

PRESCOTT CITY COUNCIL  
COUNCIL STUDY SESSION  
PRESCOTT, ARIZONA  
APRIL 18, 2006

A STUDY SESSION OF THE PRESCOTT CITY COUNCIL WAS HELD ON TUESDAY, APRIL 18, 2006, in the Prescott Municipal Building, 201 S. Cortez Street, Prescott, Arizona.

Mayor Simmons opened the meeting at 3:00 P.M. and asked City Clerk Elizabeth Burke to call the roll, which was as follows:

Present:

Mayor Simmons  
Councilman Bell  
Councilman Blair  
Councilman Lamerson  
Councilman Luzius  
Councilman Roecker  
Councilwoman Suttles

Absent:

None

□ SUMMARY OF CURRENT OR RECENT EVENTS

Mayor Simmons introduced third, fourth and fifth graders from the Lincoln Elementary School Student Council and commended them for getting involved in a leadership role.

**I. PRESENTATIONS:**

A. 2005 Annual Water Report.

Utilities Manager Carol Johnson announced April was Water Awareness Month and the City was required to prepare an annual report and submit it to the Arizona Department of Water Resources (ADWR); staff was presenting the information from the 2005 Water Resources Report to Council today. The report included definitions of water terms:

- Groundwater – Water withdrawn from wells in Chino Valley
- Surface Water – Water diverted from Watson and Willow Lakes
- Effluent – Treated wastewater used for golf course irrigation, construction, and recharge
- Recharge – Effluent sent to the City's underground storage facility to infiltrate back into the aquifer. The City received long-term storage credits from ADWR for 95.7% of the effluent that is recharged.

- Recovery – Effluent credits pumped out of the ground. The amount was subtracted from the City's long-term storage account balance.

The following information was presented through a PowerPoint presentation:

### **Groundwater Use**

- Groundwater withdrawn in 2005:
- Actual water pumped – 7,883.5 acre feet
- 45 acre feet delivered to Holiday Hills and Highland Pines
- Less Surface Water Recovered (1,547) acre feet
- Net Groundwater Withdrawn – 6,336.5 acre feet
- Decrease of 12.4% from 2004
- Decrease in groundwater withdrawn due to increase in surface water recharged (wet winter)
- Water pumped also decreased from 2004 by 216.1 acre feet
- ADWR withdrawal fee = \$12,696.34  
(6,336 acre feet x \$2.00/acre feet) + (23.14 acre feet x \$1.00/acre feet recovery)

### **Surface Water**

- Watson Lake
- Recharged January – April, June – November
- Total recharge – 1,547 acre feet
- Granite Dells Ranch
- Downstream right holder
- Volume diverted – 334 acre feet.

### **Water Loss**

- Water Loss – 7.55%
- Water Pumped – 7,883.5 acre feet
- Water Metered – 7,288.5 acre feet
- Lost and Unaccounted Water – 595 acre feet
- Decreased from 7.66% in 2004
- Leak Detection Program on-going
- Meter change-out program

### **Effluent Reuse, Recharge and Recovery**

#### **Reuse and Recharge**

- Total Inflow into Wastewater
- Treatment Plants – 4,728.5 acre feet
- Recharged – 3,085.0 acre feet
- Reused – 1,371.3 acre feet
- Recovery Well Use – 23.14 acre feet
- Total Beneficial Use – 4,479.44 acre feet
- % Effluent Loss – 5.2%

**Recovery**

- ADWR Long Term Storage Credits
- Account Balance (as of 12/31/04) – 14,698 acre feet
- Estimated 2005 ending Account Balance – 2,917 acre feet

2000	2,125	95.3%	2,025	12	1,122	11,238
2001	2,302	95.3%	2,194	241	1,500	11,717
2002	1,755	95.3%	1,673	107	1,500	11,791
2003	2,370	95.3%	2,258	32	-	13,979
2004	2,377.4	95.3%	2,266	47	1,500	14,698
2005*				12,086	2,612	(4,698)
2005	3,084.6	95.3%	2,940	23	0	2,917

\*2005 – Assured Water Supply Designation Increase

**Alternate Water Resources**

- Water Allocation Budget
- Total Initial Allocation – 1,000 acre feet
- Total Allocated as of 12/31/04 – 786.1 acre feet
  - 96.1 acre feet expired/terminated
- Total Remaining Beginning 2005 – 213.9 acre feet

Alternate Water Allocation Summary		
Year	Total Allocated	Total Remaining
Initial Budget	1,000.0	1,000.0
1999	125.3	874.7
2000	123.3	751.4
2001	41.1	710.3
2002	253.5	456.8
2003	53.6	403.2
2004	285.48	213.9
2005	159.84	54.0
Total	946.0	54.0

**Residential Units vs. Water Demand 1997-2005**

Residential units increased 45% from 1997-2005, while the increase in water demand increased 21%.

