



PRESCOTT BICYCLE ADVISORY COMMITTEE MINUTES – MAY 5, 2008

Minutes of the **PRESCOTT BICYCLE ADVISORY COMMITTEE** from the meeting held on **MONDAY, MAY 5, 2008**, in the **DOWNSTAIRS CONFERENCE ROOM, CITY HALL, 201 S. CORTEZ STREET, PRESCOTT, ARIZONA**.

I. CALL TO ORDER

Co-Chairman, Jim Knaup, called the meeting to order at 10:00 AM.

II. ATTENDANCE

MEMBERS PRESENT	OTHERS PRESENT
Jim Knaup, Co-Chairman	Steve Gaber, Community Planner, Community Development
Lisa Barnes	Steve Gushue, GIS Specialist
Derek Brownlee	Chris Hosking, Maintenance Technician, Recreation Services
Charlene Craig	Doug Kraemer, Traffic Engineering Technician
Rob Hehlen	Ian Mattingly, Traffic Engineer
Paul Katan	Cat Moody, Applications Manager/GIS Coordinator
	Andy Reinhardt, Patrol Lieutenant, Police Department
MEMBERS ABSENT	Kathy Dudek, Administrative Assistant, Community Development Department (Recording Secretary)
Karen Warrick, Co-Chair	

- ▶ 10:00 AM - Ms. Barnes, **MOTION: to approve** the minutes of the April 7, 2008 meeting. Ms. Craig, 2nd. **Vote: 4-0** (Knaup, Barnes, Brownlee, Craig; Hehlen, Katan not present during voting).

- ▶ 10:05 AM - Discussion: Should Committee draft a formal response to City leadership regarding the Sixth Street striping decision. Karen has volunteered to draft a letter outlining safety and liability concerns. Should committee request participation of a Council liaison?

Discussion included:
 - liability issues;
 - asking Council to revisit the issue before one year has elapsed;
 - the possibility of drafting a letter to City Council regarding 6th Street;
 - the possibility of talking to City Attorney Gary Kidd;
 - it was noted that both Karen Warrick and Jim Knaup will draft personal letters; and,
 - the possibility of having Mayor Wilson appoint a council liaison.

- ▶ 10:15 AM - Bike route signage, report from Lisa Barnes on current trends presented in ADOT design workshop.

Lisa Barnes and Ian Mattingly attended an ADOT design workshop and noted:

- two prominent bike signage leaders in the country from Oregon advise against bike route signs;
- there are different levels, or categories, of bicycle signage;
- Ian Mattingly indicated paint and stencils could be supplied to volunteers to install in bike lanes every 300' to 400';
- Cat Moody added that the stenciling might be preferable as it is easier to see when riding;
- the City of Glendale has approved “sharrows” to designate bike lanes; and,
- using bike route signage on poles is not something most agencies are implementing.

Co-chair Knaup indicated that the signs that have been constructed should be installed as street signage.

- 10:20 AM - Discussion: The City has a new program for motorists to report potholes, etc. Should this be expanded to include bicyclist concerns? Who should be contacted for more details and information on the program?

Discussion of reporting potholes, grating that faces the wrong way, and gravel concerns ensued with the following comments:

- a way for bicyclists to report potholes, grates that are improperly placed, etc., is needed;
- a need exists for someone from the City to accept e-mail concerns, phone calls, etc.;
- Cat Moody agreed to be a contact person and will find someone to report potholes to in the Streets Division; and,
- Scott Tkach is the person to contact regarding incorrect grates.

- 10:25 AM - Review and update of Prescott Bicycle and Pedestrian Master Plan. Next steps and general types of revisions to be included.

Steve Gaber asked about the parameters of how the Committee would like the Prescott Bicycle and Pedestrian Master Plan completed. The following discussion ensued:

- completion should take place after “Bicycle Month” winds down;
- a sub-committee should be formed and meet on a weekly basis;
- City Council will need to adopt the plan;
- caution should be taken against making it a very strong advocacy statement;
- the plan should try not to lose ground already gained;
- the goal is to increase ground gained; and,
- a system of prioritized items is preferable.

Co-chair Knaup asked for a sub-committee to update the 2003 Bicycle Plan. Volunteers include: Jim Knaup, Derek Brownlee, Chris Hosking, Steve Gaber, Paul Katan, and Cat Moody. The goal of the sub-committee is to meet weekly after “Bike Month”.

- 10:30 AM - Bicycling Opportunities Map: progress towards publication of third edition, details that need to be finalized.

Cat Moody gave an overview and indicated:

- the map will include difficulty ratings in various colors;
- the distances will be inset and include Lynx Lake and the 305 areas;
- slope difficulty will also be added; and,
- submissions for the map need to be wrapped up by the end of this week.

Charlene Craig is revising sponsor pages, etc. Specific roads for persons who are not familiar with the Prescott trails will be provided, including Granite Basin, Thumb Butte, and White. New trail pictures are needed.

- ▶ 10:40 AM - Ride to Work with the Mayor. Final planning and assignment of duties.

Co-chair Knaup indicated that Karen Warrick has been spearheading posters for workplaces.

- ▶ 10:45 AM - Report by Derek Brownlee on discussions with ADOT and others regarding pedestrian access on Highway 89A.

Derek Brownlee attended the CYMPO meeting and noted:

- he talked with Michael Sanders (ADOT) at the meeting;
- the State can prohibit pedestrians from walking along Hwy. 89A; and,
- he will be attending the Planning & Zoning Commission meeting when it deals with bicycle trails and pedestrian plans for future developments.

Steve Gaber gave a quick summary of the Fann Development arterial roads and walkways. He indicated:

- the 2-acre lots will be rural sections and will be unlikely to have a significant amount of traffic;
- an internal trail system that follows drainage swales and valleys will be easy to turn into both “walk-able” and “ride-able” areas;
- the City is looking at connectivity to both the Peavine and Iron King trails;
- it is mandated that roads will be planned to move large amounts of vehicles; and,
- facilities on a highway are up to the cities to develop.

- ▶ 10:55 AM - Pressing Safety Issues, open to Committee or community members to present safety concerns for bicyclists and pedestrians.

Safety concerns included:

- roundabouts and the inclusion for both bicycles and pedestrians;
- speed bumps [Ian Mattingly indicated he advised against speed bumps].

Paul Katan remarked on:

- striping at Whipple Avenue;
- request to allow time for the League of American Bicycling to tell the City where it places among “bike friendly” cities;
- the PBAC addressing the editorial cartoon which has been re-run after four years in which a climate of violence toward bicyclists is depicted.

Co-chair Knaup noted that the Committee exists as an advisory committee to the Mayor and Council. Ms. Barnes stated that *The Courier* is irresponsible and appears to condone violence against a group of people, *i.e.*, bicyclists.

Co-chair Knaup further noted that writing to *The Courier* should not be an official act of this Committee. Perhaps a copy of the cartoon should be sent to the League of American Bicycling.

Ms. Moody indicated that individuals should write letters to *The Courier*.

► 11:00 AM - Schedule next meeting date, adjournment.

The date of the next meeting, to be held in the Downstairs Conference Room in City Hall, will take place on June 2, 2008, at 10:00 AM.

Co-chair Knaup adjourned the meeting at 11:13 AM.



Jim Knaup, Co-Chair



Kathy Dudek, Recording Secretary