



## City of Prescott

Public Works Department

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### TRANSPORTATION COORDINATING COMMITTEE MINUTES OF NOVEMBER 4, 2010, REGULAR MEETING

**MEMBERS PRESENT:** Lisa Barnes, Bob Meyer, Dennis Stringer, John Tarro

**MEMBERS ABSENT:** Al Williams

**OTHERS PRESENT:** Doug Kraemer, Teresa Ogle, Sgt. Tim Fletcher, Dean Thompson, Steve Gaber, Ryan Smith, Bill Bonewitz, Johanna Hawley, Brad DeVries, Karl Unger, Mavis Unger, Mike Willett, George Sheats, Jim Knaup, Derek Brownlee, Ashley Fine

1. The meeting was called to order at 9:30 a.m.
2. Dennis Stringer made a motion to approve the September 1, 2010 minutes as written. Motion passed 4-0, with Al Williams absent.
3. Public Input  
None.
4. Rosser Street Traffic Calming discussion (Bill Bonewitz)
  - a. Discussion – Bill Bonewitz came before the committee to ask for an update on the Cliff Rose Traffic Calming project. Ian indicated that the project spans from SR89 to So. Blooming Hills Drive and will bid in late November/early December. The plans will be presented at Council prior to bid. Public Works will present the project with overlays showing
    - o completed design with approved traffic control
    - o Modified version that removes side islands and leaves center islands.
    - o No traffic controlTraffic will be bid with these three different bid schedules. Council will then make a decision on awarding the project based on bids submitted.  
  
Dennis Stringer asked if any of the plans include street lights. Dennis voiced concerns about inadequate lighting in traffic calming areas.  
  
Bill Bonewitz indicated that he met with Council members Blair and Lamerson, and Mark Nietupski and voiced concerns about going in a different direction than originally planned and about bidding with no traffic calming at all. Mr. Bonewitz stated that it was agreed that there should be another public meeting. Mr. Bonewitz also mentioned that he invited the HOA president to the TCC meeting, but he was not in attendance.
  - b. Committee Action/Recommendation – Staff agreed to discuss with Mark Nietupski the committee's desire to ensure that the Council presentation would include how each bid option would affect speeds and safety.
5. Grove Avenue Bike/Ped Crossing@Lincoln Street (concept discussion)

- a. Discussion – Sue Knapp approached staff with a concept to add a crosswalk on Grove Avenue near the curve on Lincoln Avenue. Ian Mattingly suggested that TCC review the plan and provide comments/recommendations. Joanna Hawley was in attendance and stated that she would like to dedicate the crossing to her partner who recently passed away, and suggests calling it “Tom’s Crossing”. Tom had been concerned and recommended the crossing for the Dexter neighborhood and Prescott College students. A proposed plan was reviewed which involved a crosswalk with two islands in the center of Grove Avenue. Another concept discussed was a multi-use path added on the east side of Grove Avenue, with further defined driveways for the convenience stores to increase safety. The path would take bicycles and foot traffic from the Lincoln intersection to the existing light at Sheldon and Grove. There was discussion about approaching Prescott College to participate in funding. It was also mentioned that other solutions may need to be considered and that the residents will develop these and bring them back to TCC for further input... Barnabas Kane has volunteered to create a design concept once that process is complete.
  - b. Committee Action/Recommendation – Staff agreed to conduct bicycle and pedestrian counts and investigate available right-of-way.
6. Leroux @ Cortez intersection traffic control
- a. Discussion – Staff has been working with this intersection for sometime. It is an existing two-way stop control for east and westbound. Code Enforcement has been working with the property owner on the northwest corner of Leroux Street to get the bushes trimmed to improve sight distance. Requests for a four-way stop have been received; however the intersection does not meet any of the warrants, apart from the sight distance. Since traffic movement is heaviest coming from Montezuma Street, eastbound on Leroux (644), compared with traffic coming southbound on Cortez Street (283) staff is recommending that north and southbound traffic be stopped rather than east and westbound traffic with stop signs moved from Leroux to Cortez Street. This would mitigate the sight distance issue. Traffic control signage would be used for 90 days in coordination with the change.
  - b. Committee Action/Recommendation – Bob Meyer made a motion to move stop signs from Leroux Street to Cortez Street. Motion passed unanimously.
7. Traffic Engineer Discussion Items:
- a. Traffic Calming Policy Changes – Council adopted the policy on September 14, 2010. All recommended changes to the policy were approved.
  - b. Downtown traffic signal changes – All signals downtown will operate on fixed time during the day; in the evening push buttons will operate. New ADA compatible push buttons were purchased to implement this change.
  - c. Ped/Bike Master Plan update – Ian Mattingly followed up with Mark Nietupski on staff’s involvement in the plan. Public Works will not be involved in “driving” updates to the plan. The plan was adopted as part of the General Plan, but there are no guidelines on how often the updates will occur and who is responsible for the updating. Steve Gaber reported that in the former arrangement with the PBAC committee, Community Development was assigned to staff that project, and that with the demise of PBAC, Community Development staffing went away for that assignment. Jim Knaup stated that when PBAC was

dissolved, one of their members was added to the TCC with the understanding that TCC would then be responsible for updating of the plan. Ian Mattingly suggested that Lisa Barnes request an agenda item be added to next month's agenda, and make a recommendation that TCC be responsible for updating the Ped/Bike Plan. A recommendation would then be made to Council for their decision. (Because this item was labeled a "discussion item", no motion can be made. The item will be added to the next agenda for further actions/motions.) Steve Gaber stated that from the public review process there are some editorial changes and a number of small scale changes that he will make to the document. But, the document is dated; and there are Public Works projects that are designed or completed that were recommended for ped/bike improvements. There was discussion about developing a policy or guidelines for ped/bike issues for Council approval. Ian Mattingly stated that in the past Al Williams would either write a letter to Council or meet with Council to discuss the fact that TCC has absorbed PBAC and we're interested in moving some issues forward. We would like permission to have staff update the master plan, and get a decision from the Mayor or Council. Then the plan would be presented to Council for approval/adoption. Lisa recommended that the committee request adoption of the updated master plan and have TCC take on the role of making the case for why a policy is needed and develop that policy to take to Council.

- d. ADOT PARA grant submittals – Applications were submitted for ADOT planning grants to hire consultants to conduct studies for rural areas - one for Sundog connector roadway alignment study, and one for the realignment of Willow Creek Road, north of Pioneer Parkway. Funding will be about \$150,000-\$200,000 for each project.
8. Traffic Sergeant Enforcement Issues – The department is providing extra enforcement for the Prescott Lakes Parkway roundabout project.

9. Chairman's Report

Meeting adjourned at 11:05 a.m.

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**Robert E. Meyer, Chairman**

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**Teresa Ogle, Minute Preparer**