Parks and Recreation Board
General Meeting
May 16, 2012
PRESCOTT, ARIZONA

MINUTES OF THE **General Meeting** OF THE **Parks and Recreation Board** held on **May 16, 2012** in the **Grace Sparkes Memorial Activity Center, Flagstone Room** located at **824 E. Gurley St.**, Prescott, Arizona.

1. **Roll Call & Approval of Minutes from February 29, 2012**
   Members Present: Wayne Howell, Ted Blake, Janelle Riedl, Rowle Simmons
   Members not Present: Mike King
   Others Present: Joe Baynes, Tim Legler, Eric Smith, Michelle Stacy-Schroeder, Steve Mancha, Rudy Litka, Don Fishel and Councilman Chris Kuknyo

   Motion made by Rowle Simmons to accept the minutes from February 29, 2012 as written. Motion was seconded by Wayne Howell. Motion passed unanimously-all approved.

2. **Project Updates –** Eric Smith reported that the Peavine Trail restroom is 50% complete. Eric stated that the plumbing was complete and that the restroom is on track to be completely finished by the second week in June. Eric also reported that the project is still on budget, and noted that contractors and parks employees have received numerous "happy comments" from avid trail users.

   Eric Smith updated the status of the pump track at Granite Creek Park. The project had been approved by Council and construction has already begun. The project was completed prior to the start of the Whiskey Off-Road event at the end of April. There is no cost to the City for maintenance. The project received donations from Carescape, Open Space Alliance and the Yavapai Trail Association for the fencing. The track also has benches for people to sit and watch as well as an information kiosk.

   The Ken Lindley Wall project has been completed and came in under budget. Tim Legler reported that trees were trimmed, playground equipment was reinstalled and new fibar was brought in to add to the existing landscape.

3. **Budget FY13-** Joe Baynes explained that the budget workshop for FY13 starts on May 17. Joe explained that he would be asking Council to approve an additional $60,000 for seasonal support, stating it would be an investment for bringing money into the general fund. Joe also stated that the Capital budget meeting would be on May 24.

   Items to be discussed will be the Kuebler Field expansion. Joe stated that the County inter-governmental agreement still needed to be revised to show exactly how much water they will be willing to pay for, however the area is shovel ready and the bid documents are prepared.

Joe will also be discussing the improvement project at Goldwater Lake. This project consists of building an additional parking lot, increase the amount of day use picnic tables, an additional restroom and two additional Ramada's on 65 acres of useable ground. The project will also allow room for a disc golf course which would help supplement revenue during the slower months. The cost would be close to $900,000 and would be done in two phases. The first phase would give regress and egress for emergencies.

Joe will discuss the open space / streets tax monies that were approved by Council a few years ago. $500,000 is to go towards open space and Joe stated that monies could be used to purchase 30 acres for the Deveraux trail as well as purchase right-of-way leases to complete the Circle Trail. Joe stated that City is currently trying to by leases from the Turley trail (P Mountain) to Highway 69 and under the highway to the culvert by Lamb Chevrolet. Additional leases would be for the Legacy Trail to the north side of Pioneer Parkway and down to Williamson Valley Rd as well as leases on certain portions of the Greenways Trail in the downtown area. In all, lease land portions would cost approximately $120,000 and would complete 49 miles of the Circle Trail.

Joe stated that he proposes to get approval for general fund monies to be used to add infield dirt every three years, patch and seal the Mike Fann Skate Park, replace old equipment such as the turf mower, and weather station that would be used to give irrigation personnel a better of idea of water levels and how much water would be needed.

4. **Division Reports**
    a. **Sports & Recreation** – Don Fishel reported that each year more and more ASA tournaments come to Prescott. He reported that June will bring the Beat the heat tournament, which last year brought 40+ teams, and July will bring the Best of the West tournament which brought in 60+ teams in 2011. The rest of the summer tournament schedule will be the Girl's Class "A" State (20-30 teams), the AC Williams Fast Pitch invitational over the Fourth of July weekend (4-6 teams), and the Senior Women's Softball Smash (20-25 teams).

