

**Parks and Recreation Board  
General Meeting  
May 1, 2014  
PRESCOTT, ARIZONA**

MINUTES OF THE **General Meeting** OF THE **Parks and Recreation Board** held on **May 1, 2014**, in the **Grace Sparkes Memorial Activity Center, Flagstone Room** located at **824 E. Gurley St.**, Prescott, Arizona.

**1. Roll Call & Approval of Minutes from January 9, 2014**

**Members Present:** Wayne Howell, Janelle Riedl, and Tom Dwyer.

**Members Not Present: Michael King and Ted Blake**

**Others Present:** Joe Baynes, Eric Smith, Michelle Stacy-Schroeder, Steve Mancha, Rudy Litka, Chris Hosking, Kelly Tolbert, Rick Hormann, Jerry Walsh, George Sheats, Gary Worob, Jim Knaup, Chris Jones, John Fairall, Kaleigha Ross and Councilman Chris Kuknyo

Motion made by Tom Dwyer to accept the minutes from January 9, 2014 as written. Motion was seconded by Wayne Howell. Motion passed unanimously- all approved.

- 2. Prescott Alternative Transportation presentation** – George Sheets, member of the City of Prescott General Plan Committee explained that the Committee, along with Prescott Alternative Transportation are in the process of updating the Prescott Pedestrian and Bike Master Plan. The Plan was created in 1997 and the current version was adopted by City Council in 2003. In 2009, the review process was initiated and the next step is to update the name, reword the existing vision, update with all accomplished projects and assemble new appendixes. The group is asking for help from the Department for review and comments as well as from citizens to present an updated version to Council for approval.
- 3. Antelope Hills Golf Course Transition-** Joe explained that after a lengthily process, Billy Casper Golf has been award the contract for running the Antelope Hills Golf Course. The effective date for the transition is May 1. The Recreation Services Department will maintain maintenance of the golf course, with Jerry Walsh as the Supervisor. Billy Casper Golf will perform interviews with the existing staff next Monday and Tuesday.
- 4. Ramada Reservations Discussion-** Staff informed the Board that issues have begun to arise due to heave usage at lakes and parks. Department staff will make the rounds to clean a Ramada for a reservation in the morning hours and they have found that unauthorized or unreserved usage occurs, creating a mess that needs to be handled prior to a reservation. Staff is looking to the Board for ideas to help curb the issue. Currently there are signs posted stating “by reservation only”, however, some of those have be vandalized or removed.

5. **Results and Outcomes Draft-** Joe presented the Board with a 2-page Results and Outcomes. This is done annually to show what has been accomplished for the fiscal year. Joe is asking the Board to review and offer any items that they feel need to be added.

6. **Economic Impact Report-** Rick and Michelle presented the Board with an economic impact report for tournaments. Rick explained how the report numbers are generated and how it impacts hotels and businesses. Joe added that the tournament schedule adds quality of life and creates revenue. Annually the Department attempts to add events to the schedule. Currently there are 33 tournaments held in Prescott annually.

## 7. Project updates

a. **Goldwater Lake-** Eric Smith informed the Board the expansion at Goldwater is complete and is getting a high volume of usage.

b. **Diamondback Field-** Joe explained that the dedication for the new Diamondback field is scheduled for May 16. The dedication will be attended by Diamondbacks CEO Derek Hall and player Brad Ziegler, whom the field will be named after. Joe is inviting the Board to attend and asks for RSVP.

c. **Bocce Ball Courts-** Steve Mancha explained that the Bocce ball courts at Watson Lake are undergoing repair. This is a joint effort with a group that helps to maintain the courts.

d. **Pickle ball Courts-** Joe has been approached by a group of citizens about the possibility of building pickle ball courts. This is a growing sport in the area, and Joe may bring a proposal to the Board in the future. It is similar to tennis and conversion of tennis courts is possible. Other areas to consider would be the canine training area at Heritage Park.

## 8. Division Reports

a. **Trails-** Chris explained that the Over-the-Hill Gang has been steadily working on the Circle Trail. Currently they are working on 3.7 miles from Sundog Ranch rd., over the hill behind the juvenile detention center and up the canyon. The next step will be to work on the contract for \$99,000 with the government to connect the trail from P Mountain to the Ranch subdivision.

There is a new version of the trail map. Chris has ordered 25,000 for the sponsors and will order another 20,000 after July 1.