Gallons per capita day

Year	Actual PCD	DWR GPCD Requirement
2000	154	157
2001	153	154
2002	160	156
2003	161	156
2003	161	156
2004	155	157
2005	145	152
Average	155	155

**Water Quality**

- Consumer Confidence Report distributed in June 2005 as required by EPA
- Sent to all water customers
- City water met all federal and state requirements for drinking water in 2005
- City's water quality has never exceeded a maximum contaminant level or any other standard
- New rule issued by EPA reduces arsenic maximum contaminant level from 50 ppb to 10 ppb, effective 2006
- New standard will require City to treat drinking water

**2005 Goals and Objectives**

- Develop 2005-2010 water management policy
- Commence design of Big Chino Water Ranch production and transmission facilities
- Implement arsenic treatment to meet 2007 deadline
- Utilize water model program to formulate short and long-term capital programs for facilities rehabilitation and expansion, and provide basis for Water Rate Study
- Integrate water conservation program in the 2005-2010 Water Management Policy
- Expand meter change-out program to Prescott service area to further reduce water loss.
- Commence maintenance management program analysis to evaluate the efficiency of water operations
  - Continue to monitor and reduce water loss
- Meter change-out program
- Leak Detection program
- Replace aging waterlines
- Begin construction of Arsenic Treatment Facility
- Begin development of Long-Term Water Policy
- Contribute to formulation of Planned Growth Strategy
- Complete design of Big Chino Water Ranch Project
- Implement water conservation program
- Provide support and leadership for regional water management efforts
  - Groundwater Users Advisory Council – safe-yield subcommittee
  - Regional Water Conservation
  - Yavapai County Water Advisory Committee (WAC)
  - Northern Arizona Municipal Water Users Association (NAMWUA)

It was clarified 7.55% water loss equaled 194 million gallons of water and the greatest amount of water loss was from water meters and aging lines and it cost approximately \$200 for a meter and between \$100 and \$150 to install them.

## II. DISCUSSION ITEMS

### A. **Public Hearing (April 25) and Approval of a liquor license application from Alfie Ware, Agent for Prescott Capital Corporation, for the location transfer of a Series 09, Liquor Store License, for Liquor Barn to be located at 405 West Goodwin Street.**

City Clerk Elizabeth Burke presented the following information:

- The Public Hearing would be held next week.
- This was a location transfer from 402 W. Goodwin Street to 405 West Goodwin Street for the Liquor Barn.
- No protests had been received by last Friday when the packets had been prepared, and one protest was received on Monday from John Phillips of the Goodwin Street Pharmacy.
- A letter had been received from the attorney of the applicant regarding the building of an interior wall which would give them the 300 foot distance from the fence of the Middle School recreational area.
- Staff would be looking at a survey that had been prepared by the applicant as well as the traffic and parking issues mentioned in the protest.
- A police report of criminal activity showed only four events, which included shoplifting, forgery, and counterfeit check passing.

The City Clerk was requested to contact the Prescott Unified School District and find out the result of their vote on allowing Mr. Ware to move the school fence to give him the 300 feet distance required by State Statute.

### B. **Adoption of Resolution No. 3750 - A resolution of the Mayor and Council of the City of Prescott, Yavapai County, Arizona accepting grant funding from the Governor's Office of Highway Safety (GOHS) in the amount of \$5,000.00 for continued participation in the Occupant Protection Enforcement Program "Click it or Ticket".**

Police Chief Randy Oaks explained this was a small grant in the amount of \$5,000 to fund overtime for officers and to provide educational efforts for seatbelt usage and child safety seats.

### C. **Award of a contract to Asphalt Paving & Supply, Inc. for construction of paving improvements on three alley segments, in the amount of \$301,500.50.**

Engineering Services Director Mark Nietupski explained the contract was to pave three unpaved alleys in central Prescott – alley bounded by Churchill Street, Washington Street, Arizona Avenue and Moeller Street; alley bounded by Washington Street, Arizona Avenue, Carleton Street and Gurley Street; and the alley bounded by Montezuma Street, Cortez Street, Leroux Street and Carleton

Street. Three bids were received for the project and Asphalt Paving and Supply was the low bid at \$301,500.50. He noted the bid was approximately \$20,000 less than the estimate. The project would begin in May and finish in August.

**D. Award of bid for purchase and delivery of a vertical turbine pump for the Chino Valley Water Production Facility from Pump Systems, Inc. in the amount of 30,992.50.**

Public Works Director Craig McConnell explained the 500 hp pump at the Chino Valley Water Production Facility needed to be repaired or replaced as it was over 25 years old and it would have cost \$22,000 to rebuild it so it was decided to replace that pump with a new pump for \$30,992.50.

