



MINUTES
PRESCOTT PRESERVATION COMMISSION
Friday, February 10, 2006 – 8:00 AM
City Council Chambers

I. CALL TO ORDER

Chairman Rantz called the meeting to order at 8:00 AM.

MEMBERS PRESENT:

Don Rantz, Chairman
Lorri Carlson, Vice Chairperson
Russ Buchanan
Frank DeGrazia
Tim Greseth
Doug Stroh
Marv Wright

OTHERS PRESENT:

Nancy Burgess, Historic Preservation Specialist
Mike Bacon, Community Planner
Kathy Dudek, Recording Secretary

II. REGULAR AGENDA ITEMS

- A. HP06-002, Sign Application, TCBY, 104 West Gurley Street** - request for approval of application for sign permit, HPD #1, Courthouse Plaza. Applicants are Tom and Joan Blankenship. Historic Preservation Specialist is Nancy Burgess.

Ms. Burgess reviewed the staff report and indicated the painted signage was installed without a permit. The building is not on the National Register; however, it is within the Courthouse Plaza.

Commissioners queried and remarked about:

- the appearance not being neat and tidy, the letters being done by hand in a font that is not compatible with other business signage downtown;
- the options available to the applicant and the willingness of the Commissioners to work with the applicant in selecting a more compatible type of signage.

Mr. Wright, **MOTION: to deny the sign package** as it presently exists and to have the Code Enforcement Department enforce the removal of the signage, noting that the Prescott Preservation Commission would be happy to work with the applicant on appropriate signage. Mr. DeGrazia, 2nd. **Vote: 7-0.** (Application denied).

- B. HP06-003, New windows, rear addition, partial interior remodel, 316 South Mt. Vernon Avenue** – request for approval of application for permit to replace windows and construct rear addition, HPD #13, Southeast Prescott. Applicants are owners Carol Hubert and John Calvert. Historic Preservation Specialist is Nancy Burgess.

Ms. Burgess presented the staff report for the subject property which is located in the Joslin-Whipple Historic District. The proposal calls for a small addition on the back of the property, replacement of the windows at the back of the house, and a reconfiguration of the laundry room.

Commissioners queried and remarked about:

- the statement that all materials will match the existing structure;
- the two different types of windows; and,
- the Secretary of the Interior's rehabilitation standards.

Mr. Stroh, **MOTION: to approve with modification** the proposal for (1) the addition to the rear of the house and reconfiguration of interior spaces associated with the addition; (2) replacement of non-historic windows associated with the addition with wood windows; (3) replacement of exterior siding to match existing, in association with the rear addition; (4) installation of new roofing materials associated with the addition, to match the existing shingles, 316 South Mt. Vernon Avenue, HPD #13, with one additional condition: that the sliding window in the laundry room is changed to a single-hung window. Mr. Wright, 2nd.

Vote: 7-0.

- C. HP06-004, Remodel, demolition of non-historic addition, construction of new addition, 128 South Mt. Vernon Avenue** - request for approval of application for permit to demolish non-historic addition, replace demolished addition with new addition and remodel portion of interior, HPD #13, Southeast Prescott. Applicant is Otwell Associates Architects, agents for owners Richard and Diane Belveal. Historic Preservation Specialist is Nancy Burgess.

Commissioner DeGrazia recused himself because the project is being designed by the architectural firm where he is employed.

Ms. Burgess reviewed the staff report and indicated this property was purchased after the State seized the property. Some work was done by the previous owner; however, all the work was not completed. The property is listed in the National Register of Historic Places in the East Prescott Historic District, and it falls within the boundaries of the Southeast Prescott Historic Preservation District #13. The property is known as the Thomas G. Norris House and was constructed in 1877.

The proposal includes:

- demolition of the existing bathroom/laundry area at the rear of the current kitchen and rear deck;
- construction of a new kitchen addition and a new deck;
- construction of a laundry room, powder room, and wet bar will be in space that was part of the kitchen; and,

- the installation of a new fireplace in the family room which includes a chimney in the second floor sun porch.

