



# PRESCOTT BICYCLE ADVISORY COMMITTEE MINUTES – OCTOBER 6, 2008

Minutes of the **PRESCOTT BICYCLE ADVISORY COMMITTEE MEETING** held on **MONDAY, OCTOBER 6, 2008**, in the **DOWNSTAIRS CONFERENCE ROOM, CITY HALL, 201 S. CORTEZ STREET, PRESCOTT, ARIZONA.**

## I. CALL TO ORDER, INTRODUCTIONS

1. Co-Chairman, Jim Knaup, called the meeting to order at 10:00 AM.

### **MEMBERS PRESENT**

Jim Knaup, Co-Chair  
Lisa Barnes  
Derek Brownlee  
Paul Katan

### **OTHER COMMITTEE MEMBERS PRESENT**

Al Williams, Traffic Coordination Committee

### **OTHERS PRESENT**

Steve Gaber, Community Planner  
Andy Reinhardt, Patrol Lieutenant, Police Department  
Cat Moody, Applications Manager, GIS Coordinator  
Ian Mattingly, City Traffic Engineer  
Chris Hosking, Trails Technician  
Doug Kraemer, Traffic Engineering Technician

## II. AGENDA ITEMS

2. Approval of the minutes of the September 8, 2008 meeting.

Ms. Moody, **MOTION: to approve the minutes** as amended [deleting p. 2, Item #4, ¶3, last sentence “He also was a member of the Mercer Island committee and he doesn’t appear to perceive Prescott to be as “bike friendly.” Mr. Brownlee, 2<sup>nd</sup>. **Vote: 4-0.**

3. Bicycle and Pedestrian Master Plan review and update.

Chairman Knaup noted that the September 29 subcommittee meeting was cancelled. The subcommittee meetings will now be held at 2:00 PM instead of 10:00 AM. The trails element will be completed on October 13, and an accident analysis will be given on October 27.

4. Safety issues.

Mr. Brownlee referenced the “Move Over Law” which could put bicycles in danger when moving left. The “Gore Area Law” was discussed in relation to where lanes merge at Hwy. 89N and the access ramp coming from the VA.

Lt. Reinhardt noted that the gore area will be changed after redesign construction. Mr. Brownlee will contact the state bicycle coordinator and inform him of his concerns.

Ms. Moody noted that the intersection at Goodwin, Summit and Glenwood needs to have clarification as to what constitutes the main thoroughfare. Mr. Mattingly noted that the through traffic is at Goodwin and Glenwood. Left turns, eastbound and westbound should be yielding to Goodwin traffic.

5. Recap of Prescott Cycling Club's September event; number of participants, safety issues, etc.

Chairman Knaup noted that he attended the event. There was a glitch when the sheriff's Department failed to attend. One woman got hurt outside the City limits. There wasn't really a big increase in participants; however, the event is becoming more organized. A favorable impact to the City occurred as there were many out-of-town participants who spent time and money in Prescott.

6. Response from Ian Mattingly regarding installation of bike route signage, bike lane standards and procedure for transitioning to a roadway stenciling program.

Mr. Mattingly reviewed the signage, standards of grading and AASHTO standards. Mr. Mattingly will talk informally to Mr. Nietupski and Mr. Tkach to see what would be acceptable to the existing bicycle standards. There needs to be clarification of the materials used for "joints".

Mr. Mattingly noted that he has completed Phase I of two phases and 30 signs and placards have been placed along Goodwin, Carleton, Downtown, Montezuma and Bradshaw. The second phase will include 75 more signs.

Chairman Knaup proffered that a more modern stenciling program be pursued.

7. Set meeting date and time for subcommittee investigating League of American Bicyclists "Bicycle Friendly Community" program.

Ms. Barnes noted that she and Ms. Warrick will work on this topic. It was suggested that a "working group" be used instead of a "subcommittee". There appeared to be consensus that the term "working group" is applicable and appropriate.

8. Discuss of the possibility of organizing an additional subcommittee to work on education issues relating to PBAC.

It was suggested that a "working group" be used instead of a "subcommittee". There appeared to be consensus that the term "working group" is applicable and appropriate. Suggestions for activities included: seminars, bicycle rodeos, and Prescott Alternative Transportation's Safe Routes to Schools.

Ms. Barnes and Mr. Katan met with Sgt. Scott and Sgt. Fletcher about a "Road One" educational course and where the funding might come from. A course at the high school might be started at minimal cost. Ms. Barnes noted that motorist education is also needed.

Mr. Kraemer suggested that a bicycle component be included in AARP classes, driver's ed classes at the high school, and traffic survival school classes.

Mr. Williams noted that he hired a bicycle coordinator for Eugene, Oregon. This group [PBAC] needs a part-time, and eventually full-time, bicycle coordinator at the City. A run needs to be taken at City Council for establishing the coordinator's position; and, until such time as a coordinator is added, the committee will continue to flounder. A proposal needs to outline the benefits, needs, etc. Initially, a ½-time, or even a ¼-time, coordinator should be hired.

Chairman Knaup commented that the request for a bicycle coordinator appeared in the 2003 Prescott Bicycle/Pedestrian Master Plan. The duties of the coordinator were to be outlined in one of the appendices that was never received from the person hired to work on the plan.

Ms. Barnes added that she has several job descriptions of bicycle coordinators from cities throughout the USA. A coordinator could get things done regularly and efficiently.

Mr. Williams remarked that a coordinator could work through the traffic engineer, perhaps on a volunteer basis.

9. Selection of items for the next committee meeting on November 3, 2008 at 10:00 AM in the Downstairs Conference Room, City Hall, 201 S. Cortez Street, Prescott. *(Please note: the Prescott Bicycle/Pedestrian Master Plan Revision subcommittee meetings will be held on October 13 and October 27 at 2:00 PM in the Downstairs Conference Room at City Hall—the subcommittee meeting time has been changed).*

Monthly items to include: safety issues and recap of the subcommittee to revise the PB/PMP. Add: Transportation Enhancement Grants (to be forwarded to the next TCC meeting).

10. Adjournment.

Chairman Knaup adjourned the meeting at 10:57 AM.

---

Jim Knaup, Co-Chair