

**Library Advisory Board
Regular Meeting
April 1, 2015
PRESCOTT, ARIZONA**

MINUTES OF THE **LIBRARY ADVISORY BOARD** held on **April 1, 2015** in the **ELSEA ROOM OF THE PRESCOTT PUBLIC LIBRARY** located at **215 E GOODWIN ST,** Prescott, Arizona.

- I. Call to Order
Meeting was called to order at 3:30 by Chairman Deb McCasland

- II. Attendance

In Attendance:	Absent:
Deb McCasland	Diane Breault
Sharon Seymour	Jean Wilcox, Council liaison
Alma Howell	
Marlene Sullivan	
Jerry Jones	
Carolyn Shelley	

- III. Approval of minutes of regular meeting of Wednesday January 7, 2015
 - Minutes were approved as presented

- IV. Regular Items
 - a. Discussion and approval of presentation of information to City Council
 - Discussion of what information to present to the council on April 7, 2015 took place.
 - Sharon Seymour and Deb McCasland will present information from the Library Advisory Board
 - Catherine Cunningham will present information from the Friends of the Prescott Public Library Board

 - b. Approval of adjusted library charges
The following changes in library fees were presented by Library Director Roger Saft:
 - a book that is declared "lost" will incur a \$5.00 processing fee in addition to the cost of the book replacement.. This fee will help offset the costs of processing required to make the replacement book ready to circulate.
 - Refunds will no longer be given for books that have been previously declared "lost" and paid for by the patron.
 - The changes to the library fees were approved

c. Budget update

- The library budget will be reviewed with the city manager and the city finance director on April 6 ,2015
- The total library budget is 2.03% more that FY2015
- Most of this change is due to increase in internal charges for support from other city departments.
- City general fund will be challenged in this coming fiscal year

d. Strategic plan update

- The strategic plan was presented with annotations for each section

e. Setting of future meeting dates

- The next meeting date is scheduled for August 12, at 3:15 p.m

f. Items to be included in next meeting agenda

- Budget update
- Update on Yavapai County Free Library District funding
- Library tour

V. Adjournment

- Meeting was adjourned at 4:20 p.m.

DEB McCASLAND, Chairman

ROGER SAFT