



2011 GENERAL PLAN COMMITTEE

Community Development Department

Agenda

**2011 General Plan Committee
Regular Meeting
Wednesday, July 25, 2012
4:00 PM to 6:00 PM**

**Downstairs Conference Room, City Hall
201 S. Cortez Street
Prescott, Arizona
928-777-1207**

The following agenda will be considered by the Prescott General Plan Committee at its regular meeting on Wednesday, July 25, 2012 in the downstairs conference room, City Hall, 201 S. Cortez Street, Prescott, AZ. Notice of this meeting is given pursuant to *Arizona Revised Statutes*, Section 38-431.02.

I. Call to Order

II. Attendance

MEMBERS

Miriam Haubrich, Co-Chair	Elisabeth Ruffner
Terry Marshall, Co-Chair	George Sheats
Brad Devries	Gary Worob
Dave Fisher	
Glenn Gooding	EX OFFICIO
Zena Mitchell	Steve Blair, Councilman
Roxane Nielsen	Chris Kuknyo, Councilman
David Quinn	

III. Announcements

IV. Regular Items

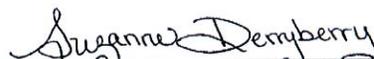
1. Consider approval of the minutes of the June 13, 2012, June 27, 2012 and July 11, 2012 meetings.
2. Presentation on Tourism and Economic Development.
3. Discussion of goals and strategies from the 2003 General Plan.
4. Call to the public.

V. Adjournment

THE CITY OF PRESCOTT ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO PERSONS WITH DISABILITIES. WITH 48 HOURS ADVANCE NOTICE, SPECIAL ASSISTANCE CAN BE PROVIDED FOR SIGHT AND/OR HEARING IMPAIRED PERSONS AT PUBLIC MEETINGS. PLEASE CALL 777-1272 OR 777-1100 (TDD) TO REQUEST AN ACCOMMODATION TO PARTICIPATE IN THIS MEETING.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall and on the City's website on July 19, 2012 at 9:00 AM in accordance with the statement filed with the City Clerk's Office.


Suzanne Derryberry, Administrative Specialist



**2011 GENERAL PLAN COMMITTEE
REGULAR MEETING
June 13, 2012
PRESCOTT, ARIZONA**

MINUTES OF THE REGULAR MEETING OF THE 2011 GENERAL PLAN COMMITTEE HELD ON June 13, 2012 AT 4:00 PM IN THE DOWNSTAIRS CONFERENCE ROOM, CITY HALL, 201 S. CORTEZ STREET, PRESCOTT ARIZONA. Notice of this meeting was given pursuant to Arizona Revised Statutes, Section 38-431.02.

I. Call to Order

Co-chairman Haubrich called the meeting to order at 4:00 p.m.

II. Attendance

MEMBERS PRESENT	EX OFFICIO MEMBERS
Terry Marshall, Co-Chair	Chris Kuknyo, Councilman
Miriam Haubrich, Co-Chair	Steve Blair, Councilman (Absent)
Brad Devries	
David Quinn	STAFF MEMBERS PRESENT
Gary Worob	Ryan Smith, Community Planner & Committee Liaison
Dave Fisher	Suzanne Derryberry, Administrative Specialist
George Sheats	George Worley, Planning Manager
Zena Mitchell	
Elisabeth Ruffner	
Glenn Gooding	
MEMBERS ABSENT	
Roxane Nielsen	

III. Announcements

- Mr. Smith notified the committee members that he would be making a presentation to the Planning and Zoning Commission to provide them with an update of the General Plan Committees' progress.
- Mr. Worley added that they plan on taking each completed element to the Planning and Zoning Commission as soon as they are completed for their formal reviews.
- The General Plan Committee requested that they see the final product before it goes to the Planning Commission for their review.

IV. Regular Items

1. Consider approval of the minutes of the May 9, 2012 meeting.
Minutes of the May 23, 2012 meeting were deferred to the next meeting.

