



YAVAPAI COMBINED TRUST  
MEETING OF THE ADVISORY GROUP  
**AGENDA**

**Yavapai Combined Trust**  
**Meeting of the Advisory Group**  
**PUBLIC NOTICE**  
**Friday, August 1, 2008**  
**9:00 AM**

**City of Prescott**  
**201 S. Cortez Street**  
**Prescott, AZ 86303**

The following Agenda will be considered by the **Yavapai Combined Trust Advisory Group** at its Meeting to be held on Friday, August 1, 2008 at 9:00 a.m. at the City of Prescott Downstairs Conference Room. Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02.

**I. Call to Order**

**II. Roll Call**

**III. Update from Segal/AEI**

- ✓ Financial statements
- ✓ Flexible Spending Account
  - Funding
  - New vendor
- ✓ Trust Agreement Changes
  - Board appointment of members every three years by governing board
  - 1 member appointed to advisory committee by governing board
  - Include bylaws into trust agreement
  - Draft language?
- ✓ Best practices: Full insured quote for YCT
  - Segal to provide summary document on fully insured vs self insured
- ✓ Brainstorm: functions of advisory committee

**VI. Subcommittees**

EAP Program (Shawni)

No update

Plan Design Review Committee (Esther, Deb, Pam & Judi)

✓ Will meet August 7, 2008 @ 2pm @ City of Prescott Annex Conference Room

Healthwaves (Shawni)

✓ Flu shot scheduling

Mammograms (Shawni)

✓ MOM Schedule 9/8/08 - 9/12/08

Wellness Committee

- ✓ Consider smoking cessation program
- ✓ Consider presentation on programming available thru YC Health and Am. Cancer Society
- ✓ Consider subsidizing purchase of calendars

Communications (Deb & Shawni)

- ✓ Check the YCR website for new smoking cessation info.
- ✓ Upgraded website - estimated cost \$600/month (\$7200/yr)

Health Savings Account (Judi, Jolaine, Mark Woodfill, Frank D'Angelo and Deb)

✓ 1<sup>st</sup> meeting was 6/25/08

✓ 2<sup>nd</sup> meeting is 8/1/08 & reviewing sample designs

Update from Plan Administrator

✓ RFP for Claims Audit - to YCT Board at 9/25/08

✓ Next meeting 9/12/08 – 9am @ City of Prescott

✓ HIPAA training was 7/31/08

✓ Future Meeting Issues:

○ September: Dependent Elders added to insurance

○ Domestic partner update

○ October: mail Medicare D notices to all members homes

✓ Any items for YCT Board meeting scheduled for 9/25/08

✓ 2008 Schedule (9/12/08, 10/3/08 (Chino) 11/7/08, 12/5/08)

**VIII. Adjournment**

---

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall and on the City's website on \_\_\_\_\_, at \_\_\_\_\_ .m. in accordance with the statement filed with the City Clerk's Office.

\_\_\_\_\_  
**NAME OF STAFF MEMBER POSTING**