

PRESCOTT CITY COUNCIL
WORKSHOP
TUESDAY, APRIL 2, 2013
PRESCOTT, ARIZONA

MINUTES OF THE WORKSHOP OF THE PRESCOTT CITY COUNCIL HELD ON APRIL 2, 2013, in the COUNCIL CHAMBERS located at CITY HALL, 201 SOUTH CORTEZ STREET, Prescott, Arizona.

◆ **CALL TO ORDER**

Mayor Kuykendall called the meeting to order at 3:00 P.M.

◆ **INVOCATION** by Reverend Walter Crites, Pastor, All Saints Anglican Church

◆ **PLEDGE OF ALLEGIANCE** by Councilman Scamardo

◆ **ROLL CALL**

Present:

Mayor Kuykendall
Councilman Arnold
Councilman Blair
Councilman Carlow
Councilman Kuknyo
Councilman Lamerson
Councilman Scamardo

Absent:

None

I. PROCLAMATIONS

A. "Prescott's Bike Month"

Councilman Arnold read the proclamation, proclaiming April 19th – May 17th as Prescott's Bike Month, and presented it to Greg Hall, representing Prescott Alternative Transportation.

Mr. Hall recognized some of the sponsors and said that Bike Week has now turned into Bike Month.

B. "Water Awareness Month" April 2013

Councilman Scamardo read the proclamation, proclaiming April as Water Awareness Month and presented it to Shaun Rydell, Water Conservation Coordinator.

Ms. Rydell discussed low water use plants and the new City of Prescott Watersmart website at prescottwatersmart.com

- C. Recognition of Yavapai Plumbing and Heating for assisting a local veteran.

Mayor Kuykendall reported that a month ago his office was notified by the Attorney General's Office that a wounded warrior, who resides in Prescott, had a need in early winter and a local company stepped up and assisted. Yavapai Plumbing and Heating donated a new heat pump and installation to our local hero. This was done in recognition of his service to our country.

Jeremy Rushton, Janner Greenhow and Robert Staggs stepped forward to receive a plaque.

II. PRESENTATIONS

Any individual or group wishing to make a presentation must submit a request form available from the City Clerk. In accordance with procedural rules of the Council, placement of a presentation on a meeting agenda requires the approval of the Mayor or two Council members.

- A. Prescott Chamber of Commerce - Introduction of New Businesses

Erin Cromwell, Membership Director for the Prescott Chamber of Commerce, announced the following new members in March: Massage Envy, Prescott Lobster & Seafood Company, LeFebvre's Boutique, Marine Corps League, Beall's Outlet, DesignPT Inc., Babb Financial Group, Realty Executives of Northern Arizona, Zounds Hearing of Prescott, and Prescott Animal Hospital and Equine Center.

- A. Chris Bridges – Central Yavapai Metropolitan Planning Organization (CYMPO) – “Transportation Projects and Funding”

Mr. Bridges, Administrator of CYMPO, discussed transportation projects in the county and the funding for those projects. He noted that new funding sources would need to be located to provide properly maintained roads.

Councilman Kuknyo reported he sits on the CYMPO Board and said that inadequate funding is a huge deal right now.

Mr. Bridges said we will get back to growing at a regular growth rate. Arizona Department of Transportation (ADOT) is predicting a revenue loss. Mayor Kuykendall reported the City has had several projects with ADOT and the revenue source from sales tax is already stressed.

City Manager McConnell said the City predicted the funding crunch several years ago and recognized that many of the main corridors were in the process of being built out. He said there is a need to shift over from maintenance; however, the state could only fund maintenance.

Councilman Lamerson said prioritization is very important. He applauds the efforts of Mr. Bridges for his prudent approach with the various agencies to get them to work together.

B. Dennis DuVal – Reducing Gun Violence

Mr. DuVal, Prescott resident, presented a Statement of Principles. He urged the Mayor to sign it, as part of a nationwide effort against illegal handgun possession.

Mayor Kuykendall responded by saying, the community will support federal legislation, but he would not sign the statement.

Councilman Kuknyo reviewed the principles; listing which ones he thought were on track and which ones were not. Councilman Arnold said if there are stolen guns it is an enforcement issue and we have ways to deal with that.

C. Courtney Osterfelt – Prescott Teen Center

Ms. Osterfelt, Director of Women's Empowerment Breakthrough (WEB), shared her plans for a teen center. She is working with Boys to Men of Northern Arizona and felt the community is ready for this. She said they surveyed over 420 people and the data showed the majority of teens spend their free time at the Courthouse Square and the skate park. She noted that as they proceed they will keep Council apprised of their progress and they would like the City to endorse this endeavor.