Mr. Worob, MOTION: to approve minutes of the May 9, 2012 meeting.
Mr. Sheats, 2nd. VOTE 11-0

2. Status of the 2003 Open Space Element Goals.

- Mr. Smith discussed the status of the goals and strategies from the 2003 element
- Mr. Quinn wanted to know the meaning of passive recreation
- Various committee members discussed the Mile High Trail and Circle Trail Systems
- Mr. Devries discussed Strategy 2.2
- Mr. Quinn discussed policy goals and strategies

3. Discussion of updates to the Open Space Element.

- Mr. Smith discussed the major points of the updates of the Open Space Element
- He noted that Ms. Ruffner provided him with comments
- Ms. Haubrich asked if the committee members wished to have a presentation given by the Parks and Recreation Department at the next meeting
- The committee members agreed that they would like to have a presentation
- Mr. Quinn discussed the collaboration between various jurisdictions
- Mr. Quinn and other committee members discussed greenways
- Mr. Mattson discussed various topics
- Mr. Worob discussed changes to goal 1
- Mr. Smith asked for Mr. Worob to e-mail him the suggested changes
- Various other committee members proposed changes to other goals and strategies
- Mr. Worob stated that there is a goal he would like to have added but will wait until after the presentation from Parks and Recreation
- Mr. Smith discussed the Open Space Policy
- Mr. Sheats talked about county land and annexations
- Mr. Smith discussed Open Space Policy strategies and goals
- The committee suggested partial removal of strategy 1.1
- Committee members discussed strategy 1.4 and talked about licensing agreements
- Mr. Smith discussed goal 2
- Mr. Kuknyo stated that he thought that goal had already been addressed in a different portion of the element
- Mr. Smith discussed the difference between the two goals Mr. Kuknyo was referring to
- Mr. Sheats and Mr. Worob discussed funding sources
- Mr. Smith asked the committee if they would like him to move goal 5 to goal 1 and eliminate a section of the sentence; the committee agreed
- Mr. Quinn proposed the addition of strategy 5.2 to discuss future funding options
- Mr. Smith stated it was a good place to stop and to finish the element at the next meeting

4. Call to the Public.

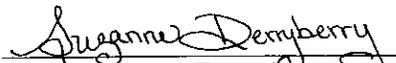
- Mr. Mattson discussed the need for people to sign in when wanting to address the committee

V. Adjournment

Co-chairman Haubrich adjourned the meeting at 5:57 p.m.

Terry Marshall
Co-Chairman

Miriam Haubrich
Co-Chairman


Suzanne Derryberry
Administrative Specialist



**2011 GENERAL PLAN COMMITTEE
REGULAR MEETING
June 27, 2012
PRESCOTT, ARIZONA**

MINUTES OF THE REGULAR MEETING OF THE 2011 GENERAL PLAN COMMITTEE HELD ON June 27, 2012 AT 4:00 PM IN THE DOWNSTAIRS CONFERENCE ROOM, CITY HALL, 201 S. CORTEZ STREET, PRESCOTT ARIZONA. Notice of this meeting was given pursuant to Arizona Revised Statutes, Section 38-431.02.

I. Call to Order

Co-chairman Marshall called the meeting to order at 4:00 p.m.

II. Attendance

MEMBERS PRESENT	EX OFFICIO MEMBERS
Terry Marshall, Co-Chair	Chris Kuknyo, Councilman (Absent)
Miriam Haubrich, Co-Chair	Steve Blair, Councilman (Absent)
Brad Devries	
David Quinn	STAFF MEMBERS PRESENT
Gary Worob	Ryan Smith, Community Planner & Committee Liaison
Roxane Nielsen	Suzanne Derryberry, Administrative Specialist
George Sheats	George Worley, Planning Manager
Zena Mitchell	Eric Smith, Special Projects Administrator
Elisabeth Ruffner	Joe Baynes, Parks & Recreation Director
Glenn Gooding	
MEMBERS ABSENT	
Dave Fisher	

III. Announcements

- Mr. Smith notified the committee members that he would be taking the draft water element to the Planning and Zoning Commission to provide them with an update.

