



# PRESCOTT BICYCLE ADVISORY COMMITTEE MINUTES – JULY 7, 2008

Minutes of the **PRESCOTT BICYCLE ADVISORY COMMITTEE** from the meeting held on **MONDAY, JULY 7, 2008**, in the **DOWNSTAIRS CONFERENCE ROOM, CITY HALL, 201 S. CORTEZ STREET, PRESCOTT, ARIZONA.**

## I. CALL TO ORDER

Co-Chairman, Jim Knaup, called the meeting to order at 10:00 AM.

## II. ATTENDANCE

### MEMBERS PRESENT

Jim Knaup, Co-Chairman  
Karen Warrick, Co-Chair  
Derek Brownlee  
Rob Hehlen  
Paul Katan

### OTHERS PRESENT

Steve Gaber, Community Planner, Community Development  
Kelly Sammeli, Administrative Specialist (Recording Secretary)

### MEMBERS ABSENT

Lisa Barnes  
Charlene Craig

► **10:00 AM** - Ms. Warrick, **MOTION: to approve** the minutes of the June 2, 2008 meeting. Mr. Brownlee, 2<sup>nd</sup>. **Vote: 4-0** Knaup, Warrick, Brownlee, Hehlen, (Katan not present during voting).

► **10:05 AM – Bicycle and Pedestrian Master Plan review and update.**

Mr. Gaber summarized a brief report from the sub-committee with the following:

- the sub-committee has previously met twice and while the committee is working towards moving forward, the group needs to get a better understanding for a plan update and not a major rewrite of the Bicycle and Pedestrian Master Plan;
- the group needs to focus on a concise plan from the project perspective; and,
- at meetings, sub-committee members should continue to look at current projects to update the plan.

Discussion ensued:

- Mr. Knaup stated that he was frustrated at the last meeting. He expressed hesitancy regarding the sub-committee operating without a Chairman to keep them on course.
- Ms. Warrick stated that she would be willing to take the role of Chairman of the sub Committee; however, she would not be able to attend the next meeting scheduled for July 14, 2008.
- Mr. Knaup suggested a broader commitment, possibly the use of a survey.
- Mr. Hehlen stated that updating the existing plan would include renewing the goals, which would not require public input; however, adding new items into the plan would require public input.
- Mr. Gaber stated that there will be community meetings and community involvement

with the plan prior to taking the redeveloped plan to the City Council.

- Mr. Hehlen stated that once the plan was redeveloped they could take it to the public.
- Mr. Knaup stated that the existing plan was left incomplete. He noted that the appendix was not completed and that Mr. Katan was to meet with Betty Drake to get the information.
- Mr. Hehlen asked how far the sub-committee was in review of the plan.
- Mr. Gaber responded that they had just began reviewing the projects; although, Mr. Brownlee had taken note of specific priority questions subsequent the last meeting for discussion at the next meeting.
- Mr. Katan entered the meeting at this time. He then stated that he had contacted Ms. Drake and intended to meet with her this weekend to obtain the boxes that possibly contained the appendix information.
- Mr. Gaber reported that Officer Andy Reinhardt along with Ian Mattingly were updating the bike and pedestrian crash data to generate the statistics and map of occurrences. The data kept by the police department is different from that of traffic engineering so the outcome of the two combined should be good. This information will be used by Master Plan Subcommittee.

► **10:20 AM – Bicycling Opportunities Map.** the map has been completed and is in the process of being distributed throughout the city. Present committee members commented that the map has been done very nicely with new colors, directionals, and added information including safety information. The members present agreed that they should get on the Mayor's and Council's agenda and present the new map and review the progress of the update with them.

► **10:25 AM - Pressing Safety Issues.**

- Mr. Brownlee reported that after reporting a hazard to pedestrians regarding a block wall obstructing view to motorists, the hazard was corrected within a month's time. He suggested that the committee send a letter of appreciation to ADOT thanking them for the quick response.
- Ms. Warrick stated that if the letter was composed, she would put it on the letterhead of the PBAC and send it out.

► **10:28 AM - Schedule next meeting date, adjournment.**

The date of the next meeting, to be held in the Downstairs Conference Room in City Hall, will take place on August 4, 2008, at 10:00 AM.

Co-chair Knaup adjourned the meeting at 10:30 AM.

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Jim Knaup, Co-Chair

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Kelly Sammeli, Recording Secretary