D. Todd Sadow – Whiskey Off Road Bike Race

Mr. Sadow provided an update of the 10th Annual Whiskey Off Road to be held April 26th to April 28th. He noted that the purse has doubled in the past three years and is now \$40,000. He said this is a "must do" event for the pro category.

Councilman Kuknyo said he attended a meeting with Mr. Sadow and thanked the staff and crew for making this a quality event. Councilman Arnold said the planning changes that went into the event are incredible and Mr. Sadow's group has worked closely with staff and the downtown merchants to address some of their concerns.

Councilman Lamerson said when this first came forward there was skepticism. He appreciates the Eagles for stepping up and leading the charge.

E. Cactus Cares Award for environmental saving through its streets program and donation in the City's name to the 100 Club of Arizona

Jake Dominy, with Cactus Asphalt, presented City of Prescott's George Henderson, Project Manager; and Tim Burkeen, Capital Program Manager; with the Cactus Cares award for their work on the rubberized chip seal project. In addition, he presented a check for \$1,400.00 to the 100 Club of Arizona, which provides immediate financial assistance to law enforcement officers and fire fighters who are injured or killed in the line of duty.

III. DISCUSSION ITEMS

A. Arizona Municipal Risk Retention Pool Presentation by Ed Bantel

Mr. Paladini, City Attorney, said the City has been self insured for liability since 1986 and workers compensation since 1996. In addition, brokerage services are retained. He confirmed that joining the Risk Pool can save upwards of \$300,000 a year and will allow the City to project out a flat line cost and thorough and professional risk loss control services.

Mr. Bantel, representing the Risk Pool, gave an overview of the benefits of the organizations. The Arizona Municipal Risk Retention Pool (AMRRP) was established in 1986 and is the largest municipal insurer in Arizona. He said there are currently 75 members today and it is run by a Board of Trustees, which is elected by the members. The Board is currently composed of Mayor, Councilmen, Risk Managers and others.

Councilman Blair asked how trails are assessed for the Parks and Recreation department. Mr. Bantel said there is a loss control person who would come up and review the trails. He said that is an area that the Pool pays a lot of attention too. Mr. Bantel said he works on that particular item because of his background in Parks and Recreation and said his service is provided at no additional charge.

Councilman Carlow said this is a good direction for the City, especially since we would reduce our costs. Councilman Arnold agreed with the comments made and said he would rely on staff's recommendation. Councilman Lamerson said he also turns to staff for a recommendation. He said he appreciates the Risk Pool for the assessments it could do for the City. Councilman Scamardo said he looks forward to a future partnership.

Mr. Paladini said he supports this membership, especially the liability loss control and workers compensation, and will bring a membership agreement to Council on April 9th. He said he would like the plan to overlap and recommends starting on June 1, 2013.

B. Monthly schedule of Council Meetings

Mr. McConnell, City Manager, said several Councilmen showed an interest in having informal discussions of Council generated topics; this lead to the Caucus approach. During the course of the meetings it was pointed out that the Opening Meeting Law

exists and the items discussed had to be on the agenda. He said points were made in the second Caucus meeting that the meetings should be kept informal and not staff generated.

Councilman Kuknyo gave a short presentation. He noted that various items were discussed and immediately followed up on in the first Caucus meeting. He said staff led the discussion during the second Caucus and Council gave input. As a result Council gave insight on the subject and no action was taken.

He said one of the pros of having a Caucus is it is a public and transparent way for the entire Council to discuss unaddressed or under addressed issues, a greater understanding by staff of Council mindsets, immediate action can be taken by the City Manager from hearing all points of view at the same time, less intimidating setting for public, and staff input, in addition to others.

He noted the Caucus meetings have not been televised, and that is a negative to him. He also suggested not making the Caucus mandatory for Council. He said that items that are better served by a Workshop should not be on a Caucus agenda.

He suggested asking Channel 13 to air the Caucus, and Council not meet if there are no topics to discuss. He said they should continue to define and improve the Caucus.

Councilman Arnold, also using a Power Point, shared his thoughts on the benefit of having a Caucus. He reviewed Caucus meeting one and noted that the staff driven items in meeting two did not work.

He said the City can easily request Channel 13 to televise the meetings. He discussed agendas, staff time, and gave definitions of all meetings. He gave a rundown of average meeting lengths and number of items discussed.

He concluded that a Caucus meeting is an important way for Council to communicate and do the people's business in the open and address issues in a timely manner. He said Caucus meetings should only occur when there is an item to discuss and should be Council driven.

Councilman Carlow agreed with both speakers. He said the Caucus is a good place to focus on an issue.

Councilman Blair said his concern is that we have confused the public and he said the meetings should be consistent. He agrees with discussing items that Council wants to discuss, but does not like to use staff time to set up special tables for the meeting. He supports sitting at the dais.

Councilman Lamerson said he thinks we should televise the meeting and agrees that special tables should not be set up. Councilman Arnold said it is important to maintain

the Caucus on the third Tuesday of the month and it does not matter where Council sits. He does not support tagging it on to a different meeting.

Mayor Kuykendall said there was a goal setting Council meeting in October 2008. He said there was no restriction of what was to be discussed. He would like to have the flexibility to identify the major intent, but not be restricted by exactly what could be talked about. He said it is important to openly discuss issues that affect the City. He asked Council to identify some items and give them to the City Manager.

Mr. McConnell said that if Council wants a Caucus type meeting of Council generated topics it would be televised from the dais on the third Tuesday of the month. He noted that it could be at 3:00 p.m. if that is what the Council preferred. Mayor Kuykendall asked if the meeting time would be for the Council benefit, or if they were going to accommodate the citizens of Prescott.

Councilman Arnold said they could offer a call to the public during the Caucus, with a maximum of three minutes for a total of no more than 30 minutes for all discussions. He suggested discussing the meeting style at the next Caucus. Councilman Blair said the Council stopped having nighttime meetings to cut down on overtime to staff. Councilman Lamerson noted that enforcing codes and laws comes with a cost.

Councilman Carlow said that he had heard that more people did not attend the night meetings.

III. REPORTS

A. Board/Commission Liaison Reports

Councilman Carlow

- Hospital Board of Electors: two people have been elected to the Board and all openings are filled.
- Community Development Block Grant: April 23, 2013 will be the second Public Hearing with the annual plan submitted to Housing and Urban Development (HUD) mid May. The Dexter sidewalk project is complete. The Bear Paws Building has been demolished. There was a CDBG Workshop in Council Chambers on March 28, 2013.
- Fire Board of Appeals: there will be a presentation concerning code changes on April, 23, 2013.
- Northern Arizona Council of Governments: no major updates. Northern Arizona Manufacturing Association will be having a fair on April 18, 2013 from 2 p.m. to 6 p.m. at CTEC, in Prescott.

Councilman Kuknyo

- Parks and Recreation is getting good press on a new trail.

- Acker Trust has decided who will be the recipients for the money and they will be handing out \$9,000.00.
- Central Yavapai Municipal Planning Organization: they are looking for money to get SR 69 started and finish SR 89.
- Prescott Downtown Partnership is looking at a new banner program to promote events and museums. The PDP would like the small white lights on the tops of the buildings to be lit year-round.
- The Airport runway work is completed.

Councilman Lamerson

- Planning and Zoning will give upcoming presentation of the General Plan.
- United Development Code: considered amendments to codes relating to outdoor lighting; discussion on vacation homes and related zoning.
- New Department Heads were guests at the Chamber Mixer. The Chamber also had a sold out lunch at the Prescott Resort and Senator Flake was there.
- Impact Fee Ad Hoc committee meeting: It will be a 14 month project before the recommendation comes to Council.

Councilman Arnold

- Advisory and Appeals board met last week and had a presentation concerning Police and Fire code.
- He applauded staff for their work on the Building Code with the contractors.
- Met with Whiskey Row Association where the new Chief of Police attended. The Chief has taken proactive steps downtown. Streets department is working on downtown cleanliness.

Councilman Scamardo

- Regarding the General Plan, comments are being received from Department Heads. Will be submitted for first of a number of public hearings, at multiple locations. It will not be on this election ballot.
- Invited by Fire Chief to go out to the south end of Goldwater Lake and participate in a training exercise on a simulated forest fire in the Potato Patch/Walker area.
- Had the opportunity to go out with Meals on Wheels and he noted that there is no real zoning in some residential areas for individuals who do not want to live in a nursing home.

Councilman Blair

- Water meetings – waiting for legislation
- Water Advisory Committee did meet and discussed if they want one or two advisory committees.

B. Legislative Update

Alison Zelms, Deputy City Manager, gave an update.

V. ADJOURNMENT

There being no further business to be discussed, the Prescott City Council Workshop of April 2, 2013, adjourned at 5:39 P.M.

MARLIN D. KUYKENDALL, Mayor

ATTEST:

LYNN MULHALL, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Voting Meeting of the City Council of the City of Prescott, Arizona held on the 2nd day of April, 2013. I further certify the meeting was duly called and held and that a quorum was present.

Dated this ____ day of _____, 2013.

AFFIX
CITY SEAL

LYNN MULHALL, City Clerk