IV. Regular Items

1. Consider approval of the minutes of the May 23, 2012 meeting.
Minutes of the June 13, 2012 meeting will be deferred to the next meeting.

Mr. Sheats, MOTION to approve the minutes of the May 23, 2012 meeting.
Mr. Worob, 2nd. VOTE 8-0 (Mr. Quinn and Ms. Nielsen were not present during voting)

2. Presentation by the Parks and Recreation Department.
 - Mr. Worob briefly discussed different aspects of open space
 - Mr. Worob informed the committee of an exhibit at the Prescott Library
 - Mr. Baynes explained the role Parks and Recreation has played in regards to the Open Space Element
 - Mr. Baynes continued with a presentation discussing various aspects of open space

- Eric Smith discussed boundaries between Prescott and Prescott Valley
- Mr. Gooding inquired about the tribe allowing trails across their land
- Mr. Baynes explained that they are still in discussions with the tribe as to what parts of their land they would be willing to offer
- Ms. Mitchell wanted to know if you have to pay to use the trails
- Mr. Baynes stated that there are a few trails that charge but the money goes back to maintaining those parking facilities and the trails
- Mr. Baynes discussed property leases by the state for the use of open space
- Through a development agreement negotiations could be made to keep trails
- Ms. Nielsen inquired about the 1% tax increase and the affect it has had
- Mr. Sheats explained the amount that had been generated from the 1%
- Ms. Ruffner discussed maps that would be included in the update General Plan
- Mr. Smith discussed the Arizona Revised Statute requirements
- Ms. Ruffner presented a document related to a listing of properties the city had acquired
- Ms. Ruffner requested that the document become an addition to the plan to show the property we now own and how it was acquired

3. Continuation of discussion of the Open Space Element.

- The Committee discussed Open Space Policy and emphasized current tactics to connect existing trails over buying large tracts of land.

*** Experienced a recorder malfunction and was unable to transcribe the remaining meeting minutes.

4. Call to the public.

V. Adjournment

Co-chairman Marshall adjourned the meeting at 5:44 p.m.

Terry Marshall
Co-Chairman

Miriam Haubrich
Co-Chairman


Suzanne Derryberry
Administrative Specialist



**2011 GENERAL PLAN COMMITTEE
REGULAR MEETING
July 11, 2012
PRESCOTT, ARIZONA**

MINUTES OF THE REGULAR MEETING OF THE 2011 GENERAL PLAN COMMITTEE HELD ON July 11, 2012 AT 4:00 PM IN THE DOWNSTAIRS CONFERENCE ROOM, CITY HALL, 201 S. CORTEZ STREET, PRESCOTT ARIZONA. Notice of this meeting was given pursuant to Arizona Revised Statutes, Section 38-431.02.

I. Call to Order

Co-chairman Haubrich called the meeting to order at 4:00 p.m.

II. Attendance

MEMBERS PRESENT	EX OFFICIO MEMBERS
Terry Marshall, Co-Chair	Chris Kuknyo, Councilman (Absent)
Miriam Haubrich, Co-Chair	Steve Blair, Councilman (Absent)
Brad Devries	
David Quinn	STAFF MEMBERS PRESENT
Gary Worob	Ryan Smith, Community Planner & Committee Liaison
Roxane Nielsen	Suzanne Derryberry, Administrative Specialist
George Sheats	George Worley, Planning Manager
Zena Mitchell	
Elisabeth Ruffner	
Glenn Gooding	
MEMBERS ABSENT	
Dave Fisher	

III. Announcements

- Mr. Smith noted that he received some text from Mr. Gooding and Mr. Quinn to be included in the introduction to the Open Space Element ; he is still waiting for information from the Parks and Recreation Department
- Ms. Mitchell discussed open space and noted that it may be a good idea to invite the public to join the committee on an outing to view and discuss open space
- Mr. Smith stated that if the committee was interested he could arrange for a fieldtrip
- Ms. Nielson discussed the 2-Day Prescott Outdoor Recreation Expo and noted that maybe the committee could participate in the event
- Mr. Worley stated that it would be a good opportunity for the committee to promote the General Plan and attract more public attention

IV. Regular Items

1. Consider approval of the minutes of the June 13, 2012 and June 27, 2012 meetings.
Minutes for both meetings will be postponed to the next regular meeting.

