 94% transition rate. Ms. Leverich said she called around and got the best lowest cost per item on their request for various building repairs.

6. West Yavapai Guidance Clinic; \$16,218

Laura Norman thanked the CDBG Committee for their support in the past. She discussed the purpose for her request and described what they have accomplished in the building and the need for a new HVAC system to continue those accomplishments. She stated that there are a dozen HVAC systems on the building and 6 need to be replaced immediately. Although WYGC has a large budget overall, they always need additional funding for services, so any assistance helps them provide services. They will need to move forward with the replacement whether or not CDBG funding is received.

7. Yavapai Trails Assoc / City of Prescott; \$75,000

George Sheats discussed the Yavapai Trails/Dexter Neighborhood Bridge, which would be a joint project involving the City and volunteers. He described the foot traffic that goes through the creek to get to the fast food and grocery stores. For 30-40 days a year, the creek is impassable. The City owns the property located behind the APS building on Marina. There are two other bridges in the area that need replacement, but they are finding other funding sources. There will be some minor maintenance, but Public Works and the Dexter Volunteer Program will clean debris as needed. The match (City and volunteer labor) will completely fund the construction of the bridge while the grant would pay for materials.

PUBLIC SERVICE PROJECTS

1. Agape House; \$8,874

Jim Flower, Executive Director and Becky Mitchell, Board Member, discussed their approach for 2016 funding and described their accomplishments with the 2015 CDBG funds. Jim stated that they had a very successful year. They are not only helping

families to get off the streets, but also providing a mentor to support them in their transition to self-sustainability. They used the 2015 funds wisely; however, expect that next year more families will be in need. They are asking for a little more than last year. They are building a facility fund, but are not yet ready to buy a facility. The model changes over time. They accept families that want to help themselves, and after six to nine months a family should be able to graduate, depending on the circumstances.

2. Alzheimer's Association; 7,500

Meg Fenzi, Executive Director, stated that she is requesting the same funding as last year. She also described some program accomplishments, and that they are exceeding their expectations already this year. She appreciates CDBG support.

3. Arizona Fair Housing Center; \$11,226. Not in attendance.

4. Cornucopia / Prescott Area Restorative Initiatives; \$8,100

Cindy Foss and Jim Gandee discussed the Cornucopia and Prescott Area Restorative Initiatives partnership and the requested funding in 2013 that got them started on their first initiative. The restorative initiative is alternatives or diversion to juvenile detention. They rebuild relationships that are harmed by laws that have been broken. The new focus is to work to keep students in school and not fined and jailed for lack of attendance. This helps departments to focus on hard crimes and not on kids missing class. In 2014, PARI partnered with Prescott Unified School District and their schools to provide an array of restorative practices for discipline and to rewrite discipline policies. The new project is starting this summer with data collection. So far 35 students have been served.

5. MIKID – Mentally Ill Kids in Distress; \$10,345

Traci Rainey of MIKID gave a brief presentation on the organization since it's their first time requesting CDBG funds. She said that this is the 29th year MIKID has supported children with behavior health issues. Ms. Rainey stated that MIKID improves the behavioral health and wellness of children and youth through a family-centered approach. MIKID utilizes interactive therapy designed to use pre-defined best-practices psycho-educational materials to help clarify historical or present problems/conflicts. They are requesting funds to continue to support children and provide first-aid classes, family education, suicide prevention, and resources for families with behavioral-needs children. Referrals come from the Center for Family Services and word of mouth. The Committee recommended a public service announcement to get information out about the MIKID Program.

6. New Horizons Disability Empowerment Center; \$10,000

Davis Hirschfeld and David Seigler discussed the New Horizons Disability Empowerment Program, and are requesting funding for rides for people who are seeking self-help. Mr. Hirschfeld noticed was that there is no collaboration with non-profits and a lot of duplication of efforts, as well as no transportation services. There are other programs that help the disabled, elderly, and low-income Prescott residents. New Horizon's goal is to fill a gap that other non-profits can't provide.

7. Northern Arizona Council of Governments; \$38,800

Leah Cickavage, Program Manager for NACOG, requested funding for an out-of-school youth learning program. Currently, they have 80 youth enrolled in the program. NACOG also provides job training and job placement opportunities.

