



YAVAPAI COMBINED TRUST
MEETING OF THE BOARD
MINUTES

**Yavapai Combined Trust
PUBLIC NOTICE
Meeting of the Board
Friday, April 23, 2010
9:00 AM**

**City of Prescott
201 S. Cortez Street
Prescott, AZ 86303**

The following Agenda was considered by the **Yavapai Combined Trust Board** at its Meeting held on Friday, April 23, 2010, at 9:00 a.m. at the City of Prescott Downstairs Conference Room, 201 S. Cortez Street, Prescott, AZ 86303. Notice of this meeting was given pursuant to Arizona Revised Statutes, Section 38-431.02.

- I. Call to Order - Meeting called to order at 9:02 a.m.
- II. General Business
 - a. Roll Call

Board Members Present:

Jolaine Jackson, YCT Plan Administrator	Sheri Swain, City of Prescott (Alt.)
Charles Leon, Yavapai College	Rose Hurley, Yavapai College
Alan Vigneron, Yavapai County	Jan Hart, Yavapai County
Judi Schafman, Town of Chino Valley	

Other Attendees:

Shawni McAtee, YCT Support Staff	Laura Markel, City of Prescott
Aaron Polkoski, Segal Co.	Wayne Carpenter, AEI
Rick Cajthaml, AEI	Ray Jennings, AHG
Rich Adler, Appellant	

Board Members Absent:

Dave Hunt, Yavapai County
 - b. Approval of Agenda

Motion to approve agenda made by Alan Vigneron, seconded by Rose Hurley, approved unanimously.
 - c. Approval of 2/5/10 Meeting Minutes

Motion to approve 2/5/10 meeting minutes made by Rose Hurley, seconded by Judi Schafman, approved unanimously
 - d. Approval of 4/2/10 Meeting Minutes

Motion to approve 4/2/10 meeting minutes made by Alan Vigneron, seconded by Jolaine Jackson, approved unanimously
- III. Public Comments - No Public Comments
- IV. Appeal Items

(Note: Trustees may vote to conduct these items as an executive session pursuant to A.R.S. 38-431.03A2 - *Discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.*)

Motion to move into Executive Session at 9:06 a.m. made by Jolaine Jackson, seconded by Alan Vigneron, approved unanimously.

- a. Appeal 10.02 – Presentation by Rich Adler. Rich left immediately following his presentation.
- b. Appeal 10.01 Update

Discussion of both appeals.

Motion to move out of Executive Session at 9:49 a.m. made by Charles Leon, seconded by Alan Vigneron, approved unanimously.

Motion to pend Appeal 10.02 subject to AEI claim audit made by Jolaine Jackson, seconded by Rose Hurley, approved unanimously.

Motion to amend previous Board Meeting vote on appeal 10.01 to remove the experimental portion based on the new information provided by the Independent Medical Review made by Jolaine Jackson, seconded by Alan Vigneron, approved unanimously.

- V. Consultant RFP Final Report Presentation and Discussion - Mark Alver arrived at 10:18 a.m. Jolaine summarized the RFP process by explaining that YCT worked with Mark to write and distribute the RFP and then had the subcommittee, which was made up of HR Directors, review the proposals and select a shortlist for interviews. Mark explained that 13 RFPs were sent out and we received 8 back. The selection committee narrowed the short list down to 4 consultants (Willis, Erin Collins, Mahoney and Segal) for interviews and presentations. After viewing all the presentations the committee did not see a good reason to change from the current consultant. The contract with Segal will be for 5 years, starting at the current rate, with an increase of \$6,000 over the next 5 years.

VI. Information Items

- a. Financials
Aaron distributed the financial reports. He said that the Zobel and Hall report did not have the data for March on it yet. He pointed out in the Segal financial reports that there were several large claims; 5 of them are over \$100,000 and stop loss is kicking in on a couple of them. Aaron pointed out that YCT is trending less than medical trend and that the Trust is right in line with the recommended funding.
- b. Plan Administrator Report
Jolaine briefly went through the Plan Administrator report. There were no questions from the group.
- c. Vendor Renewals
Aaron quickly went through all the vendor renewals. He explained that stop loss numbers were not in yet so that will need to be voted on at a later date.

Blue Cross/Blue Shield - Proposed renewal rate went from \$13.25 to \$12.50. Aaron pointed out that BC/BS did notify them that they will not have the MOM program or the flu shot program this year which may be a reason that their rates went down a bit.

AEI - Proposed a rate increase of 3% which is the first increase the Trust has seen from them in several years.

WHI - We are in the second year of a 3 year contract with WHI.

AHG - No projected rate increase.

Holman Frazier (EAP) – Projected rate increase of 4.4% from \$3.60 to \$3.76.

Standard – Rate negotiated earlier this year and approved at a prior Board Meeting.

Stop Loss numbers are not in yet.

VII. Action Items

a. Consultant RFP Decision

Motion to retain Segal as YCT consultant and award a 5 year contract with the rates quoted in their proposal made by Jolaine Jackson, seconded by Charles Leon, approved unanimously.

b. Vendor Renewals

Motion to approve 1 year renewal with Blue Cross/Blue Shield at the renewal rate of \$12.50 made by Jolaine Jackson, seconded by Rose Hurley, approved unanimously.

Motion to approve 1 year renewal with AEI with the 3% rate increase made by Jolaine Jackson, seconded by Judi Schafman, approved unanimously.

Motion to retain WHI at the current contract made by Jolaine Jackson, seconded by Alan Vigneron, approved unanimously.

Motion to approve 1 year renewal with AHG at current rates with no rate increase made by Jolaine Jackson, seconded by Rose Hurley, approved unanimously.

Motion to approve 1 year renewal with Holman Frazier for EAP services with a 4.4% increase from current rate of \$3.60 to \$3.76 made by Jolaine Jackson, seconded by Charles Leon, approved unanimously.

Motion to retain Standard insurance at the current contract made by Jolaine Jackson, seconded by Judi Schafman, approved unanimously.

VIII. Next scheduled board meeting – July 23, 2010 - May need to schedule an earlier meeting to vote on stop loss numbers when they come in.

IX. Adjournment – Meeting adjourned at 10:42 a.m.

Shawni McAtee, YCT Support Staff

Jolaine Jackson, YCT Plan Administrator