

City of Prescott CDBG Proposal * Review Worksheet

Organization Name:		Can you fairly judge this application without any conflicts of interest? Yes _____ No _____					
Purpose of Proposal:							
Amount Requested:							
Criteria	Measure	Weak	Average	Strong	Comments		
Purpose of Grant	Situation/Community Need	Defined need is a high priority in the City's Consolidated Plan and complies with CDBG National Objectives.	1	2	3	4	5
		Proposal activities clearly address the articulated need.	1	2	3	4	5
		Proposal seeks to serve primarily low- to moderate-income persons in City of Prescott.	1	2	3	4	5
	Proposal Design	Proposal has a distinct focus, format and objective. It is shovel ready.	1	2	3	4	5
		Proposal goals are clear and measurable.	1	2	3	4	5
		Activities and timetable are clear, thorough & achievable by 06/30/14.	1	2	3	4	5
		The estimated size and range of population directly served by proposal is meaningful and appropriate.	1	2	3	4	5
		Appropriate resources are available/allocated to proposal -- including collaborative partnerships that improve impact or leverage resources.	1	2	3	4	5
		Provides new service or a quantifiable increase in the level of service.	1	2	3	4	5
	Outcomes/Evaluation	Evidence that method will achieve desired outcomes.	1	2	3	4	5
Outcomes are significant and demonstrable.		1	2	3	4	5	
Organization has the capacity to track and measure outcomes.		1	2	3	4	5	
Organizational Capacity	Management/Administrative Capacity	Organization's history, prior experience, references & qualifications of administrative staff are adequate to achieve objectives.	1	2	3	4	5
		Clarity and completeness of application.	1	2	3	4	5
		Evidence that program is consistent with organizational mission.	1	2	3	4	5
	Financial Indicators	3 cost estimates from licensed contractors for each component that will use CDBG funds	1	2	3	4	5
		The organization is able to implement the project with only partial funding.	1	2	3	4	5
		Clarity and feasibility of proposed project expenses and income.	1	2	3	4	5
		Financial stability (based on financial reports and audits).	1	2	3	4	5
Purpose of Grant Subtotal		out of 45			Reviewer's Initials Here		
Outcomes/Evaluation Subtotal		out of 15					
Organizational Capacity Subtotal		out of 35					
Application Total Score (85 pt. Maximum)							
Additional Comments:							