Mr. Scott Westbrook, 121 E. Goodwin, Otwell Associates was present to answer questions.

Commissioners queried and remarked about:

- the new addition's orientation to the existing footprint; and,
- the chimney's materials being compatible with the house.

Ms. Carlson, **MOTION: to approve HP06-004** which includes: (1) approve demolition of the non-historic bathroom/laundry addition and deck; (2) approve proposal for new kitchen addition and remodeling; (3) approve exterior materials to match the existing house including siding, windows, trim and roofing as submitted and with the chimney constructed of materials compatible with the existing house, the Thomas G. Norris House, 128 S. Mt. Vernon Avenue. Mr. Greseth, 2nd. **Vote 7-0. Amended:**

Vote: 6-0-1 (Recused: DeGrazia)

- D. HP06-001, Sign Application, Las Vegas Ranch Estates, 115 West Goodwin Street** - request for approval of application for sign permit, HPD #1, Courthouse Plaza. Applicant is Gretchen Cherrill, Airpark Signs and Graphics, agent for tenant. Historic Preservation Specialist is Nancy Burgess.

Ms. Burgess reviewed the staff report and indicated this sign was already installed without a permit. The total signage is 30 SF where 40 SF is allowed. The sign is of cut metal mounted on wood with strapping around the sides.

Ms. Gretchen Cherrill, 102 S. River Drive, Tempe, Airpark Signs and Graphics indicated that the intent is to reface the letters with black.

Commissioners indicated that this item should have come before the Commission prior to the sign's installation. Also noted was the penalty for not making application in the amount of \$30 for the permit and \$174 for the penalty.

Mr. Greseth, **MOTION to approve** the sign permit application for signage for "Las Vegas Ranch", 115 West Goodwin Street, HPD #1, Courthouse Plaza. Ms. Carlson, 2nd. **Vote: 7-0.**

- E. Discussion and possible adoption of Goals for 2006.**

Chairman Rantz reviewed the goal-setting results from the workshop on Wednesday, January 18, 2006. Ms. Carlson added that Commission should utilize the City's website more. Commissioners volunteered for the goals they are willing to work on.

Mr. Wright, **MOTION: to adopt "as is"** the goals listed in the Workshop Minutes dated January 18, 2006. Mr. Stroh, 2nd. **Vote: 7-0.**

F. Consider approval of the minutes of 01-13-06.

Mr. Greseth, **MOTION:** to approve the minutes of the January 13, 2006 meeting. Mr. Wright, 2nd. **Vote:** 7-0.

G. Report and discussion regarding Arizona Office of Tourism Grant for electrical upgrades to downtown buildings, banners for downtown lampposts and purchase of an informational kiosk. Jane Bristol, Economic Development Director.

Ms. Jane Bristol, Economic Development Director for the City, reported that Council accepted a grant from the Arizona Office of Tourism which includes the three items listed above. She described the two types of banners to be hung on the city's lampposts downtown. The year-round banner will be of a Sunbrella™-type material and lettered in brown. The holiday banner will be on vinyl and will be done in color to reflect the Courthouse lighting.

Commissioners questioned and remarked on:

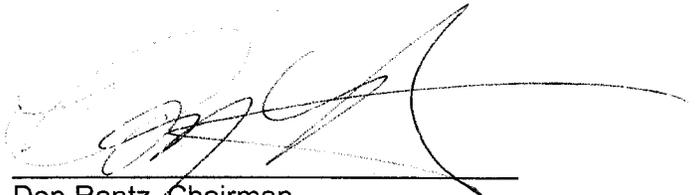
- the appropriateness, especially of the historic home that will be part of the banner;
- the apparent "friendliness" and warmth of the banner; and
- the content and location of the new kiosk.

III. SUMMARY OF CURRENT OR RECENT EVENTS

Mr. Wright passed out two articles: (1) AARP's promotion of preservation, "*In with the Old*"; and, (2) Pima College's article about Historic Preservation.

III. ADJOURNMENT

The meeting was adjourned at 10:11 AM.



Don Rantz, Chairman