Chris also explained that he has partnered with the Audubon Society for a project at Stricklin Park. They will realign the trail, build a bridge and make it fire-wise.

- b. **Grants and Special Projects-** Eric Smith informed the Board that he is working with APS on a short term lease of 2.3 acres at Willow Creek Park to move ahead with the planning of the Beneful dog park. The lease will allow for the changing of the boundary currently used.

Eric reported that on May 27 he will meet with ten property owners regarding Phase III of the Greenways Trail. There will be survey costs as well as title and escrow, but when completed the Greenways will connect downtown with Miller Valley Rd.

Eric informed the Board that he will be meeting with Arizona Game and Fish on Saturday to discuss how a partnership with them has improved quality of life in Prescott.

Eric expressed gratitude for Kaleigha Ross, for her internship project. She created a flora and fauna guide for trail users that will be inserted in map boxes on various trails.

- c. **Sports & Recreation** – Rick explained that city league softball gets under way tonight. Currently there are 150 teams registered playing at Pioneer Park Monday through Friday, as well as Ken Lindley on Tuesday, Thursday and Friday. City league basketball will start the week after July 4.

The tournament schedule is in full swing. Highlights for this year will be the 2014 NJCAA Soccer National in November.

The Armory has been busy this spring with Teen maze and Body walk, as well as the successful Kiwanis Auction. The floor will be resurface soon along with other maintenance issues. The City's Facilities Department is looking to make some upgrades in the near future, such as windows, air conditioning and flooring.

The SNAP (Special Needs program) took a break in April as the coordinator was on vacation. Rick expressed thanks to Kaleigh for planning the May Dance which was prom, in Sherri's absence. Bingo and special nights will continue in May.

The Recreation office now has a phone tree that will help expedite phone calls and direct them to the correct staff.

- b. **Parks Maintenance-** Rudy Litka explained that his staff is busy with field usage. Rudy also explained that his staff has been working with Lakes staff to finish projects up at the Rowle P. Simmons Adult Center, Antelope Hills Golf Course and around the Lakes as well.
- c. **Lakes** – Joe Baynes reported that camping is picking up at Watson Lake.

Arizona Game and Fish will remove fish from Lower Goldwater Lake and put them in Upper Goldwater Lake within the week. The plan is to move approximately 590 gallons of fish a minute.

Lakes staff has also been busy with special event set up, stage usage and the increased usage in lake reservations. Joe has requested an additional maintenance position.

- d. **Trails-** Chris Hosking reported that the Circle Trail is 80% complete. He is currently working on brushing off of Sundog Ranch Road. He is also working on 5.7 miles of government trail that will connect "P" mountain over to Lowe's and then connect at the Yavapai County Juvenile Detention Center. He also announced that the Circle trail has a new logo.

Chris spoke about the trail counters in place at various trails. There are currently 7 counters: 3 have been in place at Flume, Constellation and the Peavine and 4 others float around. These counters help track the visitors to the trails. The average trail receives 1,000 visitors per day. This information will be tallied annually. Work continues on the Greenway trails, connecting people with the downtown area.

- e. **Community Restitution and Park Rangers-** Kelly Tolbert reported that she has been looking for new contracted instructors to increase revenue for the Department. Some that she had started working with created new partnerships elsewhere. She has also worked out a one-year agreement with Great Circle Radio for advertisement. She will also be attending the Recreation Expo at Frontier Village on June 7-8 to show what the Department has to offer.

Kelly has also been working with Eric Smith on the 2014 Prescott Great Outdoors event. She is looking to add new entertainment such as Mogollon, Big Daddy D and the Dynamites and an up and comer name Ashley Wineland.

Kelly reported that the Community Restitution program has been working on weed abatement and graffiti removal.

Kelly announced that one of our Rangers, Nancy Nesbit will receive an award from City Council, acknowledging all of her time and effort in creating the Department Newsletter. Nancy currently created an easy to read promotional guide for users at Watson Lake.

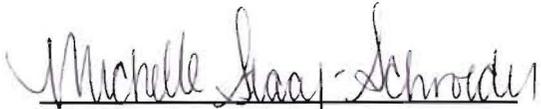
## **9. Next Meeting – TBD**

## **10. Adjournment**

Motion made by Tom Dwyer to adjourn the meeting at 5:07pm. Motion was seconded by Wayne Howell. All in favor- Motion passed unanimously in favor.



**Janelle Riedl, Chairwoman**



**Michelle Stacy-Schroeder**