8. People Who Care; \$10,000

Fritzi Mavis stated that she has been providing transportation assistance for our residents in need for over 24 years with People Who Care in Prescott. This is their first request for CDBG funding and they are mainly a volunteer provided service. It's a personal, direct service that involves establishing a relationship with the client. They are not a bus service, but assist clients to be as independent as possible. They have over 170 volunteers. The request is for a part-time person to use the new database system that will improve customer service, also to train volunteers, and follow-up with clients.

9. Prescott Meals on Wheels; \$25,000

Bert Ijams, Executive Director of Prescott Meals on Wheels, said she understands that the committee is aware what Prescott Meals on Wheels provides, and gave a brief summary of the accomplishments. She stated that their biggest challenge is fund-raising for the gap that is not funded annually by the Area Agency on Aging. Each year, they do meet that goal of raising 40% of costs, which is vital in keeping the sick and elderly out of hospice and other care facilities with healthy nutrition. The additional funding request is because the numbers of "unauthorized" meals have gone up 40%. The administrative cost for a single meal is \$11.09 per meal; food only is approximately \$3.00.

10. U.S. Vets; \$28,250

Carole Benedict, Director for U.S. Vets, discussed the U.S. Vets Program and how they serve over 150 homeless veterans annually. She stated that their request for a freezer is so they can expand and purchase food at a lower cost. They are also requesting one month of food cost. The transitional housing is located at 1113 Gurley Street, and that is where they do most of their cooking in a small commercial kitchen. They have 56 beds and provide three meals a day in the dining hall. The request is a combination of construction (freezer) and public service project (food).

IV. Open for Public Comment

There were no comments from the public.

V. ADJOURNMENT

Chairman Jones adjourned the meeting at 3:30p.m.

Jerry Jones, Chairman



Darla Eastman,
Administrative Specialist



**CITIZENS ADVISORY
COMMITTEE
NOVEMBER 4, 2015
PRESCOTT, ARIZONA**

**MINUTES OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
CITIZENS ADVISORY COMMITTEE (CAC) held on NOVEMBER 4, 2015 in COUNCIL
CHAMBERS, CITY HALL, located at 201 S. Cortez Street, Prescott, Arizona.**

I. CALL TO ORDER

Chairman Jerry Jones called the meeting to order at 2:00 p.m.

II. ATTENDANCE

MEMBERS PRESENT	STAFF PRESENT
Jerry Jones, Chair	Isabel Rollins, Grant Administrator
Michael Sarti, Vice-Chair	Tom Guice, Community Development Director
Mary Ann Suttles	George Worley, Planning Manager
Robert Painter	Darla Eastman, Administrative Specialist
Pam Wickstrom	Frank Hall, Community Planner
Tracey McConnell	COUNCIL PRESENT
Sandy Griffis	

III. REGULAR AGENDA ITEMS

1. Approval of the September 16, 2015 and October 14, 2015 meeting minutes.

Ms. McConnell, MOTION to approve the September 16, 2015 and October 14, 2015 meeting minutes. Mr. Sarti, 2nd. VOTE 6-0; passed.

1. Program Updates

Isabel Rollins provided a program update to the group stating that the Prescott Area Shelter Services (PASS) tour was well attended by the Committee and there will be a write-up in the Daily Courier. PASS received their Certificate of Occupancy this week and will be welcoming 6 families (up to 17 people) in the temporary housing very soon. The Coalition for Compassion and Justice is getting a slow start on their commercial range hood because it has turned out to be a larger and more complicated project than expected. They are looking for an engineer to draw up the plans. The CDBG Application Workshop is scheduled for December 10th and a notice will be forthcoming. Also, all the Committee Members' terms are expiring in March.

2. Presentation by Ron Romley on transportation needs and resources in Prescott

Ron Romley, Board Chairman of Yavapai Regional Transit and retired Arizona Department of Transportation employee, discussed Yavapai Regional Transit (YRT), which provides bus service to Prescott, Prescott Valley and Chino Valley. Mr. Romley stated that in 2008 he realized that there was a need for public transit and began taking the steps to help start up a

bus system. The nonprofit regional system phased in Prescott service more than a year ago, and since October 2013, it has been operating under a \$400,000 Arizona Department of Transportation grant. The biggest challenge for the system is maintaining its sponsorships, and generating donations to help with the grant match. Yavapai County, Yavapai-Prescott Tribe, and Yavapai Regional Medical Center have all been very supportive. YRT is always looking for new sponsors, as well as new members of the YRT board.