        For the second time, Prescott will host a Girl's national softball tournament. This year's National will be held in August and it will be the 18U Class "A" Western National. Don stated that he is hoping for 30 to 40 teams, but expects over 1,000 people to attend the opening ceremonies like last years tournament. In September, Prescott will host for the first time ever in ASA history, a Men's 60 and Over Fast-Pitch National. Don stated that he is hoping for 8 to 10 teams.

        Don reported that Prescott youth Football is in the process of organizing a football clinic on June 30th that will be sponsored in part by the NFL and

will bring 10 NFL players to the City, as well as a host of people from other communities.

This year's City League Softball program is comprised of 141 teams.

Trails- Joe Baynes reported that the Centennial Trail behind lamb Chevrolet has completed its two mile stretch. Thanks to the Over-the-Hill Gang, a few bridges were built and the parking lot was completed. The Horsley/Watson Loop Trail will be open within the next 30 days and will complete a 5 mile loop around Watson Lake. Joe also reported that Chris Hosking is working on trails in the Watson Lake Preserve area as well as an interpretive trail at the Nature Center.

b. **Parks Maintenance-** Rudy Litka reported that parks maintenance is busier than ever. With special events, sports and tournaments, demands for parks staff is at a high. Rudy stated that spring brought heavy usage to the fields with twelve fields being used nightly and more tournaments on the weekends. Rudy also reported that existing areas that need improvement continue to increase with the amount of usage. He will submit a budget request to improve existing facilities.

   Tim Legler reported that vandalism is still showing up at parks, to include slide damage at Flinn and Willow Creek parks at the repair cost of $4,200. Tim stated that he is working on getting an automatic timer for field lights as well turning off water meters in the winter in an effort to conserve cost to the City. Janelle Riedl asked is faucets could be changed at Pioneer to automatic shut off faucets in an effort to save money. She stated that during soccer season she sees that kids can turn the faucet own but some have a hard time reaching up to shut the faucet off.

   Tim also informed the Board that the Parks and Recreation Department will be a partnering host of the 2014 NJCAA National Soccer Tournament. Artificial turf will be added to Ken Lindley Field, and both Prescott and Prescott Valley will partner up with $5,000 for the tournament, which will be returned if the tournament breaks even.

c. **Lakes** – Steve Mancha reported that the camping season at Watson Lake is open and the addition of 15+ sites was a welcoming site for returning campers. Steve stated that the Lakes Division is gearing up for Ramada rental peak season, as well as signature events such as the Prescott Highland Games, the Firefighter's Charities Horseshoe Tournament and the Antique Auto Club Car Show, as well as several Bandshell rentals

d. **Special Projects and Files-** Eric Smith reported that he is planning the Prescott Great Outdoor Recreation Festival and Expo, to be held at Watson Lake on October 6 and 7. There will be an entry fee to get in,

educational speakers and classes, live music, food, and recreational equipment on display. Eric stated that he is working with Arizona Game and Fish to acquire traveling displays, Yavapai College for volunteers and several other local non-profits to make the event a success. Eric stated that Kelly Tolbert is working on getting a sponsorship packet together to send to local businesses to help offset the cost of the event.

Eric explained that he is working on a special event called the Great Outdoors Recreation Festival and Expo that will advertise all outdoor recreation in the quad city area and will host several vendors, food, live music, information, classes and demonstrations. The event will be 2 day event will be held at Watson Lake in October.

Tim reported that in July, the parks and Recreation Department may be taking over the Community Service program from the Police Department.

5. Next Meeting – TBD

Motion made by Rowle Simmons to adjourn the meeting at 3:20pm. Motion was seconded by Wayne Howell. All in favor- Motion passed unanimously in favor.

Janelle Riedl, Chairwoman

Michelle Stacy-Schroeder

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