2. Discussion of the Environmental Planning Element.

- Mr. Sheats discussed an article from the Courier discussing Willow Lake
- He continued by discussing responses to the article and added that the lakes need improvements; his presentation included information regarding:
 - Willow Lake
 - Visual catastrophes
 - Beyond using self cleansing ecosystems
 - Requires mechanical cleanup
 - New footprint – deeper, less acreage restored capacity allowed
 - Construct self maintaining ecosystems
 - Provide for more usage of the lake
 - Watson Lake
 - Impaired water reservoir
 - New sewer line in process
 - Work in Watson woods has disturbed contaminants into the lake
 - Watershed improvements not focused at minimizing water delivery to the lakes
 - Needs weed and debris harvesting/cleanup
 - Watershed
 - Restore grasses, reduce water users (trees)
 - Add trails for maintenance and cleanup
 - Change emphasis to water capture and delivery
- Mr. Blair discussed foreign pollutants in the lakes as well as issues with water runoff
- Mr. Sheats described the environmental elements involved
- Mr. Worob talked about watershed
- Mr. Smith discussed the amount of water entering the lakes and noted the problem of not having enough rain
- Ms. Hautrich called for a consensus of the group to include information regarding lakes and watershed to the General Plan
- Mr. Fisher, MOTION: to include the information as discussed
- Mr. Worob, 2nd. VOTE 11-0
- Mr. Worob will provide Mr. Smith with a draft of the information to be included
- Mr. Smith discussed different aspects of the Environmental Planning Element.
- Ms. Nielson wanted to include information relating to prescribed burns
- The committee discussed air pollutants
- Mr. Mattson, along with various committee members, discussed changes to various sections to the element
- The committee discussed issues with strategy 1.3 and the effectiveness of street sweepers
- Various committee members suggested several changes to the first paragraph of section 9.2
- Mr. Mattson and Mr. Quinn suggested the removal of the second paragraph of 9.2
- The committee also suggested the removal of section 9.4.3 and the addition of a light pollution section

3. Call to the public.

V. Adjournment

Co-chairman Marshall adjourned the meeting at 5:45 p.m.

Terry Marshall
Co-Chairman

Miriam Haubrich
Co-Chairman


Suzanne Derryberry
Administrative Specialist

item # 3



2011 General Plan Committee Community Development

Date: Wednesday, July 25, 2012

To: Councilman Steve Blair, Brad Devries, Dave Fisher, Glenn Gooding, Miriam Haubrich, Councilman Chris Kuknyo, Terry Marshall, Zena Mitchell, Roxanne Nielsen, David Quinn, Elisabeth Ruffner, George Sheats and Gary Worob

From: Tom Guice, Community Development Director 
George Worley, Planning Manager
Ryan Smith, Community Planner 

Staff Memo Status of 2003 Environmental Planning Element Goals

PURPOSE:

The Committee has requested staff to provide a brief evaluation and available data regarding the goals and strategies from the 2003 General Plan. The data is provided to assist the Committee in its task to update the goals of the General Plan Environmental Planning Element. Additional comments was provided by the City Managers office.

9.0 ENVIRONMENTAL PLANNING ELEMENT

9.1.3 Air Quality Goals and Implementation Strategies

Goal 1. Maintain Prescott's existing good air quality by protecting it from future degradation.

Strategy 1.1 Require installation of after-burners or other means of reducing particulate emissions on new wood burning stoves and fireplaces within the city.

Staff Comment: In circa 2003, a resolution was brought before Council for the above, however, it was not approved. This is a standard code requirement in many communities.