Mr. Romley emphasized their hard-won progress over the years and that their ridership has increased. Current records show that ridership on the buses has been averaging about 200 passengers per month. The system's buses are handicap accessible and the transit program is open to the general public as well. Romley said one of the challenges of finding suitable bus stops that fall within the requirements of a federal grant is whether the stop is north of Highway 69 - considered "rural" - or south, considered "urban." That is why the bus route stops at Hobby Lobby, even though some have requested it stop at Sprouts, across the highway.

The Committee discussed the possibility of YRT qualifying for a CDBG grant. The group agreed that they would consider ways YRT could apply for CDBG grants in the future.

3. Presentation by Gerry Garvey on Homelessness in Prescott

Committee Member Tracey McConnell introduced Gerry Garvey. She stated that Ms. Garvey is the founder of the Prescott Area Shelter Services and a grassroots organizer, system changer, and advocate for homeless people. Ms. Garvey thanked the CDBG Committee for their support over the years. She then began her PowerPoint presentation, and stated that she has worked in a number of poverty support programs and has opened six homeless shelters around the area. She said that homelessness is a sickness and a disease of poverty that can be cured. It is hard to capture the data on homelessness and that is why we need a housing authority in the area to focus on statistics that can help us understand the need and where we can provide support. In 2014, there were approximately 650 homeless in Yavapai County. That number doesn't include people in shelters. She stated that that the majority of Americans today live paycheck to paycheck. They are just a divorce, a major illness, or a layoff away from being homeless. Approximately one in 30 children in Arizona are homeless, according to a 2014 report by American Institutes for Research. Based on figures available from local schools, state agencies and the U.S. Census Bureau. About 1,400 homeless children live in Yavapai County.

Ms. Garvey stated that lack of affordable housing is a big problem in the area, as well as lack of units for temporary shelters. The reason is that our older citizens are aging out of their big, beautiful homes and looking for smaller homes, and that makes the price of smaller homes go up. Prescott rentals are less and less affordable and have gone up 25% in the last few years.

Ms. Garvey also discussed the benefits of a housing authority. It's a one-stop shop for people who need assistance with housing. Right now, it's a full-time job finding housing for a family in a shelter. A housing authority can act as a HUD account manager, screen applicants for housing, coordinate with builders and contractors to diversify the community with low-income housing within multi-family and single-family areas, bring in federal funding to support affordable housing, and provide many other housing resources. The Arizona Department of Housing (ADOH), who serves as the county's Housing Authority, met with Lori Deutsch, President of PASS, and discussed the involvement of operating a housing authority. Yavapai County is the last county in Arizona to not have a housing authority. ADOH is offering \$500,000 in start-up funding, over three years, to support Yavapai County forming its own housing authority. The annual estimate to have a housing authority is \$250,000, so they would need to fund-raise for

the remainder. About two years ago, approximately 40 stakeholders met to discuss potentially starting a housing authority in Yavapai County. A Housing Authority Group was formed and an action plan created. A housing authority doesn't have to go through the County government. Ms. Garvey stated that most do because it generates a significant amount of funding for low-income housing. The bigger the area you cover, the more federal funding you'll receive. Ms. Garvey stated that Lori Deutsch is willing to take the next step in developing a housing authority in Prescott.

Ms. Garvey also discussed the Section 8 Program and described how it would support a homeless family based on their income. The family's portion of their rent payment increases as the family's income increases. Within two years, over 25% of the families in the Section 8 Program will pay their full rent payment with their income. The Section 8 Program is one of the most successful programs in the nation, and, unfortunately, one of the least utilized in Arizona. In Prescott, most of the Section 8 funding is given to the elderly and disabled. Therefore, the turnover in these populations is not like the two year turnover that is intended for this program.

Ms. Garvey shared the good news that US Veterans Affairs brought \$3 million into the area for homeless veterans. It has decreased the homeless veterans in the area by 60%. This funding is attached to the Section 8 Program. The CDBG Committee discussed ways that PASS could be more competitive in receiving CDBG grants. She stated that PASS could form a housing authority that could show progress within a year, which is a requirement that is looked at closely when the Committee ranks project proposals.

George Sheats commented that he spent six month on the General Plan Committee discussing the establishment of a housing authority through the City of Prescott. The general consensus was that the City didn't have the staff or the management. It takes development and water for development, as well as large capital to initiate a housing authority, which Prescott is lacking. It is needed but it needs to be more of a county-wide effort.

IV. ADJOURNMENT

Chairman Jones adjourned the meeting at 3:30p.m.

Jerry Jones, Chairman



Darla Eastman,
Administrative Specialist