**E. Award of contract for Construction Manager at Risk preconstruction services for Chino Forebay Water (Arsenic) Treatment Facility to McCarthy Building Companies, Inc. in the amount of \$368,118.00.**

Public Works Director Craig McConnell explained there were four submittals received for the Construction Manager at Risk Statement of Qualifications and McCarthy Building Companies was chosen in the amount of \$368,118.00; the other contracts related to the arsenic treatment facility were Damon S. Williams and PinnacleOne which would all be on next week's agenda.

Mr. McConnell continued staff met with the Chino Valley Community Development Director and Engineer and provided them with a briefing on the arsenic project and what they would be seeing regarding the water ranch importation project; there would be a master plan for the Chino Valley Water Production Facility and a development application would be processed through the Town of Chino Valley.

**F. Approval of Revision of Plat for Savage Mountain Subdivision, creating three lots from one located at 1797 Savage Lane, subject to the condition that the lot width requirement for parcel 6C be waived, RE06-005.**

Community Development Director Tom Guice explained this was a 2.8 acre site and the request for a waiver of width of a lot was for Lot 6C and an amendment to the Land Development Code would be brought back to address the situation of having an odd shaped lot and being able to measure for the front setback. [The current LDC requires a minimum lot width of 150 feet or a 3 to 1 depth to width ratio be maintained within the required minimum front yard setback. This parcel cannot make this minimum distance due to the pie shape design, number of proposed parcels and size of the existing parcel.]

**G. Approval of Amendment #1 to Contract 04-218 with HDR Engineering Inc. for the Transfer Station expansion in the amount of \$90,000.00.**

Assistant to the Manager Laurie Hadley explained HDR Engineering completed the Master Plan and this amendment to their contract would allow them to move forward with the design of the proposed smaller expansion project; the amendment was in the amount of \$90,000.

**H. Award of bid for one 2006, F250, 4x4 pickup with emergency response package to Five Star Ford, State Contract #45-AD040004, not to exceed \$27,135.80 which includes tax.**

Fire Chief Darrell Willis explained in 2002 the City purchased a 1998 Jeep Cherokee from the Federal Excess Property Program and this vehicle was scheduled to be replaced in FY2006; it needed major front end and brake repairs; the State Fire Assistance Grant for FY2004 which would pay for one-half of the new vehicle costs; State Contract price was \$680 lower than the bid from Galpin Ford of Prescott.

It was clarified the City could not take a local preference or consider sales tax when considering a bid award.

**I. Amendments to the Land Development Code.**

1. Adoption of Resolution No. 3751 – A resolution of the Mayor and Council of the City of Prescott, Yavapai County, Arizona, declaring as a public record that certain document filed with the City Clerk and entitled “*The April 2006 Amendments to the City of Prescott Land Development Code Dated July 1, 2003.*”
2. Adoption of Ordinance No. 4537 – An ordinance of the City of Prescott, Yavapai County, Arizona relating to the City of Prescott Land Development Code dated July 1, 2003; adopting “*The April 2006 Amendments to the City of Prescott Land Development Code Dated July 1, 2003*” by reference, and providing penalties for the violation thereof.

Community Development Director Tom Guice explained the amendments were mostly housekeeping items; but there were a couple items of substance, such as the two covered parking spaces requirement and staff was recommending approval of the proposed changes.

- J. **Approval of Minutes of the Prescott City Council Study Session of April 4, 2006; the Prescott City Council Special Meeting of April 11, 2006; and the Prescott City Council Regular Meeting of April 11, 2006.**
- K. **Selection of items to be placed on the Consent Agenda for the Regular Meeting of April 25, 2006.**

Items B, C, D, E, G, H, I, and J were selected to be placed on the Consent Agenda.

### III. **ADJOURNMENT**

There being no further business to come before the Prescott City Council at the study session, it was adjourned at 4:00 P.M.

## **SPECIAL MEETING**

- I. Call to Order.

Mayor Simmons called the Special Meeting of the Prescott City Council to order at 4:10 P.M.

Councilman Blair **MOVED** to recess into Executive Session; **SECONDED** by Councilman Roecker; passed unanimously.

- II. Executive Session:

- A. Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.
  - 1. Cassel v. City of Prescott.

III. Adjournment

The Prescott City Council reconvened into Open Session at 4:38 p.m. The April 18, 2006 Special Meeting of the Prescott City Council adjourned at 4:22 p.m.

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ROWLE P. SIMMONS, Mayor

ATTEST:

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ELIZABETH A. BURKE, City Clerk