Strategy 1.2 Establish a regular program to pave unpaved roads within the city.

Staff Comment: This is done incrementally each year as the budget allows. New technologies and methods are also being implemented. (This strategy should be reworded to continue the program that has been developed.)

Strategy 1.3 Increase the frequency of road sweeping, especially during dry periods, to reduce dust particulate air pollution.

Staff Comment: Sweeping of the City's paved street inventory is done continuously on a rotating basis.

Strategy 1.4 Consider potential air quality impacts when recruiting new industry, consistent with applicable regulations.

Staff Comment: Industries that generate air pollutants must meet Environmental Protection Agency (EPA) regulations relative to discharges. The City's Land Development Code (LDC) requires that significant generators be limited to industrial areas. (This strategy may be deleted as it is addressed by federal guidelines and the LDC.)

Goal 2. Promote alternative transportation strategies in order to reduce vehicle emissions and decrease the number of vehicles on area roadways.

Strategy 2.1 Partner with private industry to develop a citywide transit system to provide an effective alternative to automobile use.

Staff Comment: The Central Yavapai Metropolitan Planning Organization (CYMPO) is charged with the leadership role in possible future development of a regional transit system that would include Prescott. A private company currently operates limited transit service in Prescott.

Strategy 2.2 Create opportunities for local transit to link to regional transit through participation in regional transportation planning forums such as the Central Yavapai Metropolitan Planning Organization.

Staff Comment: See comment for strategy 2.1.

Strategy 2.3 Expand the scope and connectivity of the bicycle, pedestrian and trails circulation system within the city by linking existing networks together with new sidewalks, trails and bike lanes.

Staff Comment: Sidewalks are included in street improvement plans. Bike accommodation is on a case by case basis considering traffic, right-of-way availability and other factors. Bike lanes and sidewalks have been added to the following roadway projects; Iron Springs Road, Willow Creek Road Phase IV and Williamson Valley Road. All new arterial streets include bike lanes and sidewalks in their design.

9.2.3 Water Quality Goals and Implementation Strategies

Goal 1. Protect surface waters and recharge areas to maintain the high quality of Prescott's water.

Strategy 1.1 Protect creek sides, drainages and recreational lakes from point source pollution, erosion, and other non-point sources of pollutants through strict enforcement of city ordinances and building codes.

Staff Comment: The Arizona Department of Environmental Quality (ADEQ) enforces water quality. The City has an Illicit Discharge Ordinance enforced by the Public Works Department. Violators may be fined or reported to ADEQ for further action. (This strategy should be deleted as it is enforced by law.)

Strategy 1.2 Strengthen requirements for building on sites with steep grades to prevent erosion from stormwater runoff.

Staff Comment: Slopes greater than 20% are protected by the Land Development Code by encouraging clustered development on flatter terrain and by requiring larger lots on hillsides with a percentage of undisturbed area. If an excess of area is disturbed, restoration must occur.

Strategy 1.3 Recruit industrial development with consideration for the volume of water needed and the potential for pollution to the aquifer.

Staff Comment: All development is subject to the City of Prescott policies and requirements of the (current) Water Management Policy. Commercial uses are required to apply for a Water Service Agreement when water use exceeds 5 acre feet per year. Council reviews all subdivisions and commercial / industrial development with annual water demand over 5 acre feet per year.

Strategy 1.4 Continue to require that water and effluent treatment facilities meet, or exceed, EPA Standards.

Staff Comment: EPA standards must be met by federal mandate. (This strategy should be deleted - redundant)

Strategy 1.5 Continue cooperative efforts with surrounding jurisdictions in preventing the potential for aquifer contamination.

Staff Comment: EPA standards must be met by federal mandate. (This strategy should be deleted - redundant)

9.3.3 Wildlife Corridors Implementation Strategies

Goal 1. Improve the protection of migratory species through the interconnectivity of open spaces and wildlife corridors.

Strategy 1.1 Require developments to evaluate animal species within their development sites and create appropriate wildlife corridors.

Staff Comment: The City has no specific goals or requirements for wildlife corridors. However, when outlying areas of the City are developed, staff will encourage open space conservation and wildlife connectivity corridors when needed. Examples of this were the 1100 acre Fann and 500 acre Cavan annexations near the airport where open space and wildlife were considered in the site plans.

Strategy 1.2 Plan for connectivity of open spaces and wildlife corridors using Specific Area Plans, neighborhood plans, subdivision master plans, or other applicable planning processes.

Staff Comment: This is being done through Development Agreements and site plan approvals. See 1.1. No new area or neighborhood plans have been processed in the last 10 years.

Strategy 1.3 Coordinate with adjoining jurisdictions to assure regional connectivity of open space and wildlife corridors.

Staff Comment: Prescott and adjoining jurisdictions have been working with the AZ Game and Fish Department and ADOT in an ongoing process to identify wildlife corridors between crucial habitats locally and statewide to ensure safe wildlife movement.

9.4.3 Growth Management Implementation Strategies

Goal 1. Develop strong community support for active growth management.

Strategy 1.1 Implement broadly disseminated media education efforts and work with volunteer organizations to reach their memberships.

Staff Comment: The strategy is vague and does not define what media is to be disseminated. Broad dissemination of media is cost prohibitive and is often ignored by most recipients. (This strategy should be clarified.)

Strategy 1.2 Maintain open communication with the development community to keep them abreast of city policies and goals regarding growth management.

Staff Comment: The City has an open door policy with all citizens, including property owners and developers, and will answer questions and provide information to anyone who asks. Copies of all adopted codes and plans are posted on the City website. Changes to codes and plans are advertised to parties of interest prior to being presented to the P&Z Commission and Council.

Goal 2. Encourage creative, environmentally sensitive, development design for designated growth and/or re-development areas.

Strategy 2.1 Encourage the use of the Planned Area Development process for all new developments within areas designated as transition or growth areas by this General Plan.

Staff Comment: PADs are encouraged to allow greater design flexibility to achieve a superior development product. This encourages cluster development and is a benefit in redevelopment, however, PAD's are not required.

Strategy 2.2 Support the land uses designated in the applicable Specific Area Plan. Resist efforts to change these plans unless significant public benefit will be gained by such change.

Staff Comment: Staff and Council will follow the recommendations in Specific Area Plans, however, by law the underlying zoning district will determine allowed land uses regardless of any plan. Amendments to any plan must go through a public process. Any challenges to an amendment may then be defended by the applicant, whose responsibility it is to demonstrate public benefit.

Strategy 2.3 Support the creation of new Specific Area Plans for areas not currently under such a plan or in areas where large scale changes to existing plans are proposed.

Staff Comment: No new Specific Area Plans have been proposed or identified as necessary since 2001.

Goal 3. Support the linkage of public and private open space and trail systems to serve the community more efficiently.

Strategy 3.1 Require all new developments to designate open spaces, trails, bike ways and sidewalks and to link those systems with adjoining public systems.

Staff Comment: PAD projects have a 25% open space requirement. Subdivisions that are not PADs are encouraged to provide trail connectivity. Sidewalks are required on all new streets.

Strategy 3.2 Encourage developments to link open space, trail, bike way and sidewalk systems to adjoining existing private systems.

Staff Comment: (Combine with 3.1)

9.5.2 Regional Cooperation Implementation Strategies

Goal 1. Coordinate with other regional entities in providing recreation and open space services to Prescott and other area residents.

Strategy 1.1 Continue in a leadership role in regional forums such as the Central Yavapai Metropolitan Planning Organization (CYMPO) and the Northern Arizona Council of Governments (NACOG).

Staff Comment: Prescott is a partner in CYMPO and NACOG. The City will evaluate its role in other organizations as opportunities are identified.

Strategy 1.2 Meet regularly with each of Prescott's regional neighbors to coordinate projects having regional implications and to avoid duplication of services.

Staff Comment: City staff meets with other jurisdictions on a case